

# Borough of West Mayfield

## Occupancy Permit - Smoke & Dye Test Application

Current Owner(s)/Seller(s): \_\_\_\_\_  
Property Address: \_\_\_\_\_, Beaver Falls, PA 15010  
Contact Information: Primary Telephone: \_\_\_\_\_  
Secondary Telephone: \_\_\_\_\_ [ ] Cell [ ] Work  
eMail Address: \_\_\_\_\_  
Is this property currently occupied? [ ] Yes [ ] No  
If "No", how long has the property been unoccupied: \_\_\_\_\_

Buyer(s): \_\_\_\_\_  
Contact Information: Primary Telephone: \_\_\_\_\_  
Secondary Telephone: \_\_\_\_\_ [ ] Cell [ ] Work  
eMail Address: \_\_\_\_\_

Closing Company (if applicable): \_\_\_\_\_  
Agent: \_\_\_\_\_  
Contact Information: Primary Telephone: \_\_\_\_\_  
Secondary Telephone: \_\_\_\_\_ [ ] Cell  
eMail Address: \_\_\_\_\_

Has an Independent Home Inspection been performed on this property? [ ] Yes [ ] No  
If "Yes", please submit a copy with this application. A summary of deficiencies is acceptable.

**NOTE:** A Smoke & Dye Test is required for this sale.

### **FEES:**

Occupancy Permit	\$150.00
Smoke & Dye Test	\$50.00
<b>TOTAL</b>	<b>\$200.00</b>

### **MAKE CHECK(S) PAYABLE to BOROUGH of WEST MAYFIELD**

Mail To: Pat Lansberry, Secretary  
3700 W. 9th Avenue  
Beaver Falls, PA 15010

#### **Borough Use ONLY**

Application Rec'd: \_\_\_\_\_ Check No.: \_\_\_\_\_ Amount: \$ \_\_\_\_\_  
Tax Parcel No.: \_\_\_\_\_  
OP No.: \_\_\_\_\_ Date Issued: \_\_\_\_\_ SD No.: \_\_\_\_\_ Date Issued: \_\_\_\_\_

## Occupancy Permit Application Instructions

**PLEASE PRINT CLEARLY**

1. Complete Owner/Seller section complete with all available Contact Information.
2. Complete Buyer section with all available Contact Information.
3. Complete Closing Company Information section with all available Contact Information. This is where the issued Occupancy Permit will be sent via email unless directed otherwise. If a Realtor will need to be contacted in order to gain access to the property please provide appropriate contact information.
  - a. If a Home Inspection has been completed, and submitted with the application, a Borough Inspection may not be necessary. The entire Home Inspection report does not need to be submitted. If a Summary of Findings is available it will be sufficient.

**FEES:** Payment is to be sent with the application. A single check is acceptable. Please mail completed application along with payment to:

### **BOROUGH of WEST MAYFIELD**

**Pat Lansberry, Secretary  
3700 W. 9th Avenue  
Beaver Falls, PA 15010**