

Regular Meeting Minutes  
March 9, 2023

President Lou Little called the meeting to order. Michelle McNeely & Jeff Seybert were excused. All other members were present.

A Tate/Harker motion approved the February meeting minutes.  
A Harker/Heaton motion approved the officers' reports.

Mr. Tate moved to listen to citizen comments and was seconded by Mr. Kosanovich. The motion passed all in favor.

Kevin Farkas, 3706 West 8<sup>th</sup> Avenue – the Emergency Management communications page has been re-done. Smart 911 has asked residents to join emergency management.

Amy Greco thanked the mayor for helping with the garbage issue. The apartments next door's trash is overflowing into her yard. The apartment trash has not been picked up for weeks. She suggested that the apartment's owner should be asked to consider a dumpster for his tenants instead of trash cans. She also asked about the forms for shelter rental at the park. They will be ready next week. The park is not rented out until May 1.

Dan Muir, 3601 Short Street was checking on the status of the variance application. The zoning board is being reorganized and will be contacting him as soon as they get organized.

Bret Robison, 3812 High Street Extension explained the Troop Banner Program to council. The banners are similar to those in Beaver Falls and New Brighton and honor veterans serving and who have served in the past. The banners once ordered will provide 1 for display and 1 for the family. The banners are placed on existing light poles 2 per bracket. Duquesne Light must provide approval before the project can be initiated. The borough must provide liability insurance and labor to mount and remove the banners. There are about 30 families who have expressed interest in purchasing the banners. The cost is \$100 per banner and paid by the family. The Centennial Committee is planning on hanging them on 37<sup>th</sup> Street and through the Hollow. Mr. Little told the committee to work with the borough workers to facilitate putting them up. Mr. Tate moved to approve the troop banner program and was seconded by Mr. Kosanovich. The motion passed all in favor.

With no other citizens wishing to comment, Mr. Tate moved to return to the regular order of business, seconded by Mr. Kosanovich and approved unanimously.

Mr. Heaton had a call from a resident on Matilda Street that there is a dead tree that she is afraid will fall on her house. Ms. Harker will check it out and she may have to call a company for removal.

Mr. Tate asked about the PMAC parking lot that was strewn with garbage and Mr. Lemmon is taking care of that.

Old Business

**Streets & Bridges** – Ms. Harker reported that the streets being paved are 38<sup>th</sup> Street, 43<sup>rd</sup> Street, Harding, Walnut, Lenox and Rock with an estimated cost of \$103,406.42 provided by Widmer Engineering. All information has been forwarded to Dan Sell at Widmer for preparation of bid

package and advertising sent to the Beaver County Times. Mr. Little wants the sides of the roads prepared and drains cleaned out prior to the paving. The berm of the road on Sand Alley should be delineated by a white line so that parking can be prohibited on the actual road. The chief of police will be asked to speak to the officers so that this can be monitored. No hunting signs need to be posted in the park but prior to posting, the game commissioner should be contacted to see what is needed.

#### **Fire & Police – none**

**Buildings, Grounds & Equipment** – Mr. Kosanovich – the application for the small water grant needed to be updated to exclude tap-in charges. The original application was for \$200,000 with 15% matching to be paid by the borough equal to \$30,000. With the changes, the actual amount will be \$230,000 with the 15% matching changing to \$34,000. Since the application was due prior to the meeting, Mr. Kosanovich emailed all borough council members and received 100 percent approval to accept the change to \$34,000 matching. This of course is dependent upon the receipt of the grant. A copy of the last completed audit report was requested. The Costars salt contract has been updated for next year – 110 tons. We are obligated to get 3 truckloads every year. None have been ordered this year yet.

Sewer flow information is needed for CAP reports. How much is leaving the borough. He spoke to Joe Durish at the Beaver Falls Wastewater Plant and was given a login to see what we are sending out.

**Sewers & Sanitation** – Mr. Heaton – there are no current issues being dealt with right now. Do we want to re-line more pipes? We should find out if the small water grant is approved before we make any decisions on that. DEP says that manhole reconstruction is needed to be part of the CAP reports – spray sealant or foam.

Thanks for cleaning out the storm basins.

The PennDot permit expires in 20 days – paving that was done when the sewer line was relined on 37<sup>th</sup> Street. A representative from PennDot is to come out next week to inspect our paving to see if it meets PennDot standards.

MS4 project – the scope of the project is still being determined – 260 ft. on both sides; 30 feet on each side from the center out at this time – under the road by the concession stand all the way to the other side of the ball fields. We will be told what to plant when the job is done. We need to find out if other municipalities are doing MS4 work. White Township and Chippewa Township are not doing anything, we have heard. Dan Sell is holding a virtual meeting with DEP on 3/23 at 1:30. Any and all members of council are invited to join. Mr. Heaton and Mr. Kosanovich are joining. The 100-700 Emergency Management still needs to be completed by Michelle and Jeff. Bill is still available to help them get logged in.

The closing of Lenore Alley has been approved. It will be closed down from Orosz property to the last house. The ditch coming down will have to be maintained to keep the water from flowing into other peoples' yards.

The changes to the employee handbook needs to be completed. Mr. Seybert wants 3 weeks' vacation and overtime pay instead of comp time. The handbook with changes will be sent to all members for review to be discussed at next month's meeting.

**Parks & Recreation** – Mr. Tate – There was a bid received from Munici-Bid for the bucket truck of \$2,000. Mr. Heaton moved to accept the bid, seconded by Ms. Harker and approved unanimously. Jake will contact the accepted bidder to arrange for transfer of the vehicle. There is a problem with the sale of the GMC – a tentative bid of \$3200 was received but the vehicle is not running. We will try to get it running.

There is still no meeting set up with baseball and it's the beginning of March. Jake will get on them about setting up a meeting to go over a contract.

Mayor Cogley – none

Mr. Budicak – none

Mr. Little - none

## New Business

**Streets & Bridges** - Ms. Harker reported that the plaques for the monument are still at Brooks being cleaned.

**Fire & Police** – the vehicles that were taken to the train derailment in East Palestine (squad truck and bus) have to be inspected and cleaned from top to bottom; all gear needs to be replaced. The four firefighters who were there have to have bloodwork and physicals. There is a lot of paperwork involved.

**Buildings, Grounds & Equipment** - Mr. Kosanovich – Jim Riggio has a plaque for his dad. Eli suggested that as part of the Centennial Celebration that the ball fields should be dedicated to long-time coaches of the West Mayfield baseball teams. Field 1 – in honor of Kip Richeal; field 2 in memory of Frank Riggio and field 3 in memory of Jake Pavlinich. He thought it would also be nice to dedicate a ball game during the Centennial Celebration to them. The Jubilee Committee dedicated the plaque and time capsule to the monument at the field. The borough is responsible for digging up the time capsules (there are supposed to be 2) and cleaning them up and finding out what is in them.

He reported that the dusk to dawn light outside of the borough building needs to be replaced.

He also mentioned that no one has ever followed through with the quarterly borough newsletter since Mrs. Sepp resigned.

**Sewers & Sanitation** - Mr. Heaton – there is water coming up and flowing across the street on Cottage Avenue. A terra cotta pipe is broken and a basin is needed. They need to find out where it flows. Jake & Bill will check it out and try to determine that. Brook & Boyd needs a basing also – 2x2 small and a 6 inch pipe. The spring in the road on 43<sup>rd</sup> Street needs to be located. He and Mr. Kosanovich attended the Big Beaver variance meeting to which West Mayfield Borough was invited. It was to hear about Valley Waste's request to open their natural gas filling station to become a public filling station. This would have no impact on West Mayfield.

**Parks & Recreation**- Mr. Tate – The Centennial Committee is holding an Easter Egg Hunt on Saturday, March 25 for four different age group divisions from ages 0 – 12. There were many donations received. They wanted to be able to use the kitchen shelter for the bathrooms but the shelters are not opened until May 1 because of all the work required to prepare them for rentals. Porta johns will have to be rented.

There is a lot of tree work that needs to be done. He will make a list of prices. A lot of electrical work is getting done. Baseball dugouts need straightened but baseball needs to take care of that. Bathrooms aren't a priority right now and hopefully baseball will take care of that. The cameras that have been dismantled need to be replaced.

Lou asked about the electrical boxes. They need to know what needs to be added to the electrical boxes so they know what type of a box needs to be purchased. Can the box be put on the outside of Shelter 3 to make it easier to access?

The water at shelter 3 needs to be primed before it can properly be used and it usually takes a little while but it does work.

Lou said the boom mower will be fixed in the next few weeks.

Mayor Cogley – A couple of people from White Township asked her why West Mayfield doesn't have a fire tax here. Mr. Little doesn't want to add a tax to the residents for fire protection.

Mr. Tate brought up another issue with garbage collection. There are people who have purchased homes that are being renovated and are not inhabited but the owners are being charged for garbage collection even if there is no garbage to pick up. This issue has been brought up before and discussed with Mr. Aiken but he said the contract states that every resident must use the service. He also at one time told another person that it was up to council to provide an exemption. After a discussion, Mr. Tate moved to instruct Aiken to honor exemptions requested by West Mayfield for unoccupied buildings being renovated. Ms. Harker seconded the motion that passed all in favor. Jake will contact Michelle McNeely to have her call Mr. Aiken with council's request.

Mr. Tate moved to pay the bills listed on the bill list and was seconded by Mr. Kosanovich. The motion carried.

Mr. Kosanovich moved to ratify purchases made by committees and was seconded by Mr. Heaton. The motion carried.

Mr. Heaton moved to adjourn at 9:34 pm; seconded by Ms. Harker with unanimous approval.

Respectfully submitted,

Patricia Lansberry  
Borough Secretary