

Regular Meeting Minutes
March 10, 2022

President Lou Little called the meeting to order. All council members were present except for Mr. Heaton. A McNeely/Monica Sepp motion approved the February meeting minutes. The officers' reports were approved by a Harker/McNeely motion. Mr. Heaton asked Mrs. Lansberry to ask council how they felt about moving the meetings back to the borough building now that the Covid restrictions were being lifted. No one had any objections so Mrs. Lansberry will advertise the change for the April meeting and all subsequent meetings for 2022. Ms. Harker moved to listen to citizen comments and was seconded by Mrs. Sepp. The motion passed all in favor

Kaleb Muir, 3601 Short Street, Beaver County Christian School purchase. He wanted to inquire how to start the process of rezoning or conditional use for the former school to be used as a nerf indoor arena or air soft arena. Solicitor Budicak answered and suggested that he submit a conditional use letter requesting a variance detailing the specifications of the use. In turn, the letter will be forwarded to the solicitor for review and an answer as to whether that is possible. If not, a zoning hearing must be requested.

Ms. Lori McNeely, 3809 High Street Extension was present to discuss the use of the baseball fields for the West Mayfield baseball leagues. She wanted to know the cost for the dumpster and if council paid for that. Mr. Emge had paid for that in the past so we are not sure of the cost. Brian Smith is interested in using Mr. Emge's part of the fields on Wednesdays and is willing to donate his time to redo the bathrooms at his expense and to take care of the fields. Running a new water line would be involved in renovating the restrooms because there was a major leak in the line. Council would like to have more information regarding this agreement and asked that Mr. Smith come to the next meeting to explain his ideas for use of the field. A contract should be drawn up for insurance purposes and a rental fee should be considered as well. If someone uses the fields the money will be put into a park fund. The West Mayfield teams would always have first choice for use of the fields. Shelter One is not available for baseball use, it is strictly used for rental purposes. Kip Richeal should also be contacted and his ideas shared with council as well. Mr. Emge will no longer be using West Mayfield's field for the traveling league. Licia Cogley asked about the new concessions stand and that does go to West Mayfield. It is West Mayfield's. Council requested the Mr. Smith provide more information as to what he will be doing at the park and suggested that he come to the next meeting.

With no other citizens wishing to comment, Ms. Harker moved to return to the regular order of business, seconded by Mr. Sepp and approved unanimously.

Old Business

Streets, Lighting & Bridges— Ms. Harker – Ross Avenue Manhole is done, big dump truck is still out of use because they can't find an axle. Repairs need to be done to some of the other trucks as well.

Buildings and Grounds – Mr. Sepp – salt has been contracted for next year through CoStars; the 5th Avenue handicap sign has been rectified. He also addressed the sink hole on Rock Avenue where the road is getting washed away. It is possible that the pipe doesn't have to be dug up and rerouted all the way to the creek. The road way is giving out on the edge but it's not a sink hole and redirecting the pipe 10 to 12 feet should correct that.

The tree at the borough building needs to be cut down and there are some on Glade and 43rd. He will get bids on the cost of cutting them down.

Fire & Police – Ms. Harker – everything is good at the fire department. She is getting information requested by ISO insurance. All fire calls are answered promptly.

Sewers and Sanitation Mrs. McNeely read the report provided by Mr. Heaton in his absence. There were no more bids received for the project on Ann Street. The maximum limit not requiring advertising is \$20,000. Since we had one bid under and one bid over, is it necessary to advertise? Mr. Budicak recommended advertising and to notify the companies that provided bids that we are going to advertise the project. He also

brought up the sink hole on Rock Avenue. Mrs. McNeely asked that that be discussed at the next meeting due to Mr. Sepp's information.

Finance & Litigation – Mrs. McNeely – none

Parks & Recreation – Mrs. Sepp none

Ordinance – Mr. Seybert – none

Mayor Cogley – none

Solicitor Budicak – none

Mr. Little - none

New Business

Streets, Lighting & Bridges – Ms. Harker – on Tuesday Mr. Sepp, Mrs. Sepp and I spent 5 hours inspecting the roads in the borough to be considered for paving or patching.

Craig Alley still has standing water after already being worked on. Something has to be done. Tate's left side needs a catch basing and next to Bruce Harris's house should have a catch basing also.

White Township is going to take care of the problem leading into West Mayfield and will take it down and run a line into an existing catch basin.

The bucket truck needs a lot of repairs and should probably be put up for bid. Municibid is a good place to advertise equipment for sale. If it's under \$2500 Mr. Budicak said it's okay to use Municibid but state law requires any vehicle or piece of equipment over \$2500 to be advertised in a newspaper.

Mrs. Sepp asked to look into prices for signs restricting semi's using jake breaks and also no tractor trailers permitted – not a GPS route. There are a number of semis speeding on West 4th running stop signs. The police chief said that part of the problem with semis is that we can't do anything because they are permitted for local delivery. He will put out police details for trailer trucks. He can stop and advise the driver to use an alternate route. Mr. Sepp would like to talk to PTC Alliance about rerouting their trucks and deliveries to their plant away from West 4th. The chief of police is trying to get weigh master training but it not available at this time due to Covid.

Mayor Cogley asked if the stop sign that is being run has red blinking lights. It did, but they are no longer working and it didn't stop drivers from running through anyway even lit.

Buildings & Grounds – Mr. Sepp none

Fire & Police – Ms. Harker – none

Sewers & Sanitation – none

Parks & Recreation – Mrs. Sepp received a call from Tru-Green asking if they are still needed to fertilize the grass at the ball field. That was something the Mr. Emge paid for and is no longer needed but perhaps Kip Richael should be contacted to see if it is something that he wants to continue for the West Mayfield ball league.

She also talked about MS4 and time is coming up for the 5-year plan. She suggested gathering the debris from the roads, weighing it and dumping it to prevent it from going into our drains and into the sewer system. Mr. Little said that he is waiting for information from Mr. Heaton on the MS4 program and what needs to be done.

Mrs. Sepp also asked if it would be possible to put up blocks on the property on Patterson Avenue that is being flooded from the creek like the blocks that we are going to put on the Tate property with the same problem. That is something that we can certainly do if the property owner is okay with it.

The cameras are going off-line. Is it a Wi-fi issue or is someone turning them off? Mr. Sepp said the Wi-fi system needs upgraded and he will get a new system to take care of that problem.

Jim Brooks Auto Body has offered to re-do the plaques for the ballfield monument at no cost to the borough.

Finance & Litigation – Mrs. McNeely – none.

Mr. Little – Fisher's is using big dump trucks and dumping at the end of West 8th Avenue until 11 o'clock at night. He is going to talk to them about it. He will also take a look at West 5th Avenue retaining wall.

Mayor Cogley would like permission to use the picnic tables at the park for meeting with volunteers for Earth Day. They will be cleaning up debris and trash from the roads. Would Jeff be able to pick up the trash bags? Yes. She would also like to meet with the Centennial Committee at the park as well and that is fine.

Mr. Budicak - none

Mrs. McNeely moved to pay the borough bills as presented on the bill list and was seconded by Ms. Harker. The motion carried.

Mrs. McNeely moved to approve purchases made by committees and was seconded by Mr. Sepp. The motion carried.

Mr. Little asked if there was any other business and Mrs. Sepp asked about Emergency Management's use of the borough building and how that came about. It is just something that has been done for quite a while. It started out as a place to meet only but now there are computers, radios, antennas, files and other items in council chambers and the secretary's office. She feels that only council members should have keys to the building. Mrs. McNeely asked if Emergency Management could use the fire department. Lou will talk to Mr. Heaton about these issues and see what can be done.

Ms. Harker read a letter from Mrs. Sepp saying that she will be stepping down from her position as council president and resigning from council effective March 10, 2022. She has taken a job out of town and will no longer be able to carry out the duties of council member. She has enjoyed her six years on council. Council thanked her for her service and regretfully accepted her resignation. Mr. Budicak reminded council that we had 30 days to fill the vacancy.

Mrs. McNeely moved to adjourn at 8 pm; seconded by Mr. Sepp with unanimous approval.

Respectfully submitted,

Patricia Lansberry
Borough Secretary