

Regular Meeting Minutes
October 10, 2019

President Bill Heaton called the meeting to order. Ms. Harker was on vacation and code enforcement officer Lemmon was excused early. All other members were present including Mayor Farkas. A Harris/Little motion approved the September meeting minutes. The Officer's reports were approved by a Little/Tate motion.

Correspondence was read which included a notification from the Liquid Fuels of an estimated allocation of \$53000.43 for 2020.

Mr. Harris moved to hear the citizens present at the meeting and was seconded by Mr. Tate. The motion passed.

Mr. Regis Benden, 104 Ross Avenue asked again about the trailer on Railroad Street that was supposed to have been moved last month. A registered letter has been sent and if it is not moved, there will be a citation.

Mr. Jacob Tate, 335 Brook Street was inquiring about any progress that has been made on the drainage problem on his property. Mr. Kosanovich responded that they were waiting for sidewalk slabs that were to be provided by Beaver Falls to begin the work; but since the Conservation District was handling the permit and because DEP has revoked their privileges to issue permits, everything is on hold. Mr. Tate has only 1 -2 inches to maneuver his vehicle because of the erosion. Bill & Lou will look at it and see if there is some short-term fix until DEP approval is given to the project. He also told council that 1 pipe in his entrance to a parking lot on West 4th is broken and the other is completely collapsed. Lou will look at it to see if the pipe needs to be replaced. Mr. Kosanovich also said that he had been told by Brian from DEP that White Township is taking action against Colonial Oaks for foe water run-off that is causing the erosion. White Township has been removed from the mandated MS4 program because they said they have no creeks in their township. This is not the case. The creek in White Township flows down into West Mayfield.

Mr. Jerald Weatherly, 3608 West 3rd Avenue expressed his thanks and the thanks of all veterans for getting the plaques back up at the Veterans Memorial and for the repair of the monument.

Mr. Richard Pegg, 3812 High Street Extension, thanked council for checking out the drainage problem and contacting the property owner. The drainage problem is beginning to lift the asphalt He also complained that the mail delivery driver was driving on the berm and throwing out the stones that he had put down.

With no other citizens present, Mr. Harris moved to return to the regular order of business and was seconded by Mr. Little. The motion passed.

Old Business

Fire and Police – Lou Little for Wendy Harker – Trick or Treat for West Mayfield will be on Thursday, October 31 from 6 until 7:30.

Parks and Playground Mrs. Sepp - none

Streets and Lighting - none

Sewers and Sanitation – none

Ordinances Mr. Kosanovich asked about the amendment to the burning ordinance. Mr. Bovalino reviewed the amendment which had been duly advertised. The amendment allows for recreational open fires only. Only seasoned wood can be used and must be burned in a pit not more than 15 feet wide. The fire must be supervised by an adult 21 or older; water must be available near-by and the fire must be extinguished and smoke gone by midnight. Mr. Harris moved to accept the amendment to the burning ordinance and was seconded by Mr. Little. A roll-call vote passed the amended ordinance as follows: Mrs. Sepp – yes; Mr. Kosanovich – yes; Mr. Harris – yes; Mr. Little – yes; Mr. Tate – yes and Mr. Heaton – yes.

Building and Equipment – The roof of the salt shed will be tarred and repaired. He also mentioned that the downspouts were all dented. It was decided that if the flow of water is not impeded, the downspouts don't need to be replaced.

Streets, Lighting and Bridges- Mr. Little - none

Finance and Litigation – Mr. Tate – none

Mayor Farkas - none

Mr. Heaton had Mr. Bovalino give a report on the Code Systems issue from the last meeting. Mr. Bovalino had reviewed the contracts of both Code Systems and MDIA. Code Systems contract had never been cancelled by them and they are still listed on the state website as our code enforcement representative company. The MDIA contract which was signed in August of 2018 states that a 120 day notice must be given to get out of the contract. Mr. Bovalino asked council if they wanted to stay with code systems and they are in full agreement to stay with them. Mr. Bovalino will reach out to MDIA to get out of the contract since they never entered West Mayfield as their client on the state website.

Mr. Heaton contacted PennDot about the manhole that was covered during the recent repaving of 37th Street. They will uncover it. The spill kits that were required during a recent MS4 inspection by DEP have arrived and the pallets are on their way. Plugs have also been put into the holes in the floor.

The tree that has been hanging over 37th Street has been taken care of.

Mr. Bovalino again discussed the water runoff problem from Mayfield Village through the Percic/McGraw property. He is going to have John Fenchel from American General Land Service research to determine ownership of the drainage system that was installed around 1942.

Bill Heaton also reported that Mayfield Village had a broken pipe which was draining out. That has been taken care of, but there is no way to tell if that was the cause of the problem which was causing the run-off into neighboring property.

New Business

Mrs. Sepp inquired if an inventory of tools and equipment had ever been completed. The tools have all been cleaned up and organized and will be inventoried. Mrs. Sepp suggested that a monthly inventory be done to better keep track of all tools and equipment. Some of the Bobcat accessories have not yet been returned to the borough. Any equipment or tools that are loaned out need to be signed for and approved by a committee member. There should also be a set time for the return of any borrowed items. Any damage should be the responsibility of the person who borrows the tools or equipment. There was a discussion regarding the lending of tools and equipment resulting in the following motion. Mr. Harris moved to resolve that from this point forward no tools or equipment can be removed from borough property unless it is being used for borough business. Mrs. Sepp seconded the motion. A roll-call vote passed the motion as follows: Mrs. Sepp – yes; Mr. Kosanovich – yes; Mr. Harris – yes; Mr. Little – yes; Mr. Tate – yes; and Mr. Heaton – yes.

Mr. Kosanovich - Ordinances – none

Sewers & Sanitation – He is in the process of applying for a small water & sewer grant through DCED (15% matching from \$30,000 up to \$500,000). The application is due by December 13th. The grant includes storm water and flood control and he will find out if any funds are available for MS4 related projects. If MS4 projects are eligible, he will contact Widmer Engineering for assistance.

Mr. Harris – none

Mr. Little reported that the Street Committee met and reviewed the applications for the equipment operator position that was vacated by Mr. McNeely. The committee recommended that Jeffrey Seybert be moved into the operator position and that we hire someone to replace Mr. Seybert as a general laborer. They had three candidates to recommend for that position. After some discussion, it was decided that the laborer position should be advertised. Mr. Tate moved to promote Jeffrey Seybert to the equipment operator at the rate of

\$14 per hour and was seconded by Mr. Harris. A roll-call vote approved the motion as follows: Mrs. Sepp – yes; Mr. Harris – yes; Mr. Kosanovich – yes; Mr. Little – yes; Mr. Tate – yes; and Mr. Heaton – yes. The leaf machine has been repaired and is ready to go. Leaf collection will begin as soon as a second employee is hired. The big dump truck is ready for plowing.

There was some discussion regarding employee comp time and vacation. Comp time will be determined after Mr. Bovalino does some research on it. Mr. Harris moved to give the employees one week vacation only after 1 year of employment. Mr. Little seconded the motion which passed by roll-call vote: Mrs. Sepp – yes; Mr. Kosanovich – yes; Mr. Little – yes; Mr. Tate – yes; Mr. Heaton – yes.

There was some discussion regarding the purchase of a trailer to be used for road repairs and paving projects at a cost of \$8,000. It was determined that this would not be beneficial to the borough at this time.

Mr. Tate had a call from J. Young Refuse reminding him that the 3-year refuse contract for removal of trash is up at the end of 2019. An ad for bids for refuse-removal for West Mayfield Borough will be placed and bids will be opened at the November meeting.

He had a complaint about uneven gravel at the corner of Sand Alley and Knape Street.

Mr. Tate also informed council that Tookan Engraving was going out of business and he recommended that Lark Industries in Ellwood City be considered anytime shirts, etc. need engraved. They provide employment for special needs people and their work is good

Mayor Farkas reported that the road is washing away on West 7th Avenue at Rose Smilak's house. Lou will look at that.

Mr. Heaton asked about the cell phone that we had been paying for employee use. Mrs. Lansberry has already cancelled the contract and cell phones will no longer be provided to employees since everyone has a cell phone that can be used for borough work.

Mr. Bovalino - none

The bills were reviewed and Mr. Little moved to pay the borough bills and was seconded by Mr. Tate. The motion carried.

Mr. Tate moved to approve purchases made by committees and was seconded by Mrs. Sepp. The motion carried.

Mr. Tate moved to adjourn at 8:25p.m.; seconded by Mr. Little with unanimous approval.

Respectfully submitted,

Patricia Lansberry
Secretary