

Resolution 2025-12-10-05

The Borough of West Mayfield
Beaver County, Pennsylvania

**A RESOLUTION AUTHORIZING THE REVIEW OF EXPIRING BOROUGH
CONTRACTS AND ASSIGNING OVERSIGHT RESPONSIBILITIES**

BE IT ORDAINED AND ENACTED by the Council of the Borough of West Mayfield, Beaver County, Pennsylvania, that:

WHEREAS, the Borough enters into contracts essential to municipal operations; and

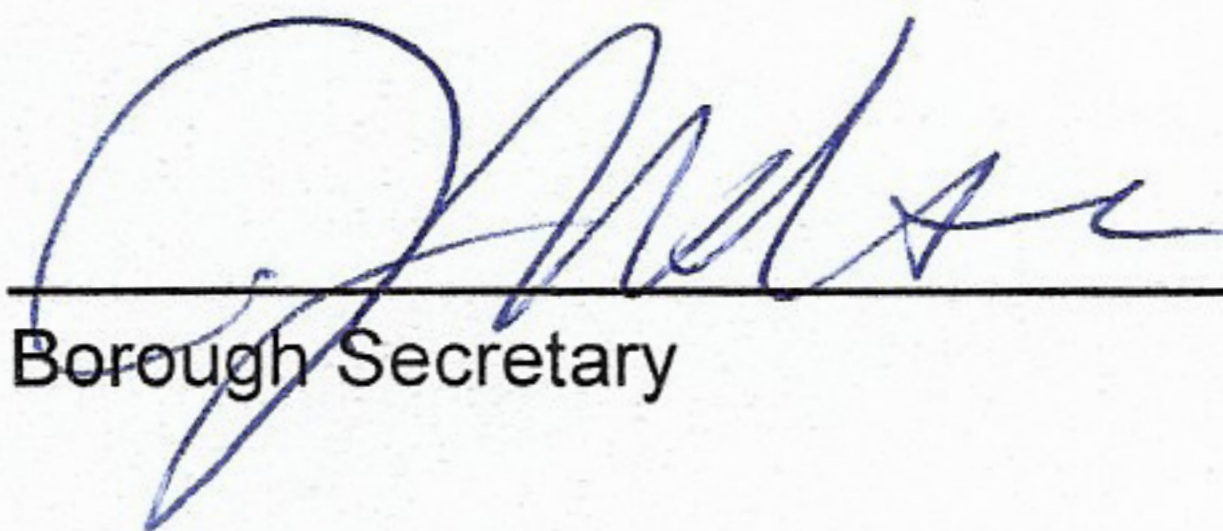
WHEREAS, timely review of expiring contracts is necessary to ensure continuity of services, fiscal responsibility, and compliance;

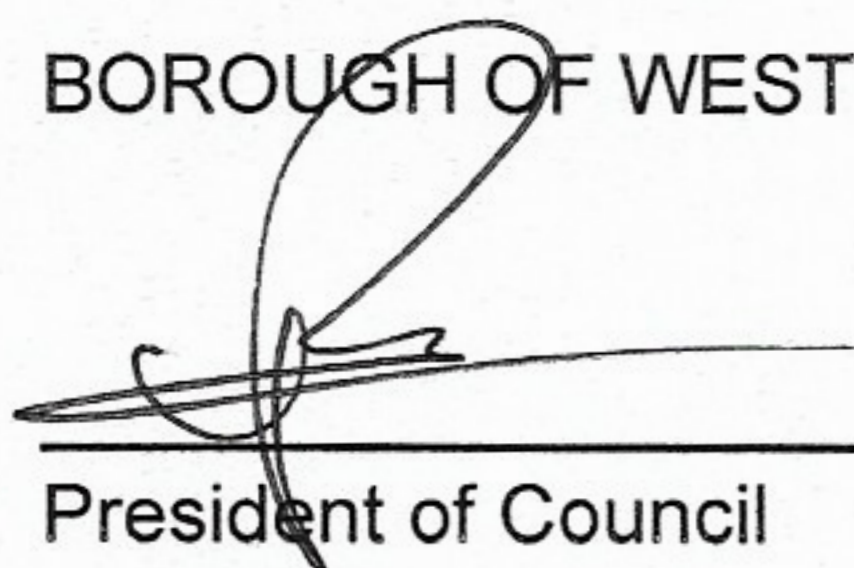
NOW THEREFORE, BE IT RESOLVED, that the Borough shall maintain a formal process for reviewing all expiring contracts; and

BE IT FURTHER RESOLVED, that Council shall assign a responsible individual to oversee each contract review and track associated deadlines using the Municipal Planner; and

BE IT FURTHER RESOLVED, that staff and assigned individuals shall prepare documentation and recommendations for Council at least six (6) months prior to each contract's expiration.

RESOLVED AND ORDAINED this 10 Day of December, 2025.


Borough Secretary

BOROUGH OF WEST MAYFIELD

President of Council