

Resolution 2025-12-10-04

The Borough of West Mayfield
Beaver County, Pennsylvania

A RESOLUTION ESTABLISHING A FIXED ASSET LIST FOR THE BOROUGH OF WEST MAYFIELD

BE IT ORDAINED AND ENACTED by the Council of the Borough of West Mayfield, Beaver County, Pennsylvania, that:

WHEREAS, accurate documentation of Borough-owned property and capital assets is required for proper financial management and annual auditing; and

WHEREAS, the Borough's auditors have advised the establishment of a Fixed Asset List;

NOW THEREFORE, BE IT RESOLVED, that the Borough shall create and maintain an official Fixed Asset List; and

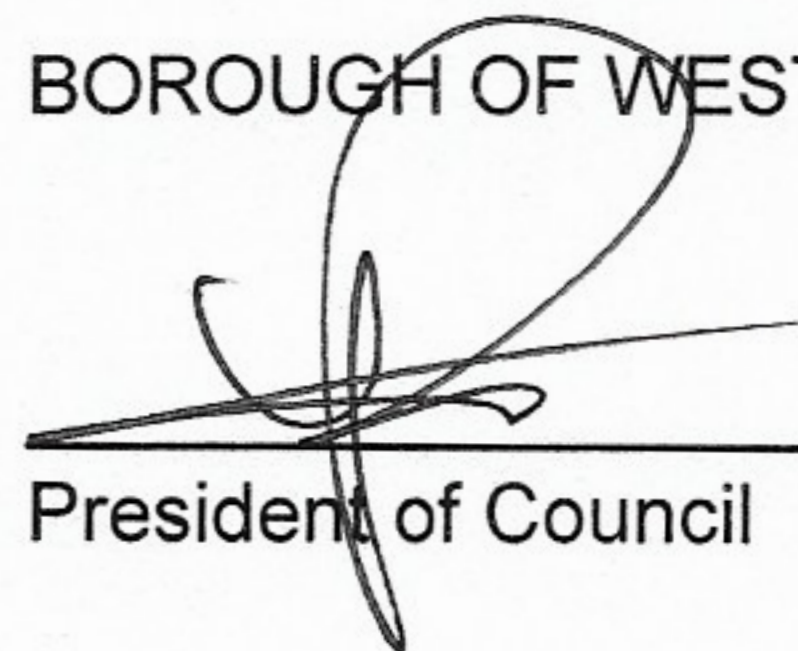
BE IT FURTHER RESOLVED, that the Borough Secretary-Treasurer shall be responsible for its development, upkeep, and safekeeping; and

BE IT FURTHER RESOLVED, that the Fixed Asset List shall be reviewed annually and updated as assets are acquired or disposed of.

RESOLVED AND ORDAINED this 10 Day of December, 2025.


Borough Secretary

BOROUGH OF WEST MAYFIELD


President of Council