

RESOLUTION 2025-04-10-03

The Borough of West Mayfield
Beaver County, Pennsylvania

A RESOLUTION AUTHORIZING THE USE OF AN ONLINE MUNICIPAL PAYMENT SYSTEM

BE IT ORDAINED AND ENACTED by the Council of the Borough of West Mayfield, Beaver County, Pennsylvania that from and after the passage of this Resolution, the terms contained herein shall be in full force and effect:

WHEREAS, the Borough of West Mayfield functions and carries out its duties and responsibilities as a public agency providing a variety of goods and services; and, certain goods and services require payment of a fee; and, the Borough Secretary-Treasurer is ultimately responsible for collecting, documenting, and reporting such payments to the treasury; and, it is in the best interest of the Borough to have a modern, convenient, secure, and efficient system in place for the collection of payments:

NOW THEREFORE, it is hereby resolved as follows:

Council authorizes the use of an *Online Municipal Payment System*.

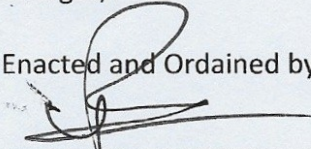
The Borough shall continue to collect payments in traditional ways, but the *Online Municipal Payment System* shall be an optional manner in which citizens may submit payment to the Borough for fees and other costs associated with municipal goods and services, including, but not limited to, applications, registrations, permits, licenses, concessions, code and zoning matters.

The specific form and function of the *Online Municipal Payment System* shall be determined by the Borough Secretary-Treasurer in consultation with the Finance and Litigation Committee, subject to the approval of Council by simple motion.

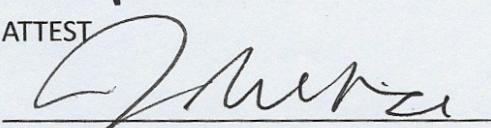
The Borough Secretary-Treasurer shall be responsible for operating and maintaining the *Online Municipal Payment System*, documenting and reporting all financial transactions appropriately.

The cost of maintaining the *Online Municipal Payment System* shall be considered an expenditure of the General Fund: 406.39 Other General Government Administration - Bank Services Charges/Fees.

Enacted and Ordained by Resolution this 10 day of April 2025.



President of Council

ATTEST


Borough Secretary-Treasurer

