

Borough of West Mayfield
Community Room, 4609 W. 8th Ave, Beaver Falls, PA 15010

Council Work Session Meeting July 1, 2026 | 6pm

Call to order & Pledge of Allegiance

Announcements: Decorum, Phones, Recording, Copies of agenda

Roll call & quorum status

Review & approval of current agenda

Citizens comments on agenda items

Reports & Discussions

Office of Mayor

1. Budget Watch
2. Mayor PEOP - neighborhood watch, soliciting

Office of Tax Collector

1. Budget Watch
2. 2026 School Taxes

Engineer

Program: **Municipal Engineering Work**

1. Needed engineering projects

Solicitor

Program: **Municipal Legal Work**

1. Park rules (ordinance or resolution?)
2. Draft Ordinances
 - a. Adoption of IFC
 - b. Zoning: Data Centers
3. Eastvale Proposal
4. Litigation
 - a. PUC
 - b. Bailey

Council

Budget & Finances

Oversight: Justin Wichryk

Program: **Operations/Administrative**

1. Budget Watch
2. Transition to BAA

Program: **Municipal Budget**

1. July: Report - YTD Budget to Actuals (2026)
2. July: Report - Annual Review: Fixed Assets List (2026)

Program: **Community Economic Development**

1. Invitation letters for West Mayfield Business Roundtable

Program: **Contracts & Agreements**

1. Resolved - Overpayment to City of Beaver Falls for 2026 Q1 Police/Fire contract payment
2. Meeting with Chief Johnson, re: Contract Review: 6 month end of contract review: BFPD Agreement
3. Signed agreements: BS, CEO, EMC, PZO

Program: **Financial Management, Records & Reporting**

1. July: Report - Annual Fraud Risk Assessment (2026)

Program: **Municipal Funds Management**

1. Water & Sewage Enterprise Fund: Task Force Recommendation - 30% rate increase starting January 2027

Culture & Recreation

Oversight: Jason Stoyanoff

Program: **Operations/Administrative**

1. Budget Watch
2. Policy - Community Park Rules & Regulations
3. Policy - Community Park Memorials for council review
4. Policy - Event Checklist (eg, volunteer list, first aid preparedness, etc.)
5. Policy - SOP for Park Shelter Rental Concession

Program: **Community Room/Center**

1. Community Room Renovation
 - a. Need extend Ad Hoc Committee to September 1, 2026
 - b. Carpeting
 - c. Proposal - tables/chairs

Program: **Park Shelter Rental Concession**

1. July: Report - Mid Year Park Shelter Rental Concession Activity

Program: **WMYB Concession**

1. Contractual Obligations (Monthly report to Council, etc.)

Program: **Programing (Events, Activities)**

1. 2026-08-08: Community Picnic & Movie Night (2026)
2. 2026-08-15: Annual Car Cruise Fundraiser (2026)
3. 2026-10-17: Trunk or Treat Down in the Hollow (2026)
4. 2026-12-12: Annual Firetruck Santa (2026)
5. 2026-12-12: Annual Holiday Party (2026)

General Administration

Oversight: Kevin Farkas

Program: **Operations/Administrative**

1. Budget Watch
2. Due Aug 15: Report - Annual General Administration Asset Inventory

Program: **Municipal Reporting**

1. Action plan to address backlog
2. July: Report - Annual AORO Activity

Program: **Human Resources**

1. Public Officials Fidelity Bonding (CEO, PZO)
2. Updates to Public Works Employee Handbook, employee acknowledgements
3. Proper Employment Management (BS, CEO, EMC, PZO)
 - a. Online job description surveys
 - b. Job Descriptions
 - c. Signed Agreements

Governance

Oversight: Kevin Farkas

Program: **Operations/Administrative**

1. Budget Watch

Program: **Legal**

1. PA PUC Filing
2. Eastvale Proposal
3. Bailey Claim

Program: **Legislation (Ordinances, Resolutions, & Regulations)**

1. Discussion: Move toward directing the Solicitor to draft a proposed updated Solicitation Ordinance, repealing Chapter 820 Peddlers and Solicitors, to be discussed by Council at the September 2026 Regular Business Meeting
2. Draft proposed ordinance adopting IFC
3. Draft proposed amending ordinance re: Zoning for Data Centers (and other uses)

Program: **Professional Development & Training**

1. TBD

Program: **Vacancies**

1. Vacancy Board
2. Council Vacancy Status

Public Safety

Oversight: Sue Wood

Program: **Operations/Administrative**

1. Budget Watch

Program: **Code Enforcement**

1. July 2026 Monthly Written Professional Report

Program: **Emergency Management**

1. July 2026 Monthly Written Professional Report
2. Updates to 2026 EOP, plan for approval in August

Program: **Planning/Zoning**

1. July 2026 Monthly Written Professional Report

Program: **Police Protection**

1. July 2026 Monthly Written Professional Report
2. Begin review of BFPD Agreement (expires December 31, 2026)

Program: **Traffic, Roadway, & Pedestrian Safety**

1. Roadsign Compliance Initiative (signs, street markings)

Public Works

Oversight: Bob Tate, John McAdoo

Program: **Operations/Administrative**

1. PennDOT Agility Program - Signed Contract
2. Aug 15: Report - Annual PW Asset Inventory

Program: **Buildings & Grounds**

1. Proposal: Knotweed Eradication Initiative
2. Needed - additional bids: Emergency Power Generator System (specs & bids)
3. Security Camera Systems (municipal complex)

Program: **Equipment**

1. Proposals needed: Needed equipment

Program: **Sewers**

1. MS4 Stormwater System
 - June 15: 2026 Outfall Survey

Program: **Streets**

1. 2026 Road Paving Plan
2. Roadside Stormwater Drainage Project: W 7th & 43rd St
3. FYI - Borough signed approval of DLC replacement of 65 utility poles (converting the existing 4kV system to a 23kV system)

Executive Session to discuss emergency emergency management preparedness.

Good and Welfare Announcements

Adjournment