

## **West Mayfield Borough Regular Meeting Minutes**

**4609 W 8<sup>th</sup> Ave Beaver Falls PA 15010**

**December 10<sup>th</sup>, 2025**

President Bob Tate called the meeting to order at 6pm followed by the pledge of allegiance.

### **Roll Call:**

Mayor: Licia Cogley – Secretary/Treasurer: Jenna White – Solicitor: Joe Budicak

Council President: Bob Tate – Vice President: Bill Heaton (absent – excused)

Council Members: Jacob Tate – Justin Wichryk – John McAdoo – Kevin Farkas

### **Secretary/Treasurer Report**

- General Fund Balance as of 11/30/2025: \$1,072,192.14
- Liquid Fuel Fund Balance as of 11/30/2025: \$103,078.75
- PLGIT balance as of 11/30/2025: \$4,113.70
- PLGIT Capital Purchase Fund as of 11/30/2025: \$1,842.15
- Water & Sewer Fund as of 11/30/2025: \$116,014.37
- Emergency Management Fund as of 11/30/2025: \$12,886.33
- Aqua Money Fund: \$181,106.50
- Police & Fire Report: 39 calls closed and cleared
- Fire Department Report: 11 total incidents, 828 training hours
- Mr. Jake Tate makes a motion to approve officer's reports which is seconded by Mr. John McAdoo and the motion passed unanimously.

### **Citizen's Comments**

- Al Pasquarelli (Waste Management Representative) speaks on behalf of Waste Management to explain bid proposal specifications
- Scott McGee (President of West Mayfield Youth Baseball) speaks on behalf of WMYB and gives year end report

### **Adoption of Rental Ordinance and Policy Resolutions**

- Council adopted ordinance requiring licensing and occupancy permits for all rental units.
- Ordinance was advertised twice as needed.
- Council members unanimously approved the ordinance by motion.

### **Budget Approval and Audit Authorization**

- Authorized Butler Agnew and Associates to audit West Mayfield borough real estate tax statements for years ending December 31, 2024 and 2025.
- Audits required for tax collector's office; previous audits conducted except for 2024, which was missed.
- Engagement consistent with prior years; estimated cost approximately \$1,900 per audit.
- Motion approved to proceed with both 2024 and 2025 audits as per engagement letter.

### **Garbage Collection Contract Award and Discussion**

- Approved Waste Management of Pennsylvania bid for 2026–2028 garbage and refuse collection.
- Selected unlimited service with optional e-waste pickup based on committee review and public survey.
- Current monthly fee: \$24; new contract starts at \$23.34/month, rising to \$25.74 by year three.
- Final year cost is \$1.74 higher than current rate through Aiken Refuse.
- Motion passed to accept Waste Management's bid for 2026-2028 garbage and refuse collection without objection.

### **Road Repairs and Payment Process**

- Roads project completed; minor thin area found on Boden St.
- Bond in place for 2 years covers repairs if issues arise after winter.
- Final cost approximately \$2,000 over initial estimate due to unforeseen work (e.g., driveway aprons).
- Payment process for contractor needs clarification.

### **Emergency Motion for Truck Tire Purchase**

- Emergency motion proposed to appropriate \$800 for four truck tires.
- Funds confirmed available in current budget.
- Tires are brand new and include rims; compatible with truck.
- Purchase considered urgent due to snow conditions.
- Motion to purchase truck tires passes unanimously

Mr. Jake Tate makes a motion to pay bills and ratify committee purchases which is seconded by Mr. Kevin Farkas and the motion passes unanimously.

Mr. Bob Tate states the meeting is adjourned at 7:02PM.

**Respectfully submitted,**

**Jenna White**

**Borough Secretary**