

Regular Meeting Minutes  
January 10, 2019

President Bill Heaton called the meeting to order. Mr. Tate was on vacation and all other members were present including Mayor Farkas. Solicitor Jeff Bovalino was excused. A Harris/Sepp motion approved the December meeting minutes. The financial report was approved by a Harker/Little motion. The police report was not available.

No correspondence was received.

No citizens were present to be heard.

Old Business

**Fire and Police Report – Wendy - none**

**Parks and Playground** – Monica had two quotes for the removal of the large tree at the part. Steve Cable quoted \$1300 to cut the tree and remove the stump; Bill's Tree Service quoted \$3800. We will get more bids in the spring and also see if any of the tree can be saved instead of cutting down the entire tree. She also reported on the December Borough Christmas Party which was successful. There was a balance of \$380 from the 2017 party and with the donation from council of \$300, they had \$680 total and spent \$623.52. There was a total of \$979.86 received from the sale of tickets and the Chinese auction. \$50 was given to Santa for his appearance and \$150 to the fire department for hall rental which left a balance of \$779.86 for next year's party. The fire department will return the \$150 because the hall is donated for this event. All cookies and many of the auction items were donated by various businesses. Mrs. Sepp would like to send a letter out in May to solicit donations for the 2019 party.

**Sewers and Sanitation – Mr. Kosanovich – none**

**Ordinances – none**

He is going to check on costs for obtaining cell phones for the street department employees because there are a number of deals out there for between \$25 and \$30 per month.

**Buildings, Grounds and Equipment** – Mr. Harris reported that the construction of the new roof had begun and asked about the contract. The work was to commence on January 7<sup>th</sup> and be completed no later than January 30<sup>th</sup>.

**Streets, Lighting and Bridges-** Mr. Little purchased tee shirts and hoodies for the street department employees and then are being monogrammed. Fluorescent vests are being ordered also. The committee met to discuss a proposal to present to White Township to share equipment and labor for upcoming road repairs. They believe that a 50-50 share is not acceptable and will suggest a 60-40 share due to the fact that we have more equipment and experienced laborers. Wearable equipment replacement was also considered. White Township should foot the bill for the roller. They will check with the solicitor to discuss liability. Our insurance company will cover our workers in White Township as well as West Mayfield but an agreement for shared municipal services must be written and enacted. White Township workers will not be covered under our policy and must use their own carrier. It was discussed that White Township should provide us with their proposal and then both municipalities should meet and make a determination before anything proceeds.

The springs and transmission on the truck were both repaired and all equipment is working.

Mayor Farkas reported that there was an article in the Borough News that stated a budget can by motion be modified at any time during the year.

Mr. Heaton contacted PennDot regarding a tree that is overhanging 37<sup>th</sup> Street Extension. He had received a call from Keith Rothfus with a citizen's complaint regarding this. PennDot sent out someone to inspect the tree and PennDot feels that the tree is sturdy and provides no immediate threat to safety. If we want the tree cut down, we will have to do it ourselves. The homeowner was also notified.

He has received no more information from FEMA regarding the Patterson Avenue sewer problem. He is going to contact Emergency Services in Harrisburg to see if we can get some help.

#### New Business

Ms. Harker reported that the fire department used 226 gallons of diesel fuel in 2018 and answered 77 fire calls.

Mrs. Sepp reported that she spoke with Barry Emge about the 2019 plans for lawn cutting and trimming at the ball fields. He has contracted Jake Tate to take care of all cutting and weed trimming. She is also going to email Duquesne Light to see when the installation of the new LED street lights will begin.

Mr. Kosanovich reported on the sewer clog that required emergency repair on Knape Street over a weekend. Insight Pipe came and unclogged the line resulting in a cost of \$1875. The next day the line clogged again and Robinson Pipe Cleaning cleared that clog and videoed the lines. Mr. Heaton has the video recordings and there is a broken pipe further down the line which will either have to be dug out or lined from manhole to manhole. We will get some bids to determine the best way to go for the repair. He also reported that he spoke with the Beaver County Conservation District regarding the problem with the creek on Boyd damaging our roads and they are very amendable to help with an application for assistance. They feel that the stream bed reinforcement is a simple procedure that does not require an engineering study. He also reported that we should consider overhauling our ordinances.

Mr. Harris asked about the cable for moving one of our surveillance cameras to the recycling area. We will need two sets of conduit to conduct the move. Mr. Harris will contact the company.

Mr. Little reported that the inventory on bolts and nuts is low and requested permission to contact the company to purchase what is needed. It was recommended that an inventory be completed on what is needed and prices obtained before any purchase is made.

Mayor Farkas thanked the road crew for taking care of the alley behind West Eighth Avenue.

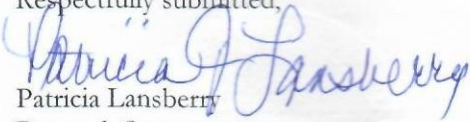
Mr. Heaton reminded members that the streets and lighting committee needs to get together to see what roads in the borough need repaired. Since the cost of paving is so high, we will need to tar and chip. Someone needs to contact Mr. Aloj from the Beaver Falls Municipal Authority to repair West Fifth Avenue where work had been done by them. He also reported that he purchased a new computer for Emergency Management and has found a utility trailer for \$2950 that he plans to purchase. The trailer will be titled to the borough and he is going to obtain a municipal plate.

The bills were reviewed by Mrs. Lansberry. Ms. Harker moved to pay the borough bills and was seconded by Mr. Harris. The motion carried.

Mrs. Sepp moved to approve purchases made by committees and was seconded by Mr. Little. The motion carried.

Mr. Little moved to adjourn at 7:50 pm; seconded by Mr. Harris with unanimous approval.

Respectfully submitted,

  
Patricia Lansberry  
Borough Secretary

Regular Meeting Minutes  
February 14, 2019

President Bill Heaton called the meeting to order. Solicitor Jeffery Bovalino and Secretary Pat Lansberry were excused for personal reasons and all other members were present including Mayor Farkas. A Harris/Little motion approved the January meeting minutes. The police reports for January & February were approved by a Harker/Little motion. The officer's report was not read. No correspondence was received.

Mr. Harris moved to hear the citizens present and was seconded by Mr. Tate. The motion passed unanimously.

Mr. Jack Libert, 302 Harbison Road and Anita, 915 37<sup>th</sup> Street had questions regarding the No Burning Ordinance adopted. The ordinance was explained.

With no other citizens present, Mr. Little moved to return to the regular order of business and was seconded by Mr. Harris. The motion carried.

Old Business

Mr. Lemmon had nothing to report other than the removal of garbage from a home on West 4<sup>th</sup> Avenue.

**Fire and Police Report** – Wendy - none  
**Parks and Playground** – Monica - none

**Sewers and Sanitation** – Mr. Kosanovich addressed the sewer problem on Knape and 37<sup>th</sup> Street Extension. In order to resolve the problem, there was a discussion regarding re-lining the pipe from manhole to manhole. A quote was received from Insight Pipe and they are going to check with Robinson Pipe also.  
**Ordinances** – none

**Buildings, Grounds and Equipment** – Mr. Harris reported that the cable is in the garage for the moving of the security camera. They need to buy PCP pipe for the cable and also a light. Wire has to be installed in 2 pipes – one for the electric and the other for the camera to be extended farther.

**Streets, Lighting and Bridges**- Mr. Little discussed the road repair report from Monica and Eliz and they will make plans to check which roads to repair. The joint venture for road repairs between West Mayfield and White Township has been dropped.

**Finance and Litigation** – Mr. Tate - none

Mayor Farkas reported that he is the contact for Flood Plan activity and the required report had been completed.

Mr. Heaton again reminded council members that the MS4 report need to be completed. He and Mrs. Sepp have completed theirs.

New Business

Ms. Harker - none

Mrs. Sepp reported that the street lights might be done and borough workers will check to see if that is correct. She also discussed the Mineard and Ward handicap parking issue.

Mr. Kosanovich had a question regarding the Act 94 Beaver Falls Sewage Report and if there is a log documenting the number of dye tests completed. Mr. Lemmon has a list.

He also discussed completing a contract for Costar for salt purchase and bidding half the amount so that the bid will be accepted. Also bid half for COG.

He met with DEP and Holly Vogt regarding recycling. DEP is excited about West Mayfield starting recycling. The state has grants (90/10 match). The more recycling that we do, the more we can get out of the program. DEP said that putting in a camera can be included on grant applications and concrete blocks as well - if not for this year, maybe next year. All paperwork for expenses must be kept and turned in for the grant.

Mr. Harris - none

Mr. Little reported that four loads of salt and 5 loads of anti-skid have been purchased. Police are notifying the borough of slick roads.

The chain on the salt spreader broke and needs to be repaired.

He also talked about putting a dumpster at the park by shelter #2 and maybe cameras at the park.

The cost of 2A limestone with dust is \$12 per tri-axle if we pick up and \$16 if delivered. Mr. Little moved to buy a tri-axle and was seconded by Mr. Harris. The motion passed all in favor.

Mr. Tate - none

Mayor Farkas requested that gravel be put down around the borough building.

Mr. Heaton discussed the damage in the basement of a resident's home caused by the sewer problem. The cost of the damages has been received and turned in to our insurance carrier.

The Brook Street project has to be DEP approved because of the creek. The Conservation District is helping with the required paperwork.

The bills were reviewed and Mr. Harris moved to pay the borough bills and was seconded by Mrs. Sepp. The motion carried.

Mr. Tate moved to approve purchases made by committees and was seconded by Mr. Little. The motion carried.

#### Other Business

Mr. Little - The Bobcat needs new brushes and the cost he found was \$500. Mr. McNeely said that he could find a cheaper cost. Mr. Harris moved to purchase the brushes at the best price and was seconded by Mr. Little. The motion passed all in favor.

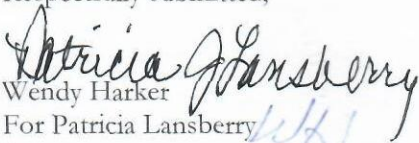
Mr. Bovalino contacted Mr. Heaton when he was unable to attend the meeting and asked that the burning ordinance and the tax ordinance be adopted.

Mr. Little moved to accept the burning ordinance and was seconded by Mr. Harris. A roll-call vote approved the motion as follows: Ms. Harker - yes; Mrs. Sepp - yes; Mr. Kosanovich - yes; Mr. Harris - yes; Mr. Little - yes; Mr. Tate - and Mr. Heaton - yes;

Mrs. Sepp moved to accept the tax level ordinance keeping the same millage as the previous year. Mr. Harris seconded the motion which passed unanimously.

Mr. Harris moved to adjourn; seconded by Mrs. Sepp with unanimous approval.

Respectfully submitted,

  
Wendy Harker  
For Patricia Lansberry  
Secretary

Regular Meeting Minutes  
March 14, 2019

President Bill Heaton called the meeting to order. Councilman Bob Tate was on vacation and all other members were present including Mayor Farkas. A Harris/Little motion approved the February meeting minutes. The officer's reports (including February financial report) were approved by a Harker/Harris motion. The only correspondence received were notifications of the receipt of liquid fuel allotment in the amount of \$55,566.99 and a Penn Dot community meeting.

Ms. Harker moved to hear the citizens present and was seconded by Mr. Harris. The motion passed unanimously.

Mr. Rich Cogley, W. 604 37<sup>th</sup> Street, voiced concerns about the lack of adherence to the 10-ton weight limit for trucks on 37<sup>th</sup> Street. He is concerned about the trucks getting stuck and the possibility of jackknifing causing a fatal accident. He was told by a Penn Dot worker that no one enforces the weight limit so it should just be ignored. Chief DeLuca responded that since 37<sup>th</sup> Street is a state-maintained road the state police need to be notified because Beaver Falls has no jurisdiction on a state-maintained road. Local delivery is exempt from the weight limits but any other truck should use an alternate route. Mr. Heaton will go to Penn Dot in Rochester and also PTC Alliance to relay the information. Chief DeLuca can contact the state police regarding this concern. Mr. Bovalino said that the jurisdiction and weight limits need to be clarified and Penn Dot has to do the study.

Mrs. Victoria Orłowski, 3616 West Third Avenue has a problem with drainage. Even though she has a pipe under her driveway, the rainwater comes up and is going into her garage and the rainwater is ruining her pad. Mr. Heaton said that the alleys don't have drains and Mr. Little will look into the problem and see what can be done.

Mrs. Kitty Cramer, 121 Ross Avenue has several concerns regarding neighboring properties. She asked if it was legal to park a vehicle on Wilson Avenue. A truck is parked on the street continually and is blocking it from use. A trailer has been parked on Railroad Street for 3 years and is being used for storage. Her neighbors are hoarders and she is concerned about a fire hazard that could damage her home and also for the children who reside in the home.

Chief DeLuca responded that the police can take care of the vehicles but they can't do anything about the yards and garbage. That has to be handled by code enforcement. If the road is a useable road, the police can take care of it, but if it is a paper street, it has to be handled by code enforcement. He will take care of the truck and the trailer. As far as the welfare of the children, CYS will have to be notified.

Mr. Heaton will look into what we can do and Mr. Bovalino will talk with Chris.

With no other citizens present, Mr. Harris moved to return to the regular order of business and was seconded by Mr. Little. The motion carried.

Old Business

Mr. Lemmon reported that all outstanding issues regarding code enforcement had been closed.

**Fire and Police Report** – Wendy - none

**Parks and Playground** – Monica - none

**Sewers and Sanitation** – Mr. Kosanovich addressed the sewer problem on Knape and 37<sup>th</sup> Street Extension. In order to resolve the problem, there was a discussion regarding re-lining the pipe from manhole to manhole. A quote was received from Insight Pipe in the amount of \$11,356.96. Robinson Pipe only does spot patching and the cost would be \$5400 for patching 14 feet of liner. Mr. Heaton would like to know what specifically would be done and will the obstruction be removed. There is another company that also does this type of work and he feels that more bids should be obtained.

**Ordinances** – Monica asked if there was a way that we could do a bulk mailing to notify the residents of the adoption of a No-Burning Ordinance. After some discussion, it was determined that would be too costly.

Since there are residents who don't subscribe to the newspaper, she is concerned that they would not know about the new ordinance.

**Buildings, Grounds and Equipment** – Mr. Harris asked if the PCP pipe for the cable had been purchased. All purchases necessary for the re-location of the security camera have been made and the work will begin to move the camera.

**Streets, Lighting and Bridges**- Mr. Little reported that a road survey had been completed by the street committee and a decision has to be made as to what roads are to be repaired (tar & chip) so that an ad for bids can be placed in the newspaper.

Mr. Heaton – none.

Mayor Farkas thanked the road crew for taking care of the alley behind West Eighth Avenue.

Mr. Bovalino reminded council members to review the sample ordinances that would address issuing tickets for code violations and be prepared to discuss this at the next council meeting.

#### New Business

Ms. Harker reported that a commercial company that removes trees is using our dump. It was suggested that a sign be placed stating No Commercial Dumping – Residential Use Only.

She also had questions about when the Veteran's Memorial work might be completed but since Mr. Tate is in charge of that, will have to wait until the next meeting.

She was asked by a resident why all of the LED street lights have not been installed. The work should be completed this spring.

Mrs. Sepp reported that the branches at the park need cleaned up and the soccer nets all need to be removed. She heard from Duquesne Light that the street lighting program is now free of charge so she will compile a list of any streetlights that need to be replaced by LED lights.

Mr. Kosanovich reported that the Costars bidding for salt contracts for next year ends on Friday. A minimum of 60% must be purchased but you can receive up to 140% of the bid. The cost is approximately \$80 per ton compared to COG's price from last year. The reason for the spike in costs of road salt is because the salt mines have decreased.

Under ordinances, he has completed the preliminary grant application to the DEP regional office. We were previously told that Brunner would empty our cardboard recycling dumpster at no cost but they will now charge \$80 per month to pick up the recycling and credit them to our account. If we deliver the recycling (cardboard, aluminum cans) to their facility there is no charge and we will still be given a receipt for the amount of recycling delivered to them. He proposed that we have a once-a-month Saturday where residents can bring their recyclables to the borough building to be placed in labeled receptacles. Sensible Organics will get a report to us about the recyclables from their facility as well as PTC Alliance. That will give us more credit because the recycling is not just for residential, it is for business as well.

Mr. Harris - none

Mr. Little reported that he could rent a chipper for \$600 for a week to get rid of the tree branches on the side of the road. A show of hands to rent the chipper resulted in a 3-3 tie which was broken by the mayor and the wood chipper will be rented.

Mr. Heaton - none

Mayor Farkas - none

The bills were reviewed and Mrs. Harker moved to pay the borough bills and was seconded by Mrs. Sepp. The motion carried.

Ms. Harker moved to approve purchases made by committees and was seconded by Mrs. Sepp. The motion carried.

Mr. Bovalino requested that council move to an executive session to discuss a possible litigation. Ms. Harker moved to enter into executive session at 8 p.m. and was seconded by Mrs. Sepp.

Upon completion of the executive session Mrs. Sepp moved to adjourn at 8:17 p.m.; seconded by Mr. Kosanovich with unanimous approval.

Respectfully submitted,

*Patricia Lansberry*  
Patricia Lansberry  
Secretary



Regular Meeting Minutes  
April 11, 2019

President Bill Heaton called the meeting to order. Councilman Bruce Harris reported off and all other members were present including Mayor Farkas. A Little/Sepp motion approved the March meeting minutes. The officer's reports were approved by a Harker/Sepp motion.

Old Business

**Fire and Police Report** – Wendy - none

**Parks and Playground** – Monica - none

**Sewers and Sanitation** – Mr. Kosanovich reported that he spoke with Robinson Pipe regarding the 37<sup>th</sup> Street/Knape Street sewer problem. They recommend full manhole to manhole lining. He forwarded the reports to Jet Jack and they will submit a bid. Insight Pipe Company works through CoStars and Jeff will check on that to see if bids are necessary and advise us at the next meeting. Since there is a serious sewage problem in that area, council discussed whether or not to move that the lowest bid be taken prior to receiving bids. Upon advisement from Mr. Bovalino, Ms. Harker moved that due to the severity of the problem, competitive bidding under Borough code should be used (if applicable) and if not wait for the two bids and accept the lowest bid not to exceed \$17,000.00. If this fails, vote to approve advertisement necessary and open at the next meeting. A roll-call vote approved the motion as follows: Ms. Harker – yes; Mrs. Sepp – yes; Mr. Kosanovich – yes; Mr. Little – yes; Mr. Tate – yes and Mr. Heaton – yes.

**Ordinances** – Mr. Kosanovich was asked why the recycling bins had not yet been delivered and cardboard recycling had not begun. Brunner Refuse reneged on its promise to provide free removal of the cardboard and was going to charge \$80 per month for removal. Mr. Kosanovich has gathered a committee of volunteers who are willing to staff a once a month collection. There will be large cardboard boxes labeled for the collection of bottles, cans and cardboard. He has access to a 14 foot panel truck to haul the collections to Brunner where a receipt will be issued for the recycling collected to be applied to our grant status. There should be some type of notification to our residents regarding this service and it is strictly for borough residents. As our recycling increases, so does the amount of grant money that we are entitled to.

**Streets, Lighting and Bridges** - Mr. Little - none

**Finance and Litigation** – Mr. Tate - none

Mr. Heaton investigated the claim made by Mrs. Orlowski at the last meeting regarding her parking pad and the excess water in her yard. The pipe under the driveway is not our and he did note that the water was coming from A-1 Automotive. Mrs. Orlowski was not at home so that he could discuss this with her. He also checked on the complaints made by Kitty Cramer. The storm drain on Ross & Railroad needs to be taken out and re-installed. The trailer is on a paper street but it is not a safety hazard or a nuisance. Although no one should be storing any vehicle on borough property, council does not really have a problem with it. He discussed the weight issues on 37<sup>th</sup> Street with PennDot. There is a weight limit sign on 37<sup>th</sup> Street but it should be moved closer to West 3<sup>rd</sup> Avenue. Local deliveries would not be affected by the weight limits. The state police would have to take care of violations because 37<sup>th</sup> Street is a state highway. PTC Alliance should be notified to make sure that they route their truck traffic correctly.

Mayor Farkas discussed an article that he read in Borough News regarding code enforcement officers being sworn in. He is able to do the swearing in of the code enforcement officer.

Mr. Bovalino - none

New Business

Ms. Harker asked how to go about contacting juvenile detention to get kids who have to do community service to help here in the borough. She will call the center because there are kids in the borough who are required to do community service. She provided a list of all the fire police who will be doing special events.

Mrs. Sepp reported that she still has to get bids for tree removal at the park. She is also going to revisit the addition of new playground equipment. Brian has repaired the broken equipment and no decision has been made as to whether or not to install a free-standing sliding board. The sandbox is full of syringes and it was discussed just removing it but Mr. Little said that he inspects all playground equipment prior to the park opening and since the kids enjoy the sandbox it really shouldn't be removed. She also said that a jersey barrier was installed to keep Mrs. Mineard from parking any further and this will hopefully be a solution to the constant complaints.

Mr. Kosanovich discussed an ordinance that he obtained from Rochester Township that deals with utility cuts into their roadways. If there are three cuts into the roadway the utility company paves half the street, if there are five cuts or more, the utility company paves the whole road. This has to be completed within a one-year period of time. Mr. Bovalino will research this and also check into what specifications are required for restoring the road. He will look into other municipalities' ordinances to review and possibly update ours. Mr. Bovalino also suggested that council should research available grants to recodify our ordinances.

Mr. Little reported that reported on the recent inspection of borough roads with information provided by Mr. Kosanovich. Tar & chip is a waste of money because our roads are decayed. The roads listed in blue on the report can be tarred & chipped because they aren't too damaged. Seal-Coat is coming to give us recommendations at 2:30 tomorrow afternoon. Milling should not be more than 1 inch to avoid having to do a PennDot project. Cod patch is more expensive but more practical. On West 10<sup>th</sup> Avenue there is a drainage problem that needs to be taken care of before any road repair can be done. Intersections adjacent to 37<sup>th</sup> Street should be taken care of because 37<sup>th</sup> Street is scheduled for repaving by PennDot in 2020. Russell Standard will also come to make recommendations as well as the Rochester Township road master. Before we get any bids we need to know the scope of the work to be done. It was suggested that we advertise for bids pending recommendations but Mr. Bovalino advises that we get an idea of what needs done before we advertise. We should be prepared to advertise for next month's meeting so that we can open bids in June. A chipper attachment for the bobcat is available for \$10,580 from Bob Cat. There are other companies that sell the same equipment for less. Mr. Tate suggested that a tow-behind chipper would be better. No decision.

Work needs to be prioritized – grass cutting versus patching, etc. and picnic tables are needed at the park. We are eight short. There is not enough money in the budget to buy new ones. It was suggested that if schools or anyone ask to use the fields at the park for soccer practice we ask for a donation of a picnic table. Dave Tate donated mulch. The pick-up truck had a broken back window that Brian repaired. It was suggested that he be paid \$50 for the work done. Ms. Harken moved to pay Brian McNeely \$50 for the repair of the window and was seconded by Mrs. Sepp. The motion passed unanimously.

The No-parking sign at the park was torn down and needs to be replace.

The fire department hall has been remodeled and the only thing left is the floor. The department thanks Mr. Tate for loaning the scaffolding that really helped in completing the work.

Mr. Tate said that a street light is out by the Corner Tavern. We will check it out, get the pole number and report it to Duquesne Light.

The honor roll work is not yet complete. He got a light and next week some work is being done. The plaques are here and just need installed. Council is more than willing to help and a meeting should be set up to see what needs done to complete this project and who is available to help.

Mr. Heaton reported that the meeting he had with PennDot provided good information. As far as the storm drains on 37<sup>th</sup> Street, PennDot will maintain the top but we are responsible for everything beneath the surface. Regarding the storm drain at the tracks, they will see if they can do anything about re-routing it. He also discussed the agility program that is offered by PennDot. It gives them the right to help us with work if we help them and is a five-year agreement. Jeff will look at the paperwork. The Mayor suggested that we get a liability agreement.

Mayor Farkas – none

Mr. Bovalino - none

Mrs. Sepp asked how to get an address for PMAC so that they can clean up the parking lots. She will contact the tax office to get an address and was given permission to contact PMAC>

The bills were reviewed and Mr. Tate moved to pay the borough bills and was seconded by Mr. Little. The motion carried.

Ms. Harker moved to approve purchases made by committees and was seconded by Mrs. Sepp. The motion carried.

Mrs. Sepp moved to adjourn at 8:20 p.m.; seconded by Ms. Harker with unanimous approval.

Respectfully submitted,

  
Patricia Lansberry  
Secretary

Regular Meeting Minutes  
May 9, 2019

President Bill Heaton called the meeting to order. Councilman Robert Tate was absent and Mayor Farkas was excused. All other members were present. A Harris/Little motion approved the April meeting minutes. The financial report was approved by a Harker/Sepp motion. A police report was not available.

Mr. Harris moved to hear the citizens present at the meeting and was seconded by Mr. Little. The motion passed.

Mr. Bob Bourke, 122 Washington Street, Vanport was present to discuss construction of a home on property that is in Chippewa but the sewer tap is in West Mayfield on High Street. He wanted to know about frontage needed and other specifics. Since the home is going to be built on property in Chippewa, West Mayfield cannot give information but our frontage is 50 feet. There will be no problem with tapping in to our sewer system but all other permits will need to be obtained through Chippewa.

Mrs. Kathy Brewer, tax collector requester permission to purchase the tax program necessary to upgrade every year in the amount of \$500. Ms. Harker moved to allow the purchase to be made and was seconded by Mr. Harris. The motion passed.

Old Business

**Fire and Police Report** – Wendy - none

**Parks and Playground** – Monica inspected the park to make sure the ballfield grass had been cut and trimmed. The grass is cut but trimming still needs to be done. She asked if the area near the creek is the responsibility of baseball and it is. The walking bridge has been repaired and she commended Brian on the job.

**Sewers and Sanitation** – Mr. Kosanovich reported that he has not heard anything from the other company on a bid for the work that needs to be done. Bidding is exempt for Costars work. Mr. Little moved to award the sewer job for 37<sup>th</sup> Street Extension to Insight Pipe and was seconded by Mrs. Sepp. The motion passed all in favor.

**Ordinances** – Mr. Kosanovich – The Rochester Township street opening ordinance was reviewed by Mr. Bovalino and it details what must be done as far as cuts into the road and what the repair should entail. Mr. Bovalino will compare it with our existing ordinance and make recommendations for a more detailed ordinance for us.

The recycling program will be held the second Saturday of each month. Bins will be available for cardboard, paper, cans and bottles. The recycled materials will be hauled to Brunner's where we will be given credit of \$50 per ton for co-mingled toward grants. Mr. Kosanovich will have flyers at the monthly breakfast held at the fire hall; it will be posted on the website and also on the sign at the fire hall.

**Building and Equipment** – Mr. Harris asked if the surveillance cameras were in operation after they had been moved. They are and he will make sure they are operating correctly.

**Streets, Lighting and Bridges**- Mr. Little – the roads were inspected by Sealmaster and because the deterioration is so bad, tar and chip is not an option. The pot holes are being filled by our street department employees. Sealmaster has material for crack sealing at a cost of \$2280 per pallet and we would need 2 or 3 pallets. They will show our employees how to use it. PennDot was contacted and this work is considered maintenance and not a project so liquid fuel funds can be used. Employees can also be paid from the liquid fuel budgeted for this work as well as removing debris from the roadways. Three employees would need to be utilized for the sealing process and adding another employee was discussed. Mr. Little and Ms. Harker volunteered to help so that another employee would not have to be added. Mrs. Lansberry said that the hours spent on this type of work must be documented before it can be paid from liquid fuel. Mr. Harris moved to purchase the material necessary to seal the cracks from Sealmaster at a cost of \$2280 per pallet and was seconded by Ms. Harker. The motion passed all in favor.

The erosion problem in the creek on Brook Street was also discussed. The use of geotextile fabric under rocks was discussed. Each ton of rocks covers several square feet and has to be done at a degree of angle to be effective to halt erosion. No decision was made.

There is a new material called Mastic which is also used to seal cracks in the roads. It is a bigger rock that looks like oatmeal and required rental of a heater at the cost of \$400 per week. This is not yet approved for funding from liquid fuel money.

Mrs. Sepp found a chipper in New Castle that could be rented for \$495 per week compared to the \$585 per week for the other chipper that was being considered. Mr. Little will try to get that one.

A copy of the completed Employee Handbook was handed out to each council member as well as the two street department employees and has to be signed.

Mr. Heaton - none

Mr. Bovalino reviewed the PennDot agility program information that he was given and explained the details to council. It is basically a bartering program between PennDot and municipalities. First of all we would need to adopt a resolution and sign a 5-year agility agreement which can be terminated at any time. If there are any problems caused by PennDot workers while doing work for us, they will not be held responsible and we would not be held responsible for any problems caused by us while doing work for them. Jeff recommended that we only do such jobs as plowing, snow and ice control, vegetation management and drainage operations. He feels that this is not a bad plan but must be planned for in advance and make sure that we get in at the required time. He will enter into preliminary negotiations but we should contact our insurance company on paragraph 3, page 3 of the agility agreement.

He researched Mayor Farkas's question regarding our code enforcement officer being required to take an oath. He could find nothing stating that it is a requirement for the position.

#### New Business

Ms. Harker reported that Big Beaver is complaining about reportable and non-reportable accidents at Glade Street, Wallace Run Road and Aley Hill Roads.

The Beaver Falls municipal authority will be shutting down the alley at the water tower for painting. Mr. Heaton suggested that the municipal authority notify the residents of the shut down by either going door to door or placing a tag on the homes involved notifying the residents.

She also reported that garbage is being dumped over the hill on Rock Avenue.

Burning is banned in West Mayfield by a newly enacted ordinance but the residents don't know about it and some burning is still continuing.

There have also been complaints about parking on both sides of West Third Avenue making it difficult for vehicles to navigate. If the vehicles are parked on the road, it is a police issue.

Mrs. Sepp reported that she got bids for tree removal at the park. Hudson Tree Service bid \$1275 to cut down the tree and \$775 to trim the tree and remove the dead branches.

Contes Tree Service bid \$1000 to trim and \$2800 to cut down and remove debris.

Dave's Tree Service bid \$1650 to cut the tree down.

Pete's Tree Service bid \$1500 to cut down and remove all brush but the logs will be left.

A discussion followed and council was in agreement that we should try to save the tree as it provides shade and just have it trimmed. Mr. Harris moved to award Hudson the job of trimming the tree and removing all brush for \$775. Mr. Little seconded the motion that passed all in favor.

Mrs. Sepp also reported that the street light lists have been sent to Duquesne Light and included the street lights that were missed and a request for 6 new ones. The work will begin soon and there is no charge to install if a line already exists.

Mr. Kosanovich discussed the sewer problem at Passavant Homes residence house, 1003 37<sup>th</sup> Street Extension. Not only were there root balls, but baby wipes and diapers were found. Re-lining the line isn't necessary but we should do regular maintenance at least every other year to insure that the line is clear. He also suggested that we bid out non-emergency service for a full day of work to service specific locations; Ross

Avenue and High Street were mentioned. We should get quotes on what it would cost to do these. And create a system to schedule regular maintenance jobs.  
No ordinance report.

Mr. Harris - none

Mr. Little reported that the solenoid needs to be replaced on the leaf machine.  
He would like to paint the guardrails at the park and will see if he can get the paint donated.  
He also went to representative Marshall's office to request new flags for the Veteran's Memorial and the Fire Department but was disappointed with his treatment. They said no flags were available and would contact him whenever they got them.

Mr. Heaton - none

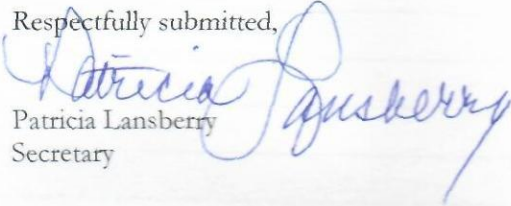
Mr. Bovalino - none

The bills were reviewed and Mr. Kosanovich moved to pay the borough bills and was seconded by Mrs. Sepp. The motion carried.

Mr. Little moved to approve purchases made by committees and was seconded by Ms. Harker. The motion carried.

Ms. Harker moved to adjourn at 8:40 p.m.; seconded by Mr. Harris with unanimous approval.

Respectfully submitted,

  
Patricia Lansberry  
Secretary

Regular Meeting Minutes  
June 13, 2019

President Bill Heaton called the meeting to order. Councilman Lou Little and Code Enforcement Officer Chris Lemmon were excused. All other members were present including Mayor Farkas. A Harker/Harris motion approved the May meeting minutes. The Officer's reports were approved by a Harris/Sepp motion.

Correspondence was read which included a list of contacts provided by Connor Lamb, a WIC program notification of changes to be placed on our website for eligible residents and a notice from the census bureau regarding a voluntary new construction program.

Mr. Harris moved to hear the citizens present at the meeting and was seconded by Ms. Harker. The motion passed.

Mr. Jerry Weatherly, 3608 West 3<sup>rd</sup> Avenue complained about cars parked in the middle of the street. Parking on the street is not permitted and this is a police issue. Chief DeLuca said that his officers will handle this but a phone call to them must be received.

Mr. Mike Orlowski, 100 Ross Avenue complained about the abandoned car that had been left in front of a residence at 3616 West 3<sup>rd</sup> Avenue. The woman who resides there is all alone and worried about the car. He said the police were called but did nothing. Chief DeLuca said that it has to be seven days before it is considered abandoned.

He also asked about the memorial and when the plaques would be reinstalled. He is a member of the Veterans Association and said they would be willing to help with any work needed. Mr. Tate said the plaques will be put back up and should be completed this year. He has been providing all of the restoration without charge.

The storm drain located on Ross and Railroad is collapsing. Repairs are on the schedule for this year but Brian and Bill will take a look at it.

He also wanted to know about the burning ordinance. Mr. Bovalino explained the purpose of the ordinance was to allow the borough to be eligible for the 904 Grant Program which would provide grants for a number of different purposes. This is to encourage recycling and the DEP has strict guidelines that have to be followed which mandates no burning within a municipality. Mr. Kosanovich explained that he is arranging a voluntary recycling opportunity for residents on the second Saturday of each month for paper, cardboard, aluminum cans, plastic and glass. He will have volunteers with boxes marked for each item – all cardboard boxes will need to be flattened.

Mr. Regis Benden, 104 Ross Avenue complained about the travel trailer on Railroad Street. Chris was to talk to him about moving it. He also complained about the high grass at 101 Ross Avenue. That will also be addressed.

Mr. Richard Pegg, 3812 High Street Extension said that the drainage problem has not been corrected. French drains from his property are going into property at 3808 High Street Extension. We will definitely take care of that – it is not permissible for someone's drains to be directed onto another property. All the gravel from his French drains has been pushed away. The catch basin on High Street Extension is lifting the asphalt from the road. Brian cleaned it out but it will be checked to make sure it is working properly.

Brent Robinson, 3812 High Street Extension said there used to be No Parking Signs and they are no longer there. People are parking there to drop off kids at the bus stop and residents are unable to access their property.

Jim Brooks, 4500 West 8<sup>th</sup> Avenue asked about the zoning at 3713 West 2<sup>nd</sup> Avenue. It is zoned C-1 Business – light industrial and commercial use. He would have to apply for a conditional use to move his auto body business there and follow all DEP emissions guidelines. Council has no concerns as long as those guidelines are followed. Mr. Bovalino will speak with Mr. Lemmon and go over everything that is necessary for this project.

Mr. John Beres, 705 Lenox Avenue said that his back yard is constantly flooding with run-off water and asked if a curb could be placed along the side of the road. We will see what can be done to stop the water from running off.

He also commented on the great condition of the community park.

As a member of the West Mayfield Vets Club, he presented council with a POW flag to be placed on the flag pole at the Veterans Memorial.

He also spoke of the poor condition of borough roads and asked if any tar & chipping was planned. Mr. Kosanovich responded that because of the poor condition, tar & chipping is not feasible at this time. The borough does have plans to fill cracks and do some milling and patching of our roads. It is a remediate action this year so that next year we can tar and chip. The work will begin as soon as the weather improves.

Christine Barkfelt, 1015 37<sup>th</sup> Street Extension commented on the lack of a street light and that it is very difficult to see at night. That area is on the list that was given to Duquesne Light for installation. She also commented that the speeding on Rock Avenue is getting out of hand. Chief DeLuca responded that if the police are informed, he can make sure something is done.

Mr. Dave Kidd, 3730 West 5<sup>th</sup> Avenue commented on how informative the meeting was and thanked the borough for all of their work.

Mr. William Sepp, 4307 West 5<sup>th</sup> Avenue suggested that letters be mailed to borough residents informing them of the change in the burning ordinance and also that it be placed on the fire department sign since many residents do not receive the newspaper and have no knowledge of the change. Mr. Tate said that they should come to the meetings.

With no other citizens present, Mr. Harris moved to return to the regular order of business and was seconded by Mr. Tate. The motion passed.

#### Old Business

**Fire and Police Report** – Wendy - none

**Parks and Playground** – Monica explained that there was a miscommunication with the company hired to trim the tree at the park (discussed at a previous meeting) and that the wrong tree was cut. She is working with them to see what can be done. She was at work at the time the company came and was unable to make sure they were cutting the correct tree but thought they had understood what she had told them. She suggested that the contract with Mr. Emge for the ball fields be terminated due to non-compliance of the contract. She had requested his presence at the meeting tonight to discuss the issues but he did not appear. There was a discussion amongst council members about opening the fields back up to the kids in the borough. Mr. Tate said that we don't have the ability to take care of the ballfields and the park both due to limited staff. We should find someone who is willing to take over the contract. She also asked about the noise ordinance and Mr. Bovalino explained that we should amend the ordinance because it is vague. He also suggested again that all of our ordinances be studied and recodified.

**Sewers and Sanitation** – Mr. Kosanovich reported that the sewer on 37<sup>th</sup> Street had been re-lined. Robinson Pipe came and flushed out the alley behind West 8<sup>th</sup> Avenue and he again suggested that we hire Robinson on a non-emergency basis to do routine clean out. The cost is less than an emergency call out.  
**Ordinances** – none

**Building and Equipment** – Mr. Harris asked about the replacement of the toilets in the borough building. That has been completed.

**Streets, Lighting and Bridges**- Mr. Kosanovich reported for Mr. Little and asked for approval to purchase tack coat at a cost of \$165 for a 55 gallon bucket. The patching would probably require around 11 buckets but they would purchase them one at a time. After the tack coat is put in place, then cold patch is applied

and the edges will be sealed. Mr. Harris moved to approve the purchase and was seconded by Ms. Harker. The motion passed all in favor.

**Finance and Litigation** – Mr. Tate – none  
Mayor Farkas – none

Mr. Heaton asked about the agility agreement with PennDot. A resolution would need to be passed and we would have to plan ahead. Mr. Bovalino suggested that we appoint someone to be the representative to find out specifically how do you value jobs to be done or to talk with someone from a municipality that has entered into an agreement to learn more about what is involved.

Mr. Bovalino spoke with Mark Taylor in Chippewa regarding Bob Bourke's request for a sewer tap in. The property is completely in Chippewa and the Jehovah's Witness Church would have final approval so we will do nothing until further notice from Mr. Bourke.

#### New Business

Ms. Harker - none  
Mrs. Sepp – none

Mr. Kosanovich reported that he had taken the recycling collected to Brunner's and there was no charge, Mr. Harris reminded council that the water authority replaced a pipe in the Alley behind West 5<sup>th</sup> Avenue but never repaired the road. Bill will talk with them about getting that done,

Mr. Tate said that Ann Street is washed out with the heavy rains and asked if the borough could provide some gravel. He would be willing to spread it. There was some discussion regarding this and Mr. Heaton said that if the borough plows this area, then it is ours to maintain.

Mayor Farkas asked about the security cameras – they are up and running.

Mr. Heaton had been asked by 811 for utility maps for 37<sup>th</sup> Street. Sewer lines are all that West Mayfield has on 37<sup>th</sup> Street.

He found out from PennDot that 37<sup>th</sup> Street is scheduled for resurfacing in 2020. An item to think about for the agility program would be to have the PennDot contractor make repairs to the beginning of West 10<sup>th</sup> Avenue as part of the 37<sup>th</sup> Street resurfacing.

He also had notification from DEP about earth disturbance on Wilson Avenue. This is a White Township issue and Bill will talk with them. There is an issue about who really is responsible, them or us.

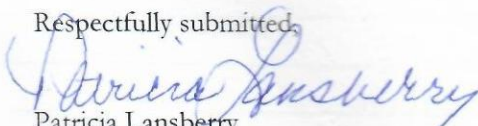
Mr. Bovalino commented that the borough could amend the burning ordinance or appeal it if we decided to change something, Mr. Pegg mentioned that Patterson Township recycles and fire rings are permitted. Mr. Bovalino would be willing to review Patterson's burning ordinance and report back to council.

The bills were reviewed and Mrs. Sepp moved to pay the borough bills and was seconded by Ms. Harker. The motion carried.

Ms. Harker moved to approve purchases made by committees and was seconded by Mrs. Sepp. The motion carried.

Mr. Harris moved to adjourn at 8:50 p.m.; seconded by Mrs. Sepp with unanimous approval.

Respectfully submitted,

  
Patricia Lansberry  
Secretary

Regular Meeting Minutes  
July 11, 2019

President Bill Heaton called the meeting to order. Mrs. Sepp and Ms. Harker were excused. All other members were present including Mayor Farkas. A Harris/Little motion approved the June meeting minutes. The Officer's reports were approved by a Little/Tate motion.

Correspondence was read which included a letter from DEP notifying the borough of action needed for the Rock Avenue excess flow.

Mr. Harris moved to hear the citizens present at the meeting and was seconded by Mr. Tate. The motion passed.

Mr. Ron Tomasula, representing his son, John 816 Rock Avenue was present to discuss the former Grace Stelter property now owned by his son. There is confusion regarding the front yard. A neighbor says that he doesn't own the front yard or the driveway and a study completed by Widmer Engineering shows that there is no evidence that the property isn't his. There are no tax codes. Since it is private property, the borough has no jurisdiction to act to quiet the title or show adverse possession. Mr. Bovalino had previously discussed this situation with their attorney, Joseph Budicek but he will contact him again and discuss further regarding options such as vacating the street and licensing the land.

Mrs. Theresa Berkfelt, 4500 West 6<sup>th</sup> Avenue brought to council attention that the street in front of her house is in very bad shape. There is a post from the gas company in the middle of the road and the drainage is terrible. No paving has been done in quite a few years and gravel is running into her walkway; snow is not plowed. Mr. Little will stop in the morning and see what can be done to help remedy the problem.

Mr. John Beres, 705 Lenox Avenue was checking on the status of his complaint at last month's meeting regarding the storm water from Lenox running off into his yard. A small curb was requested to alleviate this problem and it is on the list of work to be done but the weather has not cooperated and there is other work on the list that also needs attention. It will be looked into.

Mrs. Kitty Cramer, 121 Ross Avenue said that the conditions at her neighbors has gotten worse instead of better, there is garbage in the yard; a car with no plates on Coolidge; hedges as high as the windows. The trailer is still in the yard on Railroad Street. Wilson Avenue used to be a road but no one was using it. Bill is going to talk to the owner regarding the trailer. She also complained about high grass on the road near the tunnel on Patterson. The street department has been working on cutting along the berms of the roads in the borough. Mr. Bovalino will look into how the street is vacated etc. and Mr. Lemmon will be in on it too.

Mr. Regis Bendon, 104 Ross remarked that Wilson Avenue has been opened since 1962.

Mrs. Victoria Orlowski, 3616 West 3<sup>rd</sup> Avenue asked about the speed limit on Standard Alley as well as the weight limit. There is a lot of speeding as well as heavy trucks accessing Standard Steel. She is concerned because of children playing in the area. Unless, otherwise posted, the speed limit is 25 mph on all borough roads. She suggested a sign stating slow, watch for children.

Mr. Michael Orlowski, 100 Ross Avenue asked about the storm drain on Ross Avenue. His drains have nowhere to go but into the storm drain. Mr. Heaton will look at it tomorrow.

Mr. Phil Woodley, 4746 Fourth Avenue, Beaver Falls is not a borough resident but a baseball coach for 9 and 10 year olds. He is interested in taking over the ball fields for the West Mayfield kids if the Beaver Valley Traveling League gives up the contract. There has been a problem with sharing the fields because they don't get to use them when they want and he has no problem with sharing the fields. Other coaches are very supportive of this. Re-leveling the fields needs to be done and there is a lot involved in taking over the fields. Mr. Tate remarked that everyone walked away from the fields before and they fell into disrepair. The traveling league not only restored the fields, but made many improvements. It was suggested that Mr. Woodley get a committee together and create a business plan for the maintenance of the fields and present it to council.

Mrs. Robin McGraw, 900 37<sup>th</sup> Street provided pictures of the flooding that occurred after Saturday's heavy rain. The water ran down from Mayfield Village, through the Percic property into her garages facing West 9<sup>th</sup> Avenue. The water is running through an open pipe creating a river through the yards. There should be some way that the water could be diverted in another direction. She will go to the courthouse to see who owns the property. DEP should also be contacted.

Mr. Richard Pegg, 3812 High Street Extension said that the drainage problem has not been corrected. French drains from his property are going into property at 3808 High Street Extension. We will definitely take care of that – it is not permissible for someone's drains to be directed onto another property. All the gravel from his French drains has been pushed away. The catch basin on High Street Extension is lifting the asphalt from the road. Brian cleaned it out but it will be checked to make sure it is working properly. DEP is involved in this complaint. A letter was supposed to be sent to the property owner who is diverting his French drains onto 3808 High Street Extension but was not sent.

Our ordinances definitely need to be recodified and it was suggested to contact the Department of Community Affairs for assistance in doing that. It was also suggested to check the federal guidelines for property maintenance.

Theresa Goe, 1011 37<sup>th</sup> Street, complained about a drainage problem at the bottom of her driveway. There is a ditch at the bottom and she hits bottom when driving her car out of the driveway. Mr. Little will look at that tomorrow.

With no other citizens present, Mr. Tate moved to return to the regular order of business and was seconded by Mr. Harris. The motion passed.

#### Old Business

**Parks and Playground** –Mrs. Sepp again apologized for the error of the wrong tree being trimmed in the park. She offered to relinquish her council pay but council refused that offer. Council requested that she contact the contractor to see if he will come down in price for the error and also to submit an invoice for the payment.

**Streets and Lighting** - Mrs. Sepp provided a report to Mrs. Lansberry from Duquesne Light regarding the completion of the LED lights. There was a misunderstanding that the lights would be free of charge but that is not the case. The cost will be \$1090 (\$109 for the removal of each fixture). Mr. Tate moved to approve the fee of \$1090 and was seconded by Mr. Kosanovich. The motion passed.

**Sewers and Sanitation** – Mr. Kosanovich reported that the overflow at 8<sup>th</sup> Ave and Rock Avenue seems to be caused by the significant amount of rain that has occurred recently.

**Ordinances** – amending the no burning ordinance was discussed. It was decided to amend the ordinance to read that a 4-5 foot diameter fire pit fueled by firewood for recreational use would be acceptable. Mr. Bovalino will advertise the amendment and also it should be publicized on the website.

**Building and Equipment** – Mr. Harris none

**Streets, Lighting and Bridges**- Mr. Little said that Wilson Avenue has not been used for years. Mr. Bovalino will find out for sure.

**Finance and Litigation** – Mr. Tate – none but he did remind council that the salt shed roof needs to be repaired.

Mayor Farkas asked if an ordinance that prohibits animal waste on property was ever enacted in the borough. Mr. Kosanovich will see what he can find out.

Mr. Heaton discussed the continuing issue with the drain on Wilson Avenue. The solicitor and engineer are involved and it is done. He will follow up with DEP.

He also said that DEP has scheduled a compliance inspection for the MS4 Storm water Ordinance. They also requested the presence of the Engineering Firm at the meeting so Mr. Heaton will contact Dan Sell from Widmer with the available dates provided by DEP and set that up.  
A meeting is also scheduled with Code Systems regarding the contract.

#### New Business

Mr. Kosanovich addressed the water run-off problem on Lenox and said the drain on Knape Street either needs to be re-graded or a curb put in.  
Lenore Alley had to be patched due to the heavy rains – the road was damaged severely. A ditch was dug but it needs a 15 inch drain. PennDot will be contacted to put in a catch basin since it is on 37<sup>th</sup> Street.

Mr. Harris – none  
Mr. Little – none  
Mr. Tate – none  
Mayor Farkas – none  
Mr. Heaton – none  
Mr. Bovalino - none

The bills were reviewed and Mr. Kosanovich moved to pay the borough bills and was seconded by Mr. Little.  
The motion carried.

Mr. Little moved to approve purchases made by committees and was seconded by Mr. Harris. The motion carried.

Mr. Harris moved to adjourn at 8:55 p.m.; seconded by Mr. Little with unanimous approval.

Respectfully submitted,

Patricia Lansberry  
Secretary

Regular Meeting Minutes  
August 8, 2019

President Bill Heaton called the meeting to order. Solicitor Bovalino was excused and Code Enforcement Officer Lemmon asked to be excused early. All other members were present including Mayor Farkas. A Harris/Little motion approved the June meeting minutes. The Officer's reports were approved by a Harker/Tate motion.

Correspondence was read which included a Claims Form from Progressive Insurance for a stop sign damaged in 2018. Mr. Heaton asked that the solicitor review the claim prior to accepting the settlement offered

Mr. Tate moved to hear the citizens present at the meeting and was seconded by Mr. Little. The motion passed.

Everett Blakely, Code Systems Code Enforcement was present to answer any questions regarding the firm's representation for the Uniform Construction Act. We were given misinformation that Code Systems was no longer going to represent municipalities so we contracted with a different company. Mr. Blakely met with Mr. Heaton, Mr. Lemmon and Mr. Bovalino to see exactly what was going on. Code Systems is still listed with the state as our code enforcement system and they are still very interested in representing us. Since Mr. Bovalino was excused from the meeting tonight no action has yet been taken.

Mr. Jerald Weatherly, 3608 West 3<sup>rd</sup> Avenue questioned the name plaques missing from the Veteran's Memorial. Mr. Tate responded that they will be restored to the monument.

Mr. Richard Pegg, 3812 High Street Extension expressed his thanks for the replacement of the pipe that had been damaged. Mr. Little said that the catch basin will be repaired next week. The water run-off has been located.

Mr. John Beres, 705 Lenox Avenue said that the water run-off problem has not been resolved. Mr. Little replied that they believed the problem was on Knappe Street and the water running down onto Lenox Avenue originated there. They repaired the problem on Knappe and thought that would resolve the issue. He asked Mr. Beres to contact him and he will personally check it out and try to resolve the issue completely. Mr. Beres said that there is no storm drain on Lenox and Mr. Little will check into that.

Mr. Barry Emge, Traveling Baseball League was present to discuss the maintenance of the fields and to also express his desire to extend the contract that the league has for the fields at our community park until 2024. He spoke of all of the improvements to the fields and his love of our park. There are some repairs that are needed such as the dugout area. The heavy rains have caused erosion on field 2 and it was recommended by an engineer to leave some of the grass on it to stop the erosion. He also said that much of his revenue source is gone due to Wright Fields in Chippewa and indoor practice facilities that are now being used. He provided copies of the electric bills that he pays at the park so that we can make sure that they are not the same as the ones that the borough pays at the park. No decisions were made as to contract renewal but we are thankful for all the improvements that have been made.

With no other citizens present, Mr. Little moved to return to the regular order of business and was seconded by Mrs. Sepp. The motion passed.

Old Business

**Fire and Police** – Ms. Harker - none

**Parks and Playground** –Mrs. Sepp spoke with Hudson and they will invoice us for \$387.50 for trimming the incorrect tree. They gave a quote of \$1650 for removal of the correct tree. Mrs. Sepp was asked to obtain more bids for both trimming and removal. She will make sure that the correct tree is designated this time.

**Streets and Lighting - none**

**Sewers and Sanitation** – Mr. Kosanovich reported that the Chapter 94 report that was returned by Beaver Falls had questions about the overflow at the railroad underpass. He added to the report that the overflow was increased only after excessive rainfall.

He also reported that he had talked with Holly Vogt and there is no news yet on the recycling grant. He will now be taking the recycling to the county because he does not want the recycling to cost the borough and Brunner charged us after we were led to believe there would be no charge.

**Ordinances - none**

**Building and Equipment** – Mr. Harris none

**Streets, Lighting and Bridges-** Mr. Little said that all the complaints that were received from citizens at last month's meeting have been taken care of. There is dumping High Street Extension. The property is owned by Reverend Manypenny.

**Finance and Litigation** – Mr. Tate – none but he again reminded council that the salt shed roof needs to be repaired.

Mr. Heaton discussed the meeting with Code Systems and reported that Mr. Bovalino is looking into what can be done.

He also reported on the DEP compliance inspection for the MS4 Storm Water Ordinance. The main issue discussed were the MCM's (minimum control measures and more detailed BMP's (best manage practice) plans. DEP liked what we've done so far but we need to step it up. They found some areas on site that need to me addressed: an open drain with oil seeping needs to be taken care of to avoid a fine from EPA; drums stored in the garage need to be put on a containment pallet with a spill kit for any leaks that might happen; employee training needs to be done and we need to track where our drains are coming out (find the end point). Next year we will have to provide a percentage of sampling and 260 feet of creek restoration has to be completed by the end date of the permit. A complete report will be sent out in September.

New Business

Ms. Harker reported that the fire department answered 54 fire calls. There was a tractor trailer that jackknifed on 43<sup>rd</sup> Street with some damage to property. The driver was cited. The department also flushed out and unclogged sewers from Boyd Avenue to Patterson Avenue and also High Street Extension.

Mrs. Sepp asked about drain & catch basins. The Sudano's property has water just lying there and it could be that the drains are not where they should be.

Mr. Kosanovich reported that we will be getting our salt through CoStars this year at a cost of \$80.59 per ton which is less than we paid through COG last year. We are obligated to purchase 44 tons with an additional 66 tons for a maximum of 110 tons. He is checking with CoStars and other companies on prices for a wood chipper. He also is checking into prices for a concrete saw. Mr. Tate will see what he can find out as well. He discussed the need to purchase a time clock with time cards to avoid hours being missed on the spread sheet. He said the price is around \$300. Mr. Harris moved to allow the purchase of a time clock not to exceed \$500 and was seconded by Mr. Little. The motion passed unanimously.

Mr. Harris reported that there is a dip in the road on West 5<sup>th</sup> Avenue by the Thellman property caused by a water main break. Mr. Little will look at it and contact the Beaver Falls Municipal Authority.

Mr. Little – none

Mr. Tate – none

Mayor Farkas – none

Mr. Heaton – none

The bills were reviewed and Ms. Harker moved to pay the borough bills and was seconded by Mr. Little. The motion carried.

Mr. Tate moved to approve purchases made by committees and was seconded by Mrs. Sepp. The motion carried.

Mr. Harris moved to adjourn at 8:10 p.m.; seconded by Mr. Little with unanimous approval.

Respectfully submitted,

Patricia Lansberry  
Secretary

Regular Meeting Minutes  
September 12, 2019

President Bill Heaton called the meeting to order. Code Enforcement Officer Lemmon was excused. All other members were present including Mayor Farkas. A Harris/Little motion approved the August meeting minutes. The Officer's reports were approved by a Harker/Harris motion.

Correspondence was read which included a notification from the Liquor Control Board of an automatic \$200 deposit into the general fund account.

Mrs. Sepp moved to hear the citizens present at the meeting and was seconded by Mr. Harris. The motion passed.

Mr. Jerald Weatherly, 3608 West 3<sup>rd</sup> Avenue asked if yard waste could still be dumped at the borough building and was told that it could. He also asked about the status of the name plaques at the Veteran's Memorial again. Mr. Tate responded that he had met with a brick layer and ordered new caps and slabs to repair the damage caused by the fallen tree. The work should be completed within a couple of weeks and the plaques will be put back up.

Mr. Regis Benden, 104 Ross Avenue asked when the trailer on Railroad Street will be moved and was told that it should be moved by this weekend.

With no other citizens present, Mr. Harris moved to return to the regular order of business and was seconded by Mr. Little. The motion passed.

Old Business

**Fire and Police** – Ms. Harker - none

**Parks and Playground** –Mrs. Sepp obtained two bids for the removal or pruning of the tree at the park.

Marshall Tree service – remove dead branches and prune - \$1500

Leatherneck – Remove dead branches and prune - \$1200

Mr. Tate is worried that the tree will continue to deteriorate and thinks it should be cut down. The majority of council members think that only the dead branches should be removed because the tree provides shade. Mr. Heaton asked if the borough employees could do the work since it only involves cutting out dead branches, not removing the entire tree. Some discussion followed and it was decided to table the issue until next month's meeting.

**Streets and Lighting** - none

**Sewers and Sanitation** – none

**Ordinances** – still working on the amendment to the burning ordinance.

**Building and Equipment** – Mr. Harris looked at the roof that needed repaired and asked Mr. Little if the borough employees could make the needed repairs. That can be done.

**Streets, Lighting and Bridges**- Mr. Little said that he spoke with Mr. Beres who has attended several meetings regarding the water running off onto his property. Mr. Little explained that they took care of a problem that originated on Knape Street which has stopped the runoff. The water pooling in his property is caused by springs located about  $\frac{3}{4}$  of the way up. They also added a small curb to direct the overflow. The problem that was reported by Mrs. McGraw regarding the runoff going through the Percic property and hers has been investigated. There was a water main break at Mayfield Village and the Beaver Falls Municipal Authority repaired it. It was not known how long the break had gone undetected. Mr. Bovalino and Mr. Heaton checked out the complaint and could find nothing running down the hill. Mr. Bovalino will address it.

Mr. Little also reported that the boom mowing had been  $\frac{3}{4}$  completed.

**Finance and Litigation** – Mr. Tate – none but he said that he will also make sure that the area around the flag pole at the Veteran’s Monument will be cemented also.

Mayor Farkas again lodged a complaint about residents taking their animals to the fire department parking lot to do their business and not cleaning up afterward. He suggested a sign be installed prohibiting animals in the parking lot.

Mr. Heaton reviewed a report from DEP regarding the Wilson Avenue water runoff problem. The DEP reported there were no violations found and no further action was required. The resident who filed the original complaint did not sign off on the report.

All council members were given a copy of the financial report the Mr. Emge provided for the traveling baseball league. There were no questions regarding the report. Mr. Kip Richeal did not endorse the gentleman who approached council desiring to take over the ballfields. He did not feel that he had the proper qualifications to perform the job. He would like to see Mr. Emge continue.

The Code System’s Issue was also discussed by Mr. Heaton. As Mr. Blakely discussed at our last meeting, Code Systems is still listed on state records as our UCC representative. Mr. Bovalino is still working on contacting MDIA (with whom we signed a contract) to find out why that information was not forwarded to the state.

Mr. Bovalino discussed the water runoff problem from Mayfield Village through the Percic/McGraw property. There are 2 pipes and a concrete basin that exits into the woods below the Mayfield Village. He would like to know who the storm water system belongs to. He would like to meet with a surveyor or someone who does title searches to further investigate this issue and determine ownership of the system. Mr. Joseph Budicak performs title searches. A discussion followed and Mr. Harris moved to allot up to \$1,000 for Mr. Bovalino to research the ownership of the storm water system in Mayfield Village and was seconded by Ms. Harker. The motion passed unanimously.

Mr. Bovalino also discussed the complaints from Mr. Pegg regarding the neighbor’s drain pipes running onto his property. Mr. Bovalino sent a letter to Mr. William Pullman, the property owner, regarding this issue and that he should contact him as soon as possible. He cited the nuisance ordinance as documentation of the complaint.

#### New Business

Ms. Harker reported that the fire department needed to purchase three batteries and a switch for the fire truck. The price is \$519.77. They used the borough’s Auto Zone account and will reimburse them for \$519.77

She also had a complaint about the Black property on Ross Avenue with animals in and out and an empty house on Rock Avenue. Mrs. Sepp will let Mr. Lemmon (code enforcement) know.

Mrs. Sepp – none

Mr. Kosanovich reported that the time clock has been installed in the borough garage and all punch-ins will be recorded on camera. Any failure to clock in and out will result in a reprimand. Each employee will be required to clock in at 7 a.m. and clock out for a half hour lunch. They will clock back in after lunch and clock out for the day at 7:30 p.m. An option for a one-hour lunch was discussed making the work day from 7 a.m. until 4 p.m. but the 7 a.m. to 3:30 p.m. with a ½ hour lunch was agreed upon. A meeting was held on September 5 with Eli, Bill, Lou and Monica and rules regarding the time clock were established. A copy of these rules was handed to all council members and reviewed. There were no negative responses to them. The employee handbook will be amended to accommodate these changes. A copy of these notes is attached to the minutes and listed as an addendum to the minutes.

Mr. Harris reported that there was a complaint about property on West 4<sup>th</sup> Avenue (double-wide home) with the grass too high. It will be turned over to Mr. Lemmon.

Mr. Little reported to council that PennDot had donated millings from the work that was performed on 37<sup>th</sup> Street to the borough. The drain on West 3<sup>rd</sup> Avenue has been cleaned out and the grass cut. He would like permission to run 15 inch pipe down from Rock Avenue (approximately 228 feet) and plant grass as an improvement not to exceed \$2,000. Since this was not a budgeted item for 2019, it should be considered for the 2020 budget.

The stop sign on Craig Street needs replaced. A 30" stop sign must be used because it is at the intersection of a state road.

The clutch on the lift of the big dump truck needs repaired.

Mr. Tate – none

Mayor Farkas – none

Mr. Heaton reported that when PennDot paved 37<sup>th</sup> Street they paved over a man hole on Short Street. They will repair that.

He asked Mr. Kosanovich about the status of the recycling grant. Initially the amount would have been between \$500 and \$1000, but because this is the year for larger grants, Mrs. Vogt said that we could be eligible of up to 50% of the cost of the new truck, 90% toward the cost of a wood chipper, 90% of the cost of blocks for the creek project and 90% of the cost for the trench. Any grant money received must be used for only the items listed.

Mr. Heaton contacted PennDot again regarding the catch basin on 37<sup>th</sup> Street at the end of Lenoir Alley. He would like to redirect the water downhill and trench across the alley to avoid the runoff onto 37<sup>th</sup> Street which causes icy conditions in the winter.

Mr. Heaton also reviewed the MS4 report from DEP. They need to know where every drain in our building comes out. We are also required to have spill kits and prevention kits on hand. All oil containers have to be placed on pallets that will hold a 66 gallon capacity at a cost of approximately \$281.00. Drain plugs are also needed for the buildings. The cost of duffel bag spill kits at approximately \$90 per bag. He would like to order 2 spill kits – one to keep in the building and the other to carry on the truck. Mr. Heaton requested permission to purchase these. Mr. Harris moved to permit the purchase of the spill kits and was seconded by Mrs. Sepp. The motion passed all in favor.

Mr. Bovalino - none

The bills were reviewed and Mr. Tate moved to pay the borough bills and was seconded by Mrs. Sepp. The motion carried.

Mr. Kosanovich moved to approve purchases made by committees and was seconded by Mrs. Sepp. The motion carried.

Mr. Little moved to adjourn at 8:50 p.m.; seconded by Mrs. Sepp with unanimous approval.

Respectfully submitted,

Patricia Lansberry  
Secretary

Regular Meeting Minutes  
October 10, 2019

President Bill Heaton called the meeting to order. Ms. Harker was on vacation and code enforcement officer Lemmon was excused early. All other members were present including Mayor Farkas. A Harris/Little motion approved the September meeting minutes. The Officer's reports were approved by a Little/Tate motion.

Correspondence was read which included a notification from the Liquid Fuels of an estimated allocation of \$53000.43 for 2020.

Mr. Harris moved to hear the citizens present at the meeting and was seconded by Mr. Tate. The motion passed.

Mr. Regis Benden, 104 Ross Avenue asked again about the trailer on Railroad Street that was supposed to have been moved last month. A registered letter has been sent and if it is not moved, there will be a citation.

Mr. Jacob Tate, 335 Brook Street was inquiring about any progress that has been made on the drainage problem on his property. Mr. Kosanovich responded that they were waiting for sidewalk slabs that were to be provided by Beaver Falls to begin the work; but since the Conservation District was handling the permit and because DEP has revoked their privileges to issue permits, everything is on hold. Mr. Tate has only 1 -2 inches to maneuver his vehicle because of the erosion. Bill & Lou will look at it and see if there is some short-term fix until DEP approval is given to the project. He also told council that 1 pipe in his entrance to a parking lot on West 4<sup>th</sup> is broken and the other is completely collapsed. Lou will look at it to see if the pipe needs to be replaced. Mr. Kosanovich also said that he had been told by Brian from DEP that White Township is taking action against Colonial Oaks for foe water run-off that is causing the erosion. White Township has been removed from the mandated MS4 program because they said they have no creeks in their township. This is not the case. The creek in White Township flows down into West Mayfield.

Mr. Jerald Weatherly, 3608 West 3<sup>rd</sup> Avenue expressed his thanks and the thanks of all veterans for getting the plaques back up at the Veterans Memorial and for the repair of the monument.

Mr. Richard Pegg, 3812 High Street Extension, thanked council for checking out the drainage problem and contacting the property owner. The drainage problem is beginning to lift the asphalt He also complained that the mail delivery driver was driving on the berm and throwing out the stones that he had put down.

With no other citizens present, Mr. Harris moved to return to the regular order of business and was seconded by Mr. Little. The motion passed.

Old Business

**Fire and Police** – Lou Little for Wendy Harker – Trick or Treat for West Mayfield will be on Thursday, October 31 from 6 until 7:30.

**Parks and Playground** Mrs. Sepp - none

**Streets and Lighting** - none

**Sewers and Sanitation** – none

**Ordinances** Mr. Kosanovich asked about the amendment to the burning ordinance. Mr. Bovalino reviewed the amendment which had been duly advertised. The amendment allows for recreational open fires only. Only seasoned wood can be used and must be burned in a pit not more than 15 feet wide. The fire must be supervised by an adult 21 or older; water must be available near-by and the fire must be extinguished and smoke gone by midnight. Mr. Harris moved to accept the amendment to the burning ordinance and was seconded by Mr. Little. A roll-call vote passed the amended ordinance as follows: Mrs. Sepp – yes; Mr. Kosanovich – yes; Mr. Harris – yes; Mr. Little – yes; Mr. Tate – yes and Mr. Heaton – yes.

**Building and Equipment** – The roof of the salt shed will be tarred and repaired. He also mentioned that the downspouts were all dented. It was decided that if the flow of water is not impeded, the downspouts don't need to be replaced.

**Streets, Lighting and Bridges**- Mr. Little - none

**Finance and Litigation** – Mr. Tate – none

Mayor Farkas - none

Mr. Heaton had Mr. Bovalino give a report on the Code Systems issue from the last meeting. Mr. Bovalino had reviewed the contracts of both Code Systems and MDIA. Code Systems contract had never been cancelled by them and they are still listed on the state website as our code enforcement representative company. The MDIA contract which was signed in August of 2018 states that a 120 day notice must be given to get out of the contract. Mr. Bovalino asked council if they wanted to stay with code systems and they are in full agreement to stay with them. Mr. Bovalino will reach out to MDIA to get out of the contract since they never entered West Mayfield as their client on the state website.

Mr. Heaton contacted PennDot about the manhole that was covered during the recent repaving of 37<sup>th</sup> Street. They will uncover it. The spill kits that were required during a recent MS4 inspection by DEP have arrived and the pallets are on their way. Plugs have also been put into the holes in the floor.

The tree that has been hanging over 37<sup>th</sup> Street has been taken care of.

Mr. Bovalino again discussed the water runoff problem from Mayfield Village through the Percic/McGraw property. He is going to have John Fenchel from American General Land Service research to determine ownership of the drainage system that was installed around 1942.

Bill Heaton also reported that Mayfield Village had a broken pipe which was draining out. That has been taken care of, but there is no way to tell if that was the cause of the problem which was causing the run-off into neighboring property.

#### New Business

Mrs. Sepp inquired if an inventory of tools and equipment had ever been completed. The tools have all been cleaned up and organized and will be inventoried. Mrs. Sepp suggested that a monthly inventory be done to better keep track of all tools and equipment. Some of the Bobcat accessories have not yet been returned to the borough. Any equipment or tools that are loaned out need to be signed for and approved by a committee member. There should also be a set time for the return of any borrowed items. Any damage should be the responsibility of the person who borrows the tools or equipment. There was a discussion regarding the lending of tools and equipment resulting in the following motion. Mr. Harris moved to resolve that from this point forward no tools or equipment can be removed from borough property unless it is being used for borough business. Mrs. Sepp seconded the motion. A roll-call vote passed the motion as follows: Mrs. Sepp – yes; Mr. Kosanovich – yes; Mr. Harris – yes; Mr. Little – yes; Mr. Tate – yes; and Mr. Heaton – yes.

Mr. Kosanovich - Ordinances – none

Sewers & Sanitation – He is in the process of applying for a small water & sewer grant through DCED (15% matching from \$30,000 up to \$500,000). The application is due by December 13<sup>th</sup>. The grant includes storm water and flood control and he will find out if any funds are available for MS4 related projects. If MS4 projects are eligible, he will contact Widmer Engineering for assistance.

Mr. Harris – none

Mr. Little reported that the Street Committee met and reviewed the applications for the equipment operator position that was vacated by Mr. McNeely. The committee recommended that Jeffrey Seybert be moved into the operator position and that we hire someone to replace Mr. Seybert as a general laborer. They had three candidates to recommend for that position. After some discussion, it was decided that the laborer position should be advertised. Mr. Tate moved to promote Jeffrey Seybert to the equipment operator at the rate of

\$14 per hour and was seconded by Mr. Harris. A roll-call vote approved the motion as follows: Mrs. Sepp – yes; Mr. Harris – yes; Mr. Kosanovich – yes; Mr. Little – yes; Mr. Tate – yes; and Mr. Heaton – yes. The leaf machine has been repaired and is ready to go. Leaf collection will begin as soon as a second employee is hired. The big dump truck is ready for plowing.

There was some discussion regarding employee comp time and vacation. Comp time will be determined after Mr. Bovalino does some research on it. Mr. Harris moved to give the employees one week vacation only after 1 year of employment. Mr. Little seconded the motion which passed by roll-call vote: Mrs. Sepp – yes; Mr. Kosanovich – yes; Mr. Little – yes; Mr. Tate – yes; Mr. Heaton – yes.

There was some discussion regarding the purchase of a trailer to be used for road repairs and paving projects at a cost of \$8,000. It was determined that this would not be beneficial to the borough at this time.

Mr. Tate had a call from J. Young Refuse reminding him that the 3-year refuse contract for removal of trash is up at the end of 2019. An ad for bids for refuse-removal for West Mayfield Borough will be placed and bids will be opened at the November meeting.

He had a complaint about uneven gravel at the corner of Sand Alley and Knape Street.

Mr. Tate also informed council that Tookan Engraving was going out of business and he recommended that Lark Industries in Ellwood City be considered anytime shirts, etc. need engraved. They provide employment for special needs people and their work is good

Mayor Farkas reported that the road is washing away on West 7<sup>th</sup> Avenue at Rose Smilak's house. Lou will look at that.

Mr. Heaton asked about the cell phone that we had been paying for employee use. Mrs. Lansberry has already cancelled the contract and cell phones will no longer be provided to employees since everyone has a cell phone that can be used for borough work.

Mr. Bovalino - none

The bills were reviewed and Mr. Little moved to pay the borough bills and was seconded by Mr. Tate. The motion carried.

Mr. Tate moved to approve purchases made by committees and was seconded by Mrs. Sepp. The motion carried.

Mr. Tate moved to adjourn at 8:25p.m.; seconded by Mr. Little with unanimous approval.

Respectfully submitted,

Patricia Lansberry  
Secretary

Regular Meeting Minutes  
November 14, 2019

President Bill Heaton called the meeting to order. Mr. Harris and Mrs. Sepp were excused. All other members were present including Mayor Farkas.

Two bids were received for Refuse Collection in the borough. Young's Refuse bid was \$12 per month or \$36 per quarter. Valley Waste's bid was \$12.45 per month or \$37.35 per quarter. Following a discussion in which questions were asked and answered by both parties present, Mr. Tate moved that the borough accept the lowest bid from Young's Refuse. Mr. Kosanovich seconded the motion which passed by roll-call vote as follows: Ms. Harker – no; Mr. Kosanovich – yes; Mr. Little – no; Mr. Tate – yes and Mr. Heaton – yes.

A Little/Tate motion approved the October meeting minutes. The Officer's reports were approved by a Little/Tate motion.

Correspondence was read which included a notification from the Commonwealth of PA that State Police Fines would be mailed on December 1, 2019 in the amount of \$395.92.

Mr. Tate moved to hear the citizens present at the meeting and was seconded by Ms. Harker. The motion passed.

Mr. Regis Benden, 104 Ross Avenue asked again about the trailer on Railroad Street that was supposed to have been moved last month. Mr. Lemmon responded that he had not mailed the certified letter. He was instructed to do so giving a set time for removal. If the trailer is not moved by that time, the owner is to be cited.

With no other citizens present, Ms. Harker moved to return to the regular order of business and was seconded by Mr. Little. The motion passed.

Old Business

**Fire and Police** – Ms. Harker - none

**Sewers and Sanitation** – Mr. Kosanovich – there is grant money available for sewer. He had two jobs reviewed and they are both eligible. There is a 15% matching that would have to be paid by the borough along with a \$100 application fee. He is in the process of filling out the grant application. The deadline is December 5, 2019.

**Ordinances** – none. He is cutting back the hours for the 2<sup>nd</sup> Saturday Recycling since there has not been a lot of participation by residents.

**Building and Equipment** – Mr. Little – The owner's cards for borough vehicles are expired and he would like to know how to renew them. He will go to Representative Marshall's office and begin the process for renewal.

**Streets, Lighting and Bridges**- Mr. Little – The committee interviewed two candidates (Colton Beighley and Benjamin Langer) for the laborer position left vacated by the resignation of Mr. McNeely. Following a discussion of the qualifications, Mr. Little moved to hire Benjamin Langer for the position with a salary beginning at \$11 per hour for a 40 hour work week that will increase to \$12 per hour after a 90-day probation period and was seconded by Mr. Kosanovich. A roll-call vote passed the motion as follows: Ms. Harker – yes; Mr. Kosanovich – yes; Mr. Little – yes; Mr. Tate – yes; and Mr. Heaton – yes. Mr. Langer will begin work tomorrow, November 15, 2019.

No reply has been received regarding the broken manhole on 37<sup>th</sup> Street.

**Finance and Litigation** – Mr. Tate – none  
Mayor Farkas - none

Mr. Heaton reported that the pallets that were ordered were sent to the wrong address. The company will correct the address and resend them.

He asked about the status of the repair of the salt shed roof. It will be taken care of next week according to Mr. Little.

Mr. Bovalino again discussed the water runoff problem from Mayfield Village through the Percic/McGraw property. He will be meeting with a representative from DEP tomorrow to discuss the complexity of the issue. The broken pipe was repaired and the problem seems to have been alleviated. He also has not had any more information regarding the Pegg complaint. The owner of the property involved has been notified. He addressed the code systems problem and reported that MDIA will let us out of the contract. He will notify Everett from Code Systems that we will be continuing to use Code Systems as our enforcing agent. He reviewed the changes to the Employee Handbook, including the time clock explanation and council agreed that the changes were correct to their specifications.

Mr. Bovalino also reported that the problem with the sirens from PMAC will have to be a private right of action.

#### New Business

**Fire & Police** – Ms. Harker reported an accident on 37<sup>th</sup> Street and that Halloween Trick or Treat was good.

**Parks & Recreation** – Mrs. Lansberry for Mrs. Sepp – the Borough Christmas Party is scheduled for Saturday, December 14, 2019 at the Fire Hall from 3 – 5:30 p.m. This information will be posted on the borough website.

Mr. Little announced that there will be a pancake and sausage breakfast sponsored by the Fire Department on December 8 from 8 until noon. Santa will be present.

On December 21, Santa will be making his rounds on the fire truck to distribute candy to borough children.

Mr. Kosanovich - Ordinances – none

Sewers & Sanitation – none

Mr. Tate received a donation of 5 red maple trees from Home Depot. It was decided to plant them at the last shelter.

Mayor Farkas - none

Mr. Heaton reminded council that the preliminary budget needed to be adopted. Mr. Tate moved to accept the preliminary budget and was seconded by Ms. Harker. The motion passed unanimously. Mrs. Lansberry will place an ad in the paper to let residents know the budget is available for inspection and will be formally adopted at the December 12 meeting.

Mr. Bovalino - none

The bills were reviewed and Ms. Harker moved to pay the borough bills and was seconded by Mr. Tate. The motion carried.

Mr. Tate moved to approve purchases made by committees and was seconded by Ms. Harker. The motion carried.

Mr. Kosanovich moved to adjourn at 7:50 p.m.; seconded by Ms. Harker with unanimous approval.

Respectfully submitted,

Patricia Lansberry  
Secretary

Regular Meeting Minutes  
December 12, 2019

President Bill Heaton called the meeting to order. Mr. Tate was absent and Mr. Bovalino was excused because of illness. Chief DeLuca reported that he would be unable to attend the meeting. All other members were present including Mayor Farkas.

A Harris/Sepp motion approved the November meeting minutes. The Officer's reports were approved by a Harker/Little motion.

The only correspondence read was a letter from Widmer Engineering requesting to be reappointed as the borough's engineering firm. This will be taken under consideration at the reorganization meeting.

Mr. Little moved to hear the citizens present at the meeting and was seconded by Mr. Harris. The motion passed.

Theresa Goe, 1011 37<sup>th</sup> Street reported that cold patch that the borough employees had placed at the bottom of their driveway had worn away and as a result, she hit bottom while exiting the driveway, tore a reflector off the bumper of her car and damaged the undercarriage. She requested help from the borough in paying for the repair costs. She provided an estimate from McElwain Motors that listed replacement of front bumper cover and replacement of lower reflector in the amount of \$1,476.85. Council asked if she had turned the claim in to her insurance company and she responded that she did not because she feels the borough should be paying for it. The claims process by the borough was explained to her. Simply stated, the borough insurance company will ask her for the name of her insurance company, contact them and it moves forward from there. Mr. Heaton asked if she had a drainage pipe under her driveway and she does not. He explained that he needed to speak with the solicitor before any action could be taken but he and Mr. Little will take a look at her driveway and then consult with Mr. Bovalino. She said that her mom has a problem with her driveway too and they will look at that.

With no other citizens present, Mr. Harris moved to return to the regular order of business and was seconded by Mrs. Sepp. The motion passed.

Old Business

**Fire and Police** – Ms. Harker – none

**Parks and Recreation** – none but she reminded everyone about the borough Christmas Party on December 14<sup>th</sup> from 3 until 5:30 at the fire hall.

**Sewers and Sanitation** – Mr. Kosanovich – He is filling out a small grant application for sewer repair that has to be turned in by December 13<sup>th</sup> at 5 p.m. There is a 15% matching that will have to be remitted by the borough if the grant is awarded. The two projects he is submitting are as follows:

1. West 4<sup>th</sup> Avenue from 43<sup>rd</sup> Street to 47<sup>th</sup> Street – 1360 feet of sewer line for a total of \$220,400 (borough match would be \$149,600)
2. Reline pipes – 11 that are extremely bad for a total of \$70,800 (borough match would be \$33,600)

There are requirements for the grant which are a letter of ownership, an official resolution to apply for the grant and a matching funds commitment. Mr. Kosanovich moved to enact a resolution to apply for the grant for sewer repairs and was seconded by Mr. Harris. A roll-call vote passed the resolution as follows: Ms. Harker – yes; Mrs. Sepp – yes; Mr. Kosanovich – yes; Mr. Harris – yes; Mr. Little – yes and Mr. Heaton – yes. Mayor Farkas questioned the life expectancy of the lining. Mr. Kosanovich responded that industry standard sets a warranty between 30 and 50 years. Mr. Harris moved to choose option 2, relining of pipes and was seconded by Ms. Harker. A roll-call vote passed the motion as follows: Ms. Harker – yes; Mrs. Sepp – yes; Mr. Kosanovich – yes; Mr. Harris – yes; Mr. Little – yes and Mr. Heaton – yes. Mr. Little moved to agree to a matching funds commitment and was seconded by Mrs. Sepp. A roll call vote passed the motion as follows: Ms. Harker – yes; Mrs. Sepp – yes; Mr. Kosanovich – yes; Mr. Harris – yes; Mr. Little – yes; and Mr. Heaton

– yes. There is also a \$100 application fee that is the borough's responsibility. Mrs. Sepp moved to pay the \$100 application fee and was seconded by Ms. Harker. The motion passed unanimously.

Mr. Kosanovich also reported that the recycling grant awards will be revealed tomorrow. He will contact all council members with the results.

There are a number of grants that will become available in the summer for stream retention; park grants for ADA accommodations which must include a van accessible parking space, ADA sidewalk, restrooms, shelter accessibility, etc. An engineering fee is required in the proposal that equals 10% of the cost. Mr. Kosanovich spoke with the representative of the state regarding our creek bank eroding and damaging the ball fields. We would like to armor and reinforce the creek bank to protect the ball fields. That would also be grant eligible. The first \$30,000 of the grant is free but there is a 50% matching on anything above the \$30,000. Our employee work hours could be included in the matching funds.

**Ordinances** – none

**Building and Equipment** – none but the salt shed roof is going to be patched.

**Streets, Lighting and Bridges**- Mr. Little – leaf pick-up has been completed and the necessary repairs to the leaf vacuum will be done in house.

No reply has been received regarding the broken manhole on 37<sup>th</sup> Street. Mr. Heaton said that he had a meeting with PennDot and they will repair the 37<sup>th</sup> Street manhole as well as uncovering the manhole that they covered on Short Street. The representative said that if their own crews could not get to Short Street, they would have Lindy Paving take care of it. The water run-off problem on 37<sup>th</sup> Street past High Street will also be taken care of. Regarding the problem on Lenore Alley, the borough can tap into that and install a manhole as long as they don't do onto 37<sup>th</sup> Street.

Mayor Farkas - none

Mr. Heaton reported that the pallets that were ordered were received. The trailer on Railroad Street was removed. He received the results of the MS4 inspection and it was favorable. There were no violations, but there still is work to be done.

The water run-off problem from Mayfield Village onto 37<sup>th</sup> Street was traced to the driveway of the maintenance shed owned by Mayfield Village. They will determine what needs to be done and the owner will keep the borough informed.

He also reminded council that the 2020 budget needed to be accepted. Mr. Harris moved to adopt the 2020 budget in the amount of \$355,076.00. Ms. Harker seconded the motion which was passed as follows: Ms. Harker – yes; Mrs. Sepp – yes; Mr. Kosanovich – yes; Mr. Harris – yes; Mr. Little – yes and Mr. Heaton – yes.

#### New Business

**Fire & Police** – none

**Parks & Recreation** – Mrs. Sepp reported that there are tree branches laying on the road on Glade Street impeding traffic. Mr. Little will try to have that taken care of tomorrow. There is a pipe that needs to be reconnected to the drain on West 4<sup>th</sup>.

**Sewers & Sanitation** - Mr. Kosanovich– none

**Ordinances** – none

**Buildings & Equipment** – Mr. Harris reported that the inventory is 70% complete and supplied a copy to all council members. He has no estimate of the missing tools but will compare his list with the list that Mr. Little has. He suggested that the tool room be locked but no action was taken at this time.

**Streets, Lighting & Bridges** – Mr. Little requested permission to purchase shirts and hoodies for the new employees. Mayor Farkas suggested insulated coveralls for all employees. Permission was given.

Mr. Little requested permission to purchase hams for council members, the solicitor and the tax collector for Christmas. Mr. Harris moved to permit the purchase and was seconded by Mrs. Sepp. The motion passed all in favor.

Mr. Little also requested permission to give Mr. Langer, Mrs. Lansberry, Mr. Lemmon and Mr. Seybert, a \$100 Christmas bonus. Mr. Harris moved to give a \$100 Christmas bonus to the above-named employees and was seconded by Mrs. Sepp. The motion passed unanimously.

Ms. Harker reported that the fire department was called out at 1 a.m. for a flooding problem beginning at the Vets Club that continued down Patterson Avenue and flooded the tunnel. It seems that a beaver dam let loose. The tunnel had to be closed and the road patched and re-opened today. The manhole was also blown out.

Mr. Heaton wanted to remind council that the new employee, Ben Langer is a member of the fire department and wanted them to determine when he should be permitted to leave work to respond to a fire call. There was a discussion and Mr. Harris moved that he would only be permitted to leave work for a structural fire within the borough as long as it would not interfere with the job being done or be a hazard to the other employee. Mrs. Sepp seconded the motion that passed all in favor.

Mayor Farkas – none

The bills were reviewed and Ms. Harker moved to pay the borough bills and was seconded by Mr. Little. The motion carried.

Mr. Little moved to approve purchases made by committees and was seconded by Mrs. Sepp. The motion carried.

#### Other Business

Mrs. Sepp asked about employees using borough equipment and facilities after work hours. The employee was given permission by Mr. Little.

Mr. Heaton said that there should be a point person to have information sent to Kevin for posting on the website rather than random people calling him or asking someone else to contact him for publication. Mrs. Lansberry volunteered to be the point person so anyone on council wanting information posted on the website will need to contact her and she will forward the information to Kevin.

Mr. Harris moved to adjourn at 7:55 p.m.; seconded by Mr. Little with unanimous approval.

Respectfully submitted,

Patricia Lansberry  
Secretary