

Reorganization Meeting Minutes
January 8, 2018

Mayor Paul Farkas called the meeting to order. All members were present. At this time, Mayor Farkas administered the Oath of Office to the newly elected council members, Eli Kosanovich, Bruce Harris, and William Heaton (re-elected). Each member also submitted and swore to an Affidavit of Residency within the Borough of West Mayfield. Nominations for the Office of President were then called for. Monica Sepp nominated Robert Tate and Louis Little nominated William Heaton. A roll call vote followed: Mr. Harris – Heaton; Mrs. Sepp – Tate; Mr. Kosanovich – Heaton; Ms. Harker – Heaton; Mr. Little – Heaton; Mr. Heaton – Tate; Mr. Tate – Heaton. Mr. William Heaton is the newly elected president of Council. Only one nomination of Wendy Harker was received for Vice President from Mr. Little. The roll-call vote of all members excluding Ms. Harker who abstained was unanimous. Ms. Harker is the newly elected vice president of council. The gavel was passed from Mr. Tate to Mr. Heaton who continued the regular order of business. A Harris/Little motion approved the December meeting minutes. The secretary/treasurer report was approved by a Harker/Sepp motion. No police report was available.

Correspondence received was notification of the availability of applications for the Community Development Block Grant Program. There is an informational meeting to assist with the application process on Wednesday January 17 at the Beaver County Transit Authority Building in Rochester beginning at 3:p.m. Mr. Heaton and Ms. Harker will attend the meeting. Also a request for delegates to serve on the Beaver County Tax committee was received.

Mr. Heaton called for a motion to reappoint the following positions: Engineering Firm – Widmer Engineering; Code Enforcement Officer – Christopher Lemmon; Secretary – Patricia Lansberry; Solicitor – Jeffery Bovalino; Emergency Management Coordinator – William Heaton and Auditors – Cottrill, Arbutina and Associates. Ms. Harker moved to reappoint Widmer Engineering, seconded by Mr. Tate – with unanimous approval; a Sepp/Harris motion unanimously approved Christopher Lemmon for Code Enforcement; a Kosanovich/Sepp motion unanimously approved Patricia Lansberry secretary; a Harker/Tate motion unanimously approved Jeffrey Bovalino solicitor; a Little/Sepp motion unanimously approved William Heaton emergency management and a Harris/Harker motion unanimously approved Cottrill/Arbutina as auditors.

Old Business

Mr. Tate discussed Chris Lemmon replacing Tom DeLuca for the issuing of building permits and occupancy permits and scheduling dye tests. Mr. Lemmon agreed to replace Mr. DeLuca. Council approved raising the dye test fee from \$50 to \$60 and the occupancy permit fee from \$100 to \$150. Mr. Lemmon will receive \$30 for each dye test scheduled and \$50 for each occupancy permit issued.

Mr. Tate also provided a proposal from John Panek to replace Code Systems as our UCC enforcement agency and will contact John Balzer for a quote also.

Mr. Harris- none
Mrs. Sepp – none
Mr. Kosanovich – none
Mr. Little - none

Ms. Harker that the fire department used a total of 320 gallons of diesel fuel for Engine #1, Engine #2 and the Squad vehicle. The department answered a total of 52 fire calls.

Mayor Farkas reminded that if any resident has a person trying to solicit, they should ask to see the solicitation permit and if there is not a permit, it is a police matter.

Mr. Bovalino has the tax ordinance prepared but it was not advertised in time. It will be ready for adoption at the next meeting in February.

Mr. Heaton asked if any action had been taken on the request for speed limit signs by Mayfield Village. Nothing has been done yet and Mr. Bovalino will check to see what exactly needs to be done to erect the signs. He also will follow up with issue on the West 7th Avenue sewer problem. The contractor is ready whenever we are.

New Business

Mr. Tate – none

Mr. Harris complained that a neighbor has a pipe running through his yard that is flowing onto the alley causing ice to form. The situation will be looked into to see if the road is being damaged and if the pipe can be directed into the drainage ditch.

Mrs. Sepp had a call from a resident that water is running from a vacant house next door onto her driveway. This is not a borough issue – the owner of the vacant house must be notified to correct the problem. She provided council with a letter written by Chris Lemmon to address the on-going handicapped parking issue between Mrs. Mineard and her neighbor. The letter was approved and will be mailed to both parties involved in the dispute. This is a private matter and the letter clearly states that there is nothing that the borough is able to do.

Mr. Kosanovich – none

Mr. Little - none

Ms. Harker reported that the police can't really do anything about the speeding on High Street at 37th Street to miss the school bus.

Mayor Farkas requested a coat rack for council chambers.

Mr. Bovalino will check to see what needs to be done regarding delegates for the tax committee. The meetings are quarterly during business hours.

Mr. Heaton noted that Mrs. McNeely has to be replaced as COG representative. The meetings are the 4th Thursday of every month. Mr. Kosanovich will be the representative with Mr. Harris as alternate. He also asked all council members to review the Employee Handbook and make any suggestions for change at the February meeting so that the handbook can be finalized.

He also provided the new committees for 2018.

Streets – Little, Sepp and Kosanovich

Buildings – Harris, Kosanovich, Tate

Sewers – Kosanovich, Little, Sepp

Finance- Tate, Harker, Harris

Parks – Sepp, Little & Harris

Ordinance – Kosanovich, Sepp and Tate

Mr. Little suggested that any call-outs should be split evenly. Bill asked that he write something up and have it ready for the next meeting. Also, any issue of the street department employees should be directed to the committee chair (or any other member of the committee if the chair is unavailable). They should not have to make calls to all the council members.

Mr. Bovalino said that the trailers that will be purchased by emergency management should be title under West Mayfield Emergency management. Comprehensive should be covered by borough insurance.

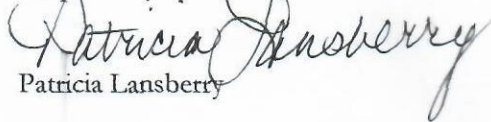
Mr. McNeely requested permission to order anti-skid and salt. Permission was granted.

The bills were reviewed by Mrs. Lansberry. Ms. Harker moved to pay the borough bills and was seconded by Mr. Harris. The motion carried.

Mrs. Sepp moved to approve purchases made by committees and was seconded by Mr. Little. The motion carried.

Mr. Kosanovich moved to adjourn at 8.10 pm; seconded by Mr. Harris with unanimous approval.

Respectfully submitted,


Patricia Lansberry

Regular Meeting Minutes
February 8, 2018

President Bill Heaton called the meeting to order. All members were present. A Little/Harris motion approved the January meeting minutes. The secretary/treasurer report was approved by a Harker/Sepp motion. No police report was available.

Old Business

Mr. Lemmon requested permission to hear any code enforcement complaints and give his report so that he could be excused. Mr. Harris reported two abandoned cars – one on West 38th Street and one on West 4th Avenue. Mr. Lemmon requested that all complaints be turned in to Mrs. Sepp and she will forward them on to him. He reported that the door was tagged for garbage build-up in the yard on Coolidge Street. He issued three occupancy permits – Boyd and Short Streets and Rock Avenue. Dye tests were performed on all three. He is also going to have applications for occupancy and building permits posted on the website to more easily facilitate the process. He also requested access to the building so that he can give the street department employees the dye test requests. A key will be issued for him.

Mr. Heaton then informed council that he will be changing the process for all future old and new business reports. He will request a report from each committee chair regarding any action that needs to be taken or has already been taken for each committee.

Fire and Police Report – Ms. Harker - none

Parks and Playground – Mrs. Sepp – none

Sewers and Sanitation – Mr. Kosanovich – Insight pipe will be cutting out the lateral to correct the sewer problem on Ross Avenue. The charge will be \$365 per hour with a 5 hour minimum. If there is any time left after the Ross Avenue sewer is cleared, they will be asked to snake out the sewer on West 7th Avenue.

Ordinance – Mr. Tate – reported that he had received a complaining about goats, dogs and cats on a residential property. They are making a mess both inside the house and the complainer was concerned about the children residing in the house. The borough does not have an ordinance regulating animals on a private property and the health issue is not related to the borough. CYS should be called to investigate.

Mr. Bovalino reported that the 2018 tax ordinance had been duly advertised with the rate holding at 13.75 mills and is ready to be adopted. Mr. Harris moved to adopt the tax levy ordinance and was seconded by Mrs. Sepp. The motion passed unanimously.

Buildings, Grounds and Equipment – Mr. Harris – none. Mr. Heaton requested the Mr. Harris get some written bids for a new roof on the building and replacement of the salt shed that had been taken down due to the roof collapse. Mr. Bovalino explained that because it was an emergency repair, Mr. Tate who provided the low bid was awarded the contract. Because he is a member of council he is not permitted to bid on either of the two projects. Mr. Tate offered to help Mr. Harris with the bid specifications.

Mr. Little is compiling a list of tools and other equipment purchase last year.

Streets, Lighting and Bridges- Mr. Little discussed the overtime procedure for the street employees. When he receives a call from county 911 center, he is dividing the plowing between Brian and Jake. If extra personnel is needed, he will help. The leaking water pipe in the West 5th Avenue alley will be repaired once the weather breaks.

Mr. Bovalino researched the protocol for erecting street signs. If the speed limit is changed from the already posted speed an engineering and traffic study has to be completed. This was in regard to the request from BAR Enterprises to post signs in the Mayfield Village complex.

Mr. Tate asked about the ratio of salt used this year compared to last year at the same time and how much salt we are allocated. This year there has been approximately 150 tons used so far. Last year the weather was milder so we didn't use as much. The employees are using a 50/50 mix of salt and anti-skid. There is 250 tons reserved and we are required to use 60% of that amount.

Mrs. Sepp reported that she has called Duquesne Light regarding the installation of the remaining LED street lights but has had no response.

There was a question regarding the certification needed to allow the street employees to spray insecticide. Jake has all of the necessary study materials and the test is administered at CCBC. Both workers should take the course. Mr. Little will find out the schedule and the fees and what happens if the test is failed.

Finance and Litigation – Mr. Tate – the purchase of the new truck was discussed. Jake and Brian looked at the new truck purchased by Patterson Township because it is similar to the one we are buying. It will be delivered in about five weeks. Signs by Sam will be doing the decaling and Baierl will do the undercoating for about \$400 or \$500. Brian suggested that we consider a tailgate salt spreader rather than a Vbox. They run around \$4,250.00. There was a discussion on the pros and cons but no decision was made.

Mr. Tate will begin working on the Veterans Memorial after the weather breaks. Rome Monuments in Rochester will be doing the name plaques. He will need some help with the lighting.

Because Code Systems will no longer be issuing new construction building permits we will need to find a replacement. After some conversation Mr. Tate moved to contract MDIA (John Balzer) and was seconded by Mr. Harris. The motion passed all in favor. Mr. Tate will contact him regarding our decision

Mayor Farkas again asked if a coat rack could be installed in council chambers. There is a coat rack there already and it will be relocated. We will just have to get some hangers.

Mr. Heaton reported on his attendance at the CDBG block grant seminar and their grants are geared more for low income municipalities such as Aliquippa, Midland, etc. Our chances of attaining a grant are slim. He also reported on the MS4 meeting he had with Widmer Engineering. DEP is going to start inspections on the project. Summary forms need to be prepared for this inspection and plans have to be formulated. Mr. Kosanovich will replace Mrs. McNeely on the committee for public participation and involvement. Mr. Harris will replace Mr. DeLuca for illicit discharge detection and elimination.

Copies of the employee handbook were reviewed and with corrections it was approved unanimously.

Mr. Bovalino reviewed the BCTCC Resolution to appoint a voting delegate and alternates. Mrs. Lansberry will be the first delegate, Ms. Harker the second delegate and Eric Brandenburg finance director of the Blackhawk School District the third delegate. Mr. Little moved to adopt the BCTCC Resolution and was seconded by Mr. Harris. The motion passed all in favor.

New Business

Ms. Harker – none

Mr. Kosanovich provided an ordinance for review that would permit the fire department to invoice insurance companies for their services. Mr. Bovalino will review the ordinance and provide comments at next month's meeting.

Mr. Harris provided information on the 3 phone bids for the emergency repair of the salt shed. The bids ranged from \$3,500 to \$4,000 with Mr. Tate's bid of \$3500 the lowest. He also reported that one of the security cameras needs repaired or replaced and he will contact the company.

Mrs. Sepp was excused early so there was nothing to report.

Mr. Little reported that the fuel tank on the GMC was replaced and the cost was \$1,491.12. Some of the parts that were invoiced were not necessary and the company will reimburse our credit card for the overage. Diesel fuel and salt have been ordered. Jake Tate said that the computer in the secretary's office needs to be replaced because it is outdated and slow. He was asked to get some prices and bring them to the next meeting. The plow needs to have the arm repaired at a cost of approximately \$280. Mr. Harris moved to have the arm repaired, seconded by Ms. Harker with unanimous approval.

Mr. Tate – none

Mayor Farkas commended the street department employees on their snow removal.

Mr. Heaton – none

Mr. Bovalino - none

The bills were reviewed by Mrs. Lansberry. Mr. Tate moved to pay the borough bills and was seconded by Ms. Harker. The motion carried.

Mr. Tate moved to approve purchases made by committees and was seconded by Mr. Little. The motion carried.

Mr. Kosanovich moved to adjourn at 9:22 pm; seconded by Mr. Harris with unanimous approval.

Respectfully submitted,

Patricia Lansberry
Patricia Lansberry

Regular Meeting Minutes
March 8, 2018

President Bill Heaton called the meeting to order. All members were present. A Harris/Little motion approved the February meeting minutes. The secretary/treasurer report was approved by a Harker/Tate motion. No police report was available.

Correspondence was read which included notification from Liquid Fuel of a 2018 allocation of \$54,289.68. Mr. Little moved to hear the citizens present at the meeting and was seconded by Mr. Harris. The motion carried.

Mina Mineard, 4303 W 5th Ave requested permission to move her handicap parking sign due to continued problems with her neighbors. She called 811 to have flags placed as where to dig and was informed that the borough would have to move the sign. Mr. Little will follow up. She also complained about vandalism and harassment by her neighbors and has called the police but she said they have done nothing about her complaints. This is a private matter and the borough cannot do anything about it. She will have to hire an attorney; but Ms. Harker will check with the police to see if they are following up.

Mrs. Mineard also requested that the borough exempt her from payment for garbage pick-up because she can't afford it. Valley Refuse told her to call the borough to request an exemption. Mr. Bovalino told her that the borough will not grant any exemptions and it is entirely up to Valley Refuse to do that. He explained our ordinance to her and that if we grant an exemption to one resident, we would have to grant it to anyone else who requested it. He also will contact Valley and request that they stop referring these exemption calls to the borough.

With no other citizens present, Mr. Tate moved to return to the regular order of business. Mr. Little seconded the motion which passed all in favor.

Old Business

Fire and Police Report – Ms. Harker - none

Parks and Playground – Mrs. Sepp – none. She has also not heard back from Duquesne Light regarding the installation of the remaining LED street lights.

Sewers and Sanitation – Mr. Kosanovich – Insight Pipe cut out the lateral, jetted it and cleaned it out in an attempt to correct the sewer problem on Ross Avenue. The problem still exists and we are waiting for the video of the line to see where the problem is and if it may need to be dug up.

Insight Pipe also videoed the sewer line on West 7th Avenue and found the pipe to be collapsed. It will have to be dug up and repaired. The prior bids for that project were reviewed: Tru Plumbing \$4500; Chaffee \$5090 and Wright \$5700. Mr. Tate moved to accept the low bid from Tru Plumbing for \$4500 which will include back fill but not asphalt repair and was seconded by Mr. Harris. The motion passed all in favor. Mr. Bovalino will draw up a contract for the repair work.

DEP provided a report to the borough regarding the complaint received about sewer odor on West 5th Avenue. There was no odor detected on the day of the inspection and the borough had the line videoed with nothing found. DEP found no violations but recommended continued flushing of the line.

Ordinance – Mr. Bovalino had reviewed the ordinance provided by the fire department to allow them to bill insurance companies for service calls. Although the ordinance was well written, there are several areas of concern. Mr. Bovalino felt that this should only be used for extreme measures such as chemical spills, etc. He recommended having the independent company (PA Fire Recovery) come in and explain what can and cannot be billed. Will the borough have to enforce the ordinance? What will be done with the funds? No action will be taken at this time.

Regarding the complaint about goats and unsafe conditions at last month's meeting: Mr. Bovalino regrets that he will be unable to help us recodify our ordinances as previously discussed due to other obligations. He suggested that we hire a company and get bids for the cost. The ordinance committee could go to the law

library and pull our ordinances and ordinances from other municipalities to get some guidance as to how we want to re-write ours.

Buildings, Grounds and Equipment – Mr. Harris contacted the company to get an estimate on the repair of our surveillance camera. The fee is \$180 for the first hour and \$76 for each additional hour. Mr. Harris should ask that a replacement camera be brought with them to avoid having to go back and get one. The camera does have to be repaired or replaced. Mr. Little moved to have the camera repaired or replaced and was seconded by Mr. Tate. The motion carried.

Mr. Harris has not had an opportunity to get bids for roof repair and the salt shed. Mr. Tate will assist in writing up the specifications.

Streets, Lighting and Bridges- Mr. Little reported that his committee will be inspecting the streets to see what needs to be done and bring recommendations to the next meeting. The street department employees will be patching potholes as weather permits. The fuel tank has been installed on the truck. The new truck should be ready for delivery within a couple of weeks.

Regarding the Brook Street complaint about the bank being eroded – DEP said that it is the resident's issue, not the borough and that it can be backfilled. As far as the damage to borough streets, the MS4 action will be addressing this problem.

Mr. Heaton asked if the pesticide certification classes had been scheduled by the street department employees. They had not and they were told to schedule them as soon as possible.

Mr. Ron Tomasula sent a letter requesting purchase of a lot that he believes belongs to the borough.

Following a discussion on the subject, Mr. Tomasula should research the property at the courthouse and also have a survey done to determine his property line. The borough will make a determination once those have been completed.

Finance and Litigation – Mr. Tate –the contract for MDIA is with some paperwork that Eli has and would be sent. He also reported that he has learned that there are recycling grants available from the Beaver County Recycling Department. There are some requirements such as no burning ordinance etc. Leaf recycling is something that is required and right now our leaves have been deposited with Beaver Falls and they are getting all of the credit. We will begin to take our collected leaves to our ash pile and then transport them to the recycling center in Brighton Township to receive credit. He and Mrs. Lansberry will schedule some time with the head of the department to get particulars on all of the requirements.

Mayor Farkas - none

Mr. Heaton - none

Mr. Bovalino – none

Mr. Chris Lemmon gave his code enforcement report. One complaint on Coolidge Street has been resolved. The website has been modified and the Occupancy Permit, Dye Test and Building Permit applications are all on the website. For the month of February there were 3 occupancy permits issued, 3 dye tests performed and 1 building permit issued.

He had a request for the zoning on a property located at 1103 37th Street. The property is zoned C-1 Business and the prospective buyer would like to open a pizza shop. The buyer will be required to show plans for off-street parking.

He also asked about protocol for the issuing of occupancy permits and dye testing for a duplex property. Since there are two distinct residences, 2 occupancy permits will be required but only one dye test because it is only one building.

New Business

Ms. Harker – none

Mr. Kosanovich reported that there were grants available for sewer improvements and maintenance but the application period is now expired. He will be looking into that for future applications. The sewer maintenance plan needs to be formalized. There is a class offered by DCED in Pittsburgh and a regional Representative can help with grants.

Mr. Harris had a complaint about an overflowing dumpster where the old forge building was demolished on West 4th Ave. The owners need to be notified to have it taken care of.

Mrs. Sepp - none

Mr. Little reported that he ordered a 55 gallon drum of motor oil; there were 3 catch basins that needed to be replaced and a new top was needed on a manhole on Harbison Road. Mr. Harris moved to purchase the necessary supplies and was seconded by Mr. Kosanovich. The motion passed all in favor.

The equipment is all in good shape and 3 truckloads of slag have been ordered to begin patching roads,

Mr. Tate – none

Mayor Farkas thanked the street employees for taking care of the potholes in the alley behind West 8th Ave.

Mr. Heaton – a suggestion has been made to have a community cleanup day in the borough. No action taken.

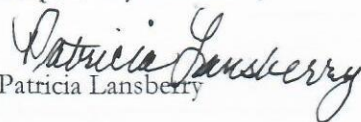
Mr. Bovalino reported that a residence had been sold under repository and wanted to make sure that we were aware of the sale.

The bills were reviewed by Mrs. Lansberry. Ms. Harker moved to pay the borough bills and was seconded by Mrs. Sepp. The motion carried.

Mrs. Sepp moved to approve purchases made by committees and was seconded by Mr. Kosanovich. The motion carried.

Mr. Little moved to adjourn at 8:15 pm; seconded by Mr. Harris with unanimous approval.

Respectfully submitted,


Patricia Lansberry

Regular Meeting Minutes
April 12, 2018

President Bill Heaton called the meeting to order. All members were present except for Mr. Harris who would be arriving late. A Sepp/Little motion approved the March meeting minutes. The Officer's reports were approved by a Tate/Little motion.

Correspondence was read which included a letter of resignation submitted by Mr. Jake Tate effective 4/12/2018.

Mr. Mark Forestor representing VFIS insurance presented a proposed new policy for the fire department that gives more coverage for approximately the same cost as their current policy. There was discussion regarding the values of the fire equipment and no decision was made to accept the new policy. The fire department will discuss the values at their meeting.

Old Business

Fire and Police Report – Ms. Harker reported that she had spoken with the police department regarding Mrs. Mineard's complaint of her neighbors blocking her handicapped parking space and the neighbor's harassment. The police had responded to her numerous calls. The handicapped sign has been moved but Mrs. Mineard is not using it as it should be used. Because of a concern made by Representative Jim Marshall regarding the intersection of Wallace Run, Glade Street and Norwood Drive, Ms. Harker obtained police reports of any accidents, etc. to present at a meeting set up with Representative Marshall. She also reported on several addresses that EMS could not find because the residences face a street other than the given address. The owners should give the assessment office a secondary address which they will in turn supply to EMS. This is something that must be done by the resident, not the borough. If the secondary address cannot be assessed to the property, such as a house on Ann Street that actually faces 37th Street, the owner should contact the post office to obtain the correct address for 37th Street.

Parks and Playground – Mrs. Sepp – none. She has had a response from Duquesne Light about replacing the last of our street lights with LED bulbs. This will be done during the 2018-19 round of replacements and forms will be sent out on May 1st.

Sewers and Sanitation – Mr. Kosanovich reported that the work on the Seventh Avenue sewer, awarded to Tru Plumbing will begin as soon as the weather breaks. Mr. Bovalino provided a contract for the job. Ross Avenue sewer – clarification is needed from Insight Pipe as to where else cuts in the lateral need to be made. The video provided from the company was not conclusive.

Ordinance – the Fire Department Ordinance to permit billing insurance companies for services is still being reviewed.

Mr. Tate brought to council's attention that there is fill being put in a property that the ownership is in question. The person wanted to put in a mobile home. At this time we are not issuing permits for mobile homes and since that would be basically "new construction" the permit would have to come from MDIA following the strict guidelines of the Pennsylvania Uniform Construction Code.

Mr. Lemmon needs more information from the prospective buyer of property at 1103 37th Street regarding off-street parking to be sure that it complies with our zoning ordinance. He did not issue an occupancy permit because there are tenants currently renting the property that is being planned to now house a pizza shop.

Buildings, Grounds and Equipment – Mr. Harris reported that the technician from the security camera company checked out the system and the garage camera is not working. The cost to replace it is \$609. All of the system will be rechecked after installation of the new camera. Ms. Harker moved to replace the camera at the cost of \$609 and was seconded by Mr. Little. The motion passed all in favor.

Mr. Harris contacted three people to obtain bids for replacing the salt shed. Carcaise Construction submitted a bid of \$12,358 but the borough would have to use their equipment to move everything. This is not acceptable. Mr. Tate will meet with Mr. Harris to write up specs so that proper bidding can be obtained.

Streets, Lighting and Bridges- Mr. Little reported that the new plow arm was installed, the handicap sign moved, 43rd Street and Craig Alley is done.

He gave all of the truck paperwork to Mr. Tate.

The borough will re-slope the road with grading to alleviate the drainage problem on Wilson Avenue.

Finance and Litigation – Mr. Tate reported on financing for the 2018 Ford F550. Ford Credit wanted 6.45% interest. He went to First National and was quoted 3.25%. Mr. Heaton was quoted 2.79% from the Beaver Valley Federal Credit Union but the truck would have had to be put in an individual's name because they do not do municipal financing. Mrs. Lansberry obtained a quote of 6.79% from PNC. Mr. Tate then went back to First National Bank and they gave us the 2.79% financing. The borough will pay a down-payment of \$21,000 to Baierl which was obtained last year for the sale of the 1999 Ford dump truck and the tractor. The cost of the truck with all accessories is \$69,121.00 less the down payment of \$21,000. *The amount to be financed through First National Bank is \$48,121 to be paid in 4 installments of approximately \$13,325 per year for 4 years. The down payment of \$21,000 will be considered the first payment with no payment due until 2019.*

Mr. Tate moved to accept First National Bank as the financing institution for the purchase of the 2018 Ford F-550 dump truck from Baierl Chevrolet and was seconded by Mr. Harris. The motion passed unanimously. Mrs. Lansberry had spoken with First National Bank regarding their business checking options. Our current interest rate is .01% per year and we have a monthly service fee of \$3.00 on each account to provide check images with our statement and the service increases when the combined *transactions exceed 150. We also are charged a fee for check printing.* First National has a current interest earning of .350% per year, no service fees and no check printing charges. In our current account, we receive approximately \$3.50 per month in interest on the general fund account which is basically negated by the service fee. Our estimated interest at First National would yield approximately \$140 per month. After some discussion, Mr. Kosanovich moved that the borough transfer its current accounts (General Fund, Liquid Fuel Fund and Water & Sewer Fund) from PNC Bank to First National Bank. Mr. Harris. A roll-call vote approved the motion as follows: Ms. Harker – yes; Mrs. Sepp – yes; Mr. Kosanovich – yes; Mr. Harris- yes; Mr. Little – yes; Mr. Tate – yes; and Mr. Heaton – yes.

Mayor Farkas - none

Mr. Heaton reported that the borough website is being updated to provide MS4 information as required by DEP. The smoke & dye test, occupancy permit and building permit applications have all been added to the website. He also discussed what is being done with all of the diesel and gasoline usage forms and it was decided that they should be kept on file to reconcile at a later date.

Mr. Bovalino is working on the Beaver Falls Police Contract with Beaver Falls.

New Business

Ms. Harker – none

Mrs. Sepp – none

Mr. Kosanovich reviewed the street survey that was conducted by committee members. Options and priorities for replacing, repairing, etc. will be discussed and recommendations will be ready for next month's meeting.

He also suggested that some of the storm sewer problems could be causing the deterioration of our streets. He suggested sleeving to reduce some of the water being in fluxed into the drains. Storm sewer reporting is *critical to obtaining grants.*

Mr. Harris asked if the municipal authority was going to correct the road surface that was dug up due to a water main break. Mr. Little is going to meet with Sam Aloi of the authority to have they correct the resurfacing that they did.

Mr. Little – none

Mr. Tate asked what was going to be done to replace Jake. An ad for a general laborer will be placed in the Beaver County Times. Mr. Heaton asked Mr. McNeely if he was still planning to resign as well and he stated that he had not made up his mind yet.

Mayor Farkas - none
Mr. Heaton - none


Mrs. Sepp said that the dumpster that is overflowing at the old foundry property needs to be removed by the owner.

The bills were reviewed by Mrs. Lansberry. Ms. Harker moved to pay the borough bills and was seconded by Mr. Little. The motion carried.

Mrs. Sepp moved to approve purchases made by committees and was seconded by Mr. Kosanovich. The motion carried.

Mr. Tate moved to adjourn at 8:30 pm; seconded by Mrs. Sepp with unanimous approval.

Respectfully submitted,


Patricia Lansberry

Regular Meeting Minutes
May 10 2018

President Bill Heaton called the meeting to order. All members were present. A Harris/Little motion approved the April meeting minutes. The Officer's reports were approved by a Harker/Harris motion. Correspondence was read which included a bid for the repair of the salt shed from LT and Under Construction for \$13,500.

Ms. Harker moved to hear any citizens present at the meeting and was seconded by Mr. Little. The motion carried.

Kathy Brewer, borough tax collector requested that the borough pay for technical support for the tax program for another year at the cost of \$500.00. Ms. Harker moved to pay for the tech support and was seconded by Mr. Little. The motion passed unanimously.

With no further citizens present, Mr. Tate moved to return to the regular order of business and was seconded by Mr. Little. The motion carried.

Old Business

Fire and Police Report – Ms. Harker asked about the police contract. Mr. Bovalino is working with Paula Durish & Shannon Steele and the contract will be completed by the end of the year with an open-ended time period. The contract will contain a 3% increase each year of the contract and can be terminated by either party with a 90 day notice. Chief DeLuca said that he's had no problems with parking at the ballfields so far and that the homeless guy has been placed in a shelter. The police will have the speed wagon on 37th Street in place in the next few weeks.

Parks and Playground – Mrs. Sepp reported that the playground had been vandalized and some of the plastic circles were broken on the playground equipment. They had an estimate to repair them for \$1040.00 from Ellwood City Glass. Mr. Tate said that Sabic Polymer Shapes can make anything. Mr. McNeely and Mrs. Sepp will look into that.

Streets and Lighting- Mrs. Sepp completed the forms for Duquesne Light to complete the LED streetlight installation.

Sewers and Sanitation – Mr. Kosanovich reported that the work on the Seventh Avenue sewer was completed by Tru Plumbing. Mr. McNeely said that they were the most professional company he has ever worked with. Bill suggested taping around the patch job to keep the water out. He would like to have the fire department flush to make sure everything is running smoothly.

The video report on Ross Avenue was finally received and the camera stopped at the second lateral. A decision needs to be made on the best plan for resolving this problem.

Ordinance – Mr. Bovalino reviewed the ordinance for permitting the fire department to charge insurance companies for fire calls. He spoke with a representative from PA Fire Recovery and there would be a requirement for a one-year contract with 60 days to auto renew and any money would be remitted directly to the fire department. Before the ordinance can be drafted, the fire department would need to approve it at a meeting. Jeff would draft the ordinance to include transients only; payment to the fire department and the fire department would be responsible for any legal fees.

Buildings, Grounds and Equipment – Mr. Harris reported that the security camera had been replaced at the agreed-upon cost of \$609. If the equipment is unplugged, the entire system will shut down. Mr. Harris said that the insurance adjustor would come and work with them on the salt shed repair. Mr. Tate made a list of what is needed to obtain bids and prices for materials. He & Mr. Harris will need to meet to draft the specifications.

Streets, Lighting and Bridges- Mr. Little reported that the lettering has been completed on the new truck but he would like to use the old one as much as possible. The water company patched the roads that they

dug up for repair of water lines and the gas company patched the ones they had dug up as well. The Fifth Avenue pipe has still not been repaired and he is working on scheduling the class for pesticide certification. Mr. Kosanovich reported on the search for a general laborer for the street department. No responses were made to the newspaper ad, but a number of resumes were received from on-line searches through Indeed and Zip Recruiter. It was decided to review the resumes and have the streets & lighting committee conduct interviews. Mr. Tate said that a CDL license is required for the operation of some of our equipment and the new hire should have a CDL license. After a discussion, Mr. Harris moved to have council pay for Mr. McNeely to obtain his CDL license and was seconded by Mr. Tate. The motion passed all in favor. Mr. McNeely questioned who is responsible for mowing the park. Mr. Emge (Traveling Baseball League) is responsible for all of the mowing from West Third Avenue to the last ball field. Mr. Kosanovich is going to take pictures and add dimensions to areas that the borough is considering repaving or patching. He also suggested that the road master for North Sewickley may be able to help with ideas and expertise. He will also look into exchanging equipment and operators with neighboring municipalities to help with the projects.

Finance and Litigation – Mr. Tate reported that a contract is needed to accept MDIA for our replacement of CodeSystems. He had given all of the paperwork to Mr. Heaton but he will get it again and sign it. He is going to get with Mrs. Lansberry to set up a meeting with Holly to find out about recycling grants.

Mayor Farkas - none

Mr. Heaton reported that DEP will be coming to look at all the paperwork for the MS4 project.

He had a call from Representative Jim Marshall to discuss a problem at Wallace Run Road and he returned the call but has had no response.

He also asked Jeff if anything had been done about the fence on the Ross Avenue property. Jeff said that he and Chris need to meet to discuss this and also about the potential Pizza Shop on 37th Street. The renters cannot be put in jeopardy and it also needs the panel box to be moved. He told Chris that it was possible to issue a conditional occupancy permit.

New Business

Ms. Harker – none

Mrs. Sepp – none

Mr. Kosanovich will be taking a grant writing class and has a list of different grants that would be beneficial to our borough. He explained the process involved like 15% matching, 10% engineering and \$100 application fees. He hopes to be able to tie the MS4 obligations into this.

Mr. – none

Mr. Little reported that the street department worked on Wilson Avenue and put in a ditch to alleviate some of the problem

The park is now open and they had to replace a toilet in the ladies room. Shelter 1 has never had the bathrooms done as baseball had said they were going to do. Mr. Little would like to give Shelter 1 to the West Mayfield Baseball Association for baseball use and the fire department would no longer rent it out. He also informed council that the bathroom between Shelters 2 and 3 are missing shingles and asked Mr. Tate to take a look at it to see what needs to be done. He also said the swings need new boards.

Mr. Tate - none

Mayor Farkas thanked the borough employees for the work done to repair the alley behind West 8th Avenue.

Mr. Heaton had a phone call from Representative Marshall from Patterson Avenue property owners who want something done with Walnut Bottom Creek which is allegedly destroying their property. That will be part of the MS4 remediation plans. He also addressed the sewer problem on Ross Avenue. Part of the problem is that there is a huge tree that needs to be cut down. If it falls, we would be liable for any damages. He will be contacting some tree companies to get cost estimates. Also, Duquesne Light will be replacing poles

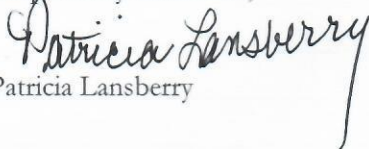
in the borough and need council approval to proceed. Mr. Kosanovich move to allow Duquesne Light to replace the poles and was seconded by Mr. Harris. The motion passed unanimously.

The bills were reviewed by Mrs. Lansberry. Mr. Harris moved to pay the borough bills and was seconded by Mr. Little. The motion carried.

Mr. Tate moved to approve purchases made by committees and was seconded by Mr. Little. The motion carried.

Ms. Harker moved to adjourn at 8:20 pm; seconded by Mrs. Sepp with unanimous approval.

Respectfully submitted,


Patricia Lansberry

Regular Meeting Minutes
June 14, 2018

President Bill Heaton called the meeting to order. Mr. Tate, Mr. Lemmon and Solicitor Bovalino were excused. A Harris/Little motion approved the May meeting minutes. The Officer's reports were approved by a Harker/Harris motion.

Correspondence was read which included a letter from PennDot with suggestions regarding the intersection of Wallace Run Road and Norwood Drive.

Mr. Harris moved to hear any citizens present at the meeting and was seconded by Mr. Little. The motion carried.

Mr. Terry Eckles, 405 Patterson Avenue brought several issues to council attention. The pine tree in Mrs. Hahn's yard is causing the creek water to run into the year and the tree is now shifting. He is worried that the tree will fall onto his house. We are not permitted to do anything with the flow of the creek and Mr. Heaton suggested that Mr. Eckles contact DEP to see what they would suggest as a solution to the problem.

Arlene Catanzarite, 686 Harbison Road requested a curb be installed in front of her property. The road is washing away and causing damage to her driveway. Mr. Little will have the street department employees take a look at it to see what should be done.

Mr. Jim Mathey, 114 Wilson Avenue thanked the borough for all that they have done to try to solve the water run-off problem on his property, but nothing has worked. The water is still running everywhere and now onto his neighbor's property. Brian came to look and noted that the slag is running onto the driveway. Mr. Mathey feels that the basin needs to be reinstalled. White Township has not done anything yet but they are supposed to put in an apron. Mr. Heaton will come and look at it also. The problem does stem from the repaving that White Township did to 12th Avenue. They (White Township) said that our attorney has not returned calls to their attorney, Mr. Bible to discuss this. We will have Jeff contact him. Mr. Mathey said that an engineer report was written and suggested that we get a copy of that report to see what was recommended by the engineer.

He also noted that since 12th Avenue has been repaved, cars are speeding through the intersection into West Mayfield. Because this is a White Township roadway, our police department has no jurisdiction to act on this. Chief DeLuca said that Patterson Police need to be contacted to patrol this and correct the issue.

With no further citizens present, Mr. Little moved to return to the regular order of business and was seconded by Mr. Harris. The motion carried.

Old Business

Fire and Police Report – Ms. Harker reported that there have been complaints about a yellow dirt bike and a Mustang speeding on various borough streets. Chief DeLuca requested that 911 be called when this happens so that the police department can act on it.

The fire department contracted a new company to handle their insurance and realized a savings of \$200 - \$400 per year on the premium payment.

The fire department has used 146 gallons of diesel fuel to date this year.

Parks and Playground – Mrs. Sepp reported that she contacted Savic Polymer and they need pictures and dimensions to do the estimates of repairs for the playground equipment that was vandalized. She has had text message exchanges with Mr. Emge regarding the high grass at the ball fields. It is the traveling leagues responsibility (Per signed contract) to take care of all of the grass cutting and weeding at the park from West Third Avenue to the last ballfield. He has hired Jake Tate to take care of this and he is trying to get it done. Mr. Little suggested ripping out all of the old playground equipment and replacing it. Wayside has auctions at the end of the year. We don't have it budgeted for this year so we should wait till next year and budget it or apply for grants. Mr. Kosanovich said that Major League baseball does grants for little leagues and we should

find out what is involved and what they would consider for enhancements then talk with Barry. It was also suggested that maybe we could take pieces from one set and try to repair what we have. Mr. Little suggested also that we look into a new sliding board to replace the tubular one.

Streets and Lighting- Mrs. Sepp said that there are 23 lights that need to be replaced but there are some may not be eligible for the program.

Sewers and Sanitation – Mr. Kosanovich reported that the Ross Avenue sewer is still a problem. The fire department will try to blast it out. It is plugged at the maple tree about 6-8 feet deep. Bill & Eli will review the video report again to see if they can figure something out.

Ordinance – none

Buildings, Grounds and Equipment – Mr. Harris reported that he received the spec sheet from Mr. Tate and sent them out. He sent out the bids that was received last month for \$13,500 and one received for \$10,500 to the insurance company. The insurance company will determine the repairs.

Streets, Lighting and Bridges- Mr. Little reported that he contacted DMV regarding Brian obtaining a CDL license. Because of the weight of our vehicles, a CDL license is not required. The committee reviewed the applicants for the general laborer position and interviewed 2 possible candidates. A decision will be made during an executive session of council.

There has been no recommendations made on any repaving projects at this time because the rain has hampered inspections being made. Mr. Heaton spoke with our PennDot rep to find out exactly what their protocol is for paving projects. Anything 500 linear feet or more in one lane of traffic requires that the project must go through PennDot specs. Anything 15 feet over both lanes is okay. He is waiting from written documentation from PennDot to support this. Brian is patching what he can until a decision is made. He also asked about the storm drains on 37th Street that have had loose gravel from PennDot patching on the road wash into the storm drains. PennDot is responsible for fixing them but maintenance is our responsibility.

Mayor Farkas reported that the alley behind W 8th Avenue is falling apart again due to the heavy rains. The street department employees will look into that as they can.

Mr. Heaton reported that he never had a response from Representative Marshall regarding the Norwood Drive intersection after several phone calls and a personal visit to his office. Council discussed the possibilities outlined in the letter and thought that painting lines to determine lanes at the intersection could help.

He also has not had a response from Mr. Marshall regarding the complaint brought to him from one of our residents.

Mr. Heaton reminded council members that DEP will be coming to review the steps that we have taken for the MS4 project and asked that they please get started on their assigned tasks. Failure to comply could result in fines for the borough.

New Business

Ms. Harker reported that people are misusing the dumping area that was provided to dispose of yard waste and branches by dumping TV's, mattresses, couches and other miscellaneous articles. There is no more room now so the area will have to be totally gated with signs stating no dumping allowed. We will try to find a place for only grass clippings and branches and then recycle those items to the county recycling center at Brady's Run. She received a request that the closed section of 43rd Street be reopened (Ho-Chi-Min Trail). We do not have the funds at this time but may look into it at a later date.

Mrs. Sepp – none

Mr. Kosanovich - none

Mr. Harris noticed a leak in the roof of one of our buildings. The gutter is plugged up and Brian will clean it out.

Mr. Little reported that a grate on West 5th and 43rd Street will cost about \$200. Mr. Harris moved to buy the grate and was seconded by Mr. Kosanovich. The motion passed.

A basin needs to be put in on West 4th and 47th Street.

He had a complaint from a resident of West 10th Avenue who is not receiving his mail. The borough has made all of the changes required and he will have to contact the post office to have this rectified.

It was also suggested to put no dumping signs on Ross Avenue toward the railroad tracks to prohibit illegal dumping there.

Wanda Horvath called the borough building complaining about the high grass on the berms across West 5th Avenue. Due the heavy rains, the employees were unable to get to cut the berms, but this has now been completed.

Mayor Farkas thanked the borough employees for the work done to repair the alley behind West 8th Avenue.

Mr. Heaton had a phone call from Duquesne Light requesting a place to store 60 poles that will be installed throughout the borough. He is going to meet with them tomorrow to look at several different areas that might work.

The bills were reviewed by Mrs. Lansberry. Mr. Little moved to pay the borough bills and was seconded by Mrs. Sepp. The motion carried.

Ms. Harker moved to approve purchases made by committees and was seconded by Mrs. Sepp. The motion carried.

Mr. McNeely reported that inside the fence on the PTC Alliance property there is a big culvert with TV's and stuff dumped. Bill & Lou will talk to them.

He also asked about the high grass that hasn't been trimmed at the playground (part of the traveling league's responsibility according to contract). What if Mr. Emge did a donation to the borough and the borough employees just cut the grass. This would have to be discussed with Jeff to see if we could work something out.

At 8:07 p.m. Mr. Kosanovich moved to enter into executive session to discuss a personnel matter and was seconded by Mrs. Sepp. The motion passed unanimously.

Following the executive session, Mr. Little moved to adjourn at 8:20 pm; seconded by Mrs. Sepp with unanimous approval.

Respectfully submitted,


Patricia Lansberry

Regular Meeting Minutes
July 12, 2018

President Bill Heaton called the meeting to order. All members were present. A Harris/Little motion approved the June meeting minutes. The Officer's reports were approved by a Harker/Tate motion.

Mrs. Lansberry reported that the check in the amount of \$10,500 for the salt shed repair had been received from the insurance company and deposited into the General Fund.

Mr. Harris moved to hear any citizens present at the meeting and was seconded by Mr. Little. The motion carried.

Mr. Jake Tate, 335 Brook Street is concerned about the creek that runs by his property is washing out Brook Street. The railroad ties that were put in place have washed out. Mr. Heaton has contacted DEP and is waiting for a response to see what can be done to rectify this. He also wants to find out from DEP if an engineering study is required to make any repairs. In the interim, the borough employees will clean it up as best as they can. Water is running down from Colonial Oaks in White Township and this is what is causing the problem. Colonial Oaks is in the process of having surveys conducted. We will also look into adding this repair to the MS4 project to see if we can get something done for that. DEP does not want walls built to correct any run-off problems, they want a definite shoreline. Widmer Engineering is working on this also. Mr. Heaton is being cautious about the repairs because he does not want DEP to fine the borough for what they feel is work being done without a DEP issued permit.

Mina Mineard, 4303 West 5th Avenue was present to question why the lines delineating handicap parking have not been painted at her property. Every time the borough employees have attempted to paint them, the neighbor's cars were in the way and there was no response to a knock at their door. A suggestion was made to put a note on the neighbor's door saying that road work was going to be done on a specified day and their cars had to be moved.

She also complained that Valley Waste Service is still sending her a garbage bill even though she has no trash to pick up. She contacted Valley and they told her an exemption had to be made by the borough. Mr. Bovalino again explained that the borough is not granting any exemptions because the ordinance in place specifically says that all residents must pay for refuse collection. He is going to call Terry at Valley and try to settle this issue once and for all. There is nothing that we can do to help her with this.

Erin Kelly, campaign manager for Amy Fazio who is running for PA District Representative was present to introduce herself and make council aware that she will be canvassing the borough to introduce Amy to the community and explain her platform for the upcoming election. Because West Mayfield requires all vendors to have a solicitation permit, she will be required to obtain one from the mayor. Because there has been so much trouble with solicitation without permit in the borough, Chief DeLuca suggested that any person going door-to-door soliciting should have the permit on their person. If any resident feels that the permit is invalid (must say West Mayfield on it), the police should be notified. They should also be notified if someone tries to sell something without a permit at all. It was also suggested that the Mayor have the names of any company or individual who has obtained a solicitation permit posted on the borough website.

With no further citizens present, Mr. Little moved to return to the regular order of business and was seconded by Mr. Harris. The motion carried.

Old Business

Fire and Police Report – none. Jeff is working on the police contract which is due the end of this year.

Parks and Playground – Mrs. Sepp reported that she spoke with Barry Emge at the end of June and he can't find people to cut the grass. He asked if we could discuss the possibility of borough employees cutting the grass and he will pay us for their services. Mr. Little was told by Mr. Emge that he will pay Mr. Tate more to cover the trimming. It is the responsibility of the baseball organization to cut and trim from West Third

Avenue to the end of the third ball field. Mr. Emge also offered to show us his budget so that we see what is coming in and being paid out. What would it cost if he just hired it out to a lawn service company? The borough would like to see the budget so that we can better understand what is going on. Bob Tate asked council to think about what it would cost us if we lost the traveling league. The contract that was signed by the league is not being adhered to and this has been going on for several years.

The grass has now been cut and trimmed; the siding on the building fixed. The little bridge needs attention – the top rails need to be replaced and some of the decking boards. Bob Tate suggested that we go to Home Depot and speak to Israel to see if he can donate some of the needed materials. The gutters are a little loose and need brackets and downspouts on the back. The borough employees will take care of that.

It will cost about \$900 to replace the tubes that were vandalized and a new sliding board (2x2 platform with 5 foot railings and a 10 foot slide could be installed for \$1068. This has not been budgeted for this year so no new sliding board.

Mr. Farkas said that he attended a family reunion at the park on the last Sunday in June. The sign said parking for shelter-renters only but others parked there and came to use the restrooms. Mr. Little said that if this happens again he should be contacted immediately and he will take care of it.

Sewers and Sanitation – Mr. Kosanovich reported that storm water run-off has deteriorated our roads. He went out and measured for road improvement repairs with milling less than 1 inch and then roll hot patch over it no more than 500 linear feet. Most of the road repairs could be performed by our borough employees but if it can't be done, we should obtain bids for the repairs. Mr. Little will look at the list and make the determination. Brian would have to train the new employee and that will take some time. Storm drains would also need to be repaired. The Beaver Falls Municipal Authority needs to be contacted to repair the roads they dug up for water line repairs. A list of the damage needs to be compiled and then contact them to fix it. Mr. Tate remarked that a lot of time is spent cutting grass and we should consider hiring someone strictly for grass cutting so that our employees could be freed up for other jobs. There was some discussion regarding the amount of time necessary to complete the grass cutting – cutting the park from 4 – 6 hours and approximately 1 day to cut along the berms of all the roads.

A decision needs to be made about the hours that our employees work so that the jobs that need to be taken care of are completed. Mr. Harris moved to increase the work hours to 40 hours per week and was seconded by Mr. Tate. Any overtime work will still be compensated in 1/5 hours of comp time. A roll-call vote approved the 40 hour work week as follows: Ms. Harker – yes; Mrs. Sepp – yes; Mr. Kosanovich – yes; Mr. Harris – yes; Mr. Little – yes; Mr. Tate – yes; and Mr. Heaton – yes. If the road repairs are done by our employees, their pay would come out of the Liquid Fuel Fund rather than the General fund.

Buildings, Grounds and Equipment – Mr. Harris commented on the gate that was installed on the dump site. He also contacted Mr. Trimnel regarding being awarded contract to repair the salt shed but has not heard back from him. Mr. Tate will contact him. Bids still need to be obtained for the repair of the roof on the municipal building. It was suggested that a metal roof be considered.

Streets, Lighting and Bridges- Mr. Little reported that the stop sign as repaired.

Jake will turn in the cell phone that he has that belongs to the borough.

He asked Mr. Tate about the hand-rails for the memorial. There was a death in the family so Mr. Tate is waiting to contact them about the hand-rails.

The basin on West 4th and 47th Street has been installed but a new street sign for 47th Street is needed

The catch basin at the PTC Alliance parking lot is full of debris and needs to be cleaned out. He will take care of that.

The street marking on Norwood Drive and Wallace Run Road is finished and the basin for West 5th and 43rd Street has been ordered.

Finance and Litigation - Mr. Tate reported on the meeting that he and Mrs. Lansberry had with Holly Vogt regarding the recycling grant. Ordinances need to be adopted including one that bans all burning in the borough. There are guidelines that need to be followed regarding tangible items and tonnage. Paper and cardboard recycling is the first step and the county would provide the recycling bins. Yard waste is separate and measured by weight and needs to be taken to the recycling center at Brady's Run. This all takes time and planning.

Mr. Tate was reminded that the MDT contract for code enforcement needs to be signed.

Mayor Farkas reported that the weeds in the alley behind W 8th Avenue need to be taken care of. Mr. Little will make sure that is done.

Mr. Heaton reported that he let Representative Marshall know the line markings on Norwood & Wallace Run have been painted. Mr. Marshall is going to talk with Beaver Falls to see about changing the speed limit. He also told Mr. Marshall about what has been done with the retaining wall on Walnut and now the ball is back in his court.

Mr. Heaton reminded council members that DEP will be coming to review the steps that we have taken for the MS4 project and asked that they please get started on their assigned tasks. Failure to comply could result in fines for the borough.

New Business

Ms. Harker reported that a red truck and other cars have been parked on the road (West 3rd Avenue) and there is no way that a fire truck could get through. The residents involved should be informed of the problem and if the vehicles aren't moved, then the police should be notified.

Mrs. Sepp – none

Mr. Kosanovich discussed an involvement and participation plan for MS4. He suggested a public comment and participation meeting prior to the council meeting in September from 5-6 pm at the fire hall. It should be posted on the borough website so that ideas can be obtained.

Mr. Harris reported that the gutters on our building still need to be cleaned out.

Mr. Little reported that the gate is done. A complaint about water running onto the alley behind W 5th is caused by a private driveway. The owners will have to do something about it. He discussed taking the walls down in the bathrooms at Shelter 1 and making it into a garage to store borough equipment. Before that is done, it would have to be determined that it is not a load-bearing wall. He also talked about just dragging Ann Street and the drain that Mr. Eakles complained about may not be the boroughs. He will look into that.

He will also look into the box drain and see if it can be re-routed to keep water from running onto the ball field.

The air conditioning in the building has been repaired but no invoice has been received yet.

He is going to contact Doors by Ike to see how many garage door openers were given to the borough to make sure that we have all of them.

Mr. McNeely noted that according to the Borough Handbook, vacation days are as follows – 1 year – 5 days; 2 years – 10 days and after 3 years -15 days. He should now be receiving 15 vacation days because he has been employed longer than 3 years. Mr. Little was also reminded to get the employee handbook signed.

Mr. Tate told council that the West Mayfield Little League Team that his company sponsored took the championship this year.

He opened a discussion regarding the cement blocks that will be needed for stopping water run-off on Brook Street. Champion in Midland has the blocks for \$35 each and can be shipped 12 at a time for \$500. Mr. Tate moved to purchase 12 and have them shipped. Mr. Little seconded the motion that passed all in favor.

Mayor Farkas – none

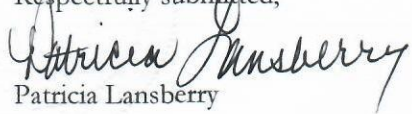
Mr. Heaton - none

The bills were reviewed by Mrs. Lansberry. Mr. Little moved to pay the borough bills and was seconded by Mrs. Sepp. The motion carried.

Mr. Tate moved to approve purchases made by committees and was seconded by Ms. Harker. The motion carried.

Mrs. Sepp moved to adjourn at 8:30 pm; seconded by Mr. Little with unanimous approval.

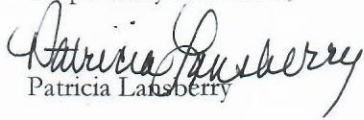
Respectfully submitted,


Patricia Lansberry

Regular Meeting Minutes
August 9, 2018

The August 9, 2018 meeting was cancelled due to lack of a quorum to conduct business.

Respectfully submitted,


Patricia Lansberry

Regular Meeting Minutes
September 12, 2018

President Bill Heaton called the meeting to order. Mr. Little was excused and all other members present including Mayor Farkas. A Harker/Sepp motion approved the July meeting minutes and since the August meeting was cancelled there were no minutes to approve. The Officer's reports for July and August were approved by a Tate/Sepp motion.

Mr. Harris moved to hear any citizens present at the meeting and was seconded by Mr. Tate. The motion carried.

Mr. Dennis Miller, Jr. 311 Patterson Avenue was present to request approval from council to make a repository purchase of the Jeffrey Courinos property on West 9th Avenue for the purpose of building a house. The Blackhawk School District has already approved the sale and signed off on the request. After a discussion regarding permits necessary, etc. Mr. Tate moved to approve the repository purchase of Dennis Miller, Jr. and was seconded by Mr. Harris. The motion was approved unanimously.

With no further citizens present, Mr. Tate moved to return to the regular order of business and was seconded by Mr. Harris. The motion carried.

Old Business

Fire and Police Report – Wendy asked about the progress on the police contract. Mr. Bovalino responded that the contract had been completed and that auto renewal has been incorporated with a 3% increase at the conclusion of each fiscal year.

Parks and Playground – Mrs. Sepp reported that she texted Mr. Emge regarding the weed trimming but has had no response. She also said that she checked out the park and that it did not look too bad. She also reported that she had not had a response from Home Depot regarding the written request for donation of lumber to repair the walking bridge at the park. She had nothing to report on Streets and Lighting.

Sewers and Sanitation – Mr. Kosanovich reported that Brian had rebuilt some storm sewers and drains. Nothing to report on Ordinance

Buildings, Grounds and Equipment – Mr. Harris reported that the work on the repair of the salt shed roof was to begin on October 30th and should be completed within a week. He has received one bid for the repair of the roof on the borough building and is expecting another soon.

Streets, Lighting and Bridges- Mr. Heaton reported for Mr. Little that Mr. Jeffrey Seybert had been hired by the committee as a part-time general laborer pending full council approval. His salary is to be \$11.00 per hour. Mr. Kosanovich moved to approve the hiring of Mr. Jeffrey Seybert as a general laborer to be paid \$11 per hour with a 90-day probation period. Mr. Harris seconded the motion. A roll-call vote approved the motion as follows: Ms. Harker – yes; Mrs. Sepp – yes; Mr. Kosanovich – yes; Mr. Harris – yes; Mr. Tate – yes and Mr. Heaton – yes. Mr. Seybert will be given a copy of the Employee Handbook and is to sign it upon completion of reading it.

Mr. Heaton also reported that something needs to be done regarding street patching before the winter weather arrives. He and Brian inspected the roads and found approximately 30 areas that needed attention. He spoke with a representative from PennDot regarding requirements and if the expenditures are less than \$10,900 no bids are required; between \$10,900 and \$20,100, three phone bids must be obtained and anything over \$20,100 must be listed as a project following PennDot specifications. Milling cannot be more than 1 inch without PennDot specifications being enforced. There was some discussion regarding doing the patching in house by our own employees and renting a roller. Mr. Harris moved to rent a roller from Knickerbocker/Russell Equipment for \$450 for one week and purchase hot patch at \$85 per ton to complete the patching in house not to exceed \$10,900.00. The motion was seconded by Mr. Tate and passed all in favor.

Mr. Kosanovich has been looking into a solution for the overflowing of the creek on Brook Street into a resident's property. To obtain a permit from Widmer to be drawn up would cost approximately \$4,000.00. He and Mr. Heaton are working on the permit application themselves for the Conservation District and the property owner has been talking with White Township about the run-off from their property. The Beaver Falls Municipal Authority has still not repaired the road from the water line that they had to dig up on West 4th Avenue. A phone call will have to be made to have that work completed.

Finance and Litigation - Mr. Tate reported that he had spoken with Holly Vogt from the recycling center and bins will be provided for paper and cardboard recycling. They will have to find a place for yard waste to be collected and then it will have to be transported to a recycling center for that purpose. The hand rails for the monument are in place and he will get the old brass plaques and put them up. He is still working on obtaining new plaques.

Mayor Farkas - none

Mr. Heaton reported that our permit for MS4 has been approved and the annual status report is due by September 30th to DEP. An annual payment of \$500 is also due by 9/30. DEP will be checking on the requirements that have been requested. As a reminder to everyone: #1 is Bills, #2 is Eli's, #3 is Bruce, #4 is Bob, #5 is Monica and #6 is Lou. He is setting up a meeting with Dan Sell from Widmer to find out how we go about scoping the work.

Mr. Bovalino - none

New Business

Ms. Harker reported that a number of building projects have been done with no visible building permits. The man who has the high fence around his property on Ross Avenue is still bringing in cars.

Mrs. Sepp - none
Mr. Kosanovich - none

Mr. Harris reported complaints of people walking dogs in the park and not cleaning up after them; also there is a homeless man at the park. A red pickup truck is parking on Wilson Avenue & blocking the road. He would like to plan a community picnic for next summer. He also asked that the tools in the garage and the vehicles be cleaned up. Due to the volume of work, those projects will be held off until winter.

Mr. Tate - none

Mayor Farkas read an invitation to the Beaver Falls Municipal Authority's dinner and board of directors meeting on September 27th. There will also be a tour of the facility.

Mr. Heaton had a call from the soap factory and they are willing to have employees participate in a clean-up of the borough (trash along the roads, etc).

Mr. Bovalino received a call from Attorney Joe Budicak regarding the Tomasula property at Lennox and Rock and the request for the borough to vacate the property. Vacating the property will not prevent access nor extinguish private rights. He does not feel that we have enough information on the property to make a decision at this time. The property needs to be surveyed to see what Mr. Tomasula owns and what the adjacent property is. There does not seem to be a parcel number. Mr. Bovalino will follow up with Mr. Budicak.

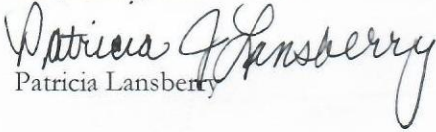
The bills were reviewed by Mrs. Lansberry. Mr. Harris moved to pay the borough bills and was seconded by Ms. Harker. The motion carried.

Mr. Tate moved to approve purchases made by committees and was seconded by Mrs. Sepp. The motion carried.

When asked about any other business, Mr. Lemmon discussed the notification from the County Solicitor regarding permit reports not submitted to the assessment office for the past several years. Since this was his first year in the position of Code Enforcement he was not aware of the process. He researched all the permits given to residents for the past several years and provided a list along with a report that he created for the county. Mr. Bovalino suggested that perhaps we should consider some type of training that would enable Mr. Lemmon to better perform his duties.

Mrs. Sepp moved to adjourn at 9:30 pm; seconded by Mr. Tate with unanimous approval.

Respectfully submitted,


Patricia Lansberry

Regular Meeting Minutes
October 11, 2018

President Bill Heaton called the meeting to order. All members were present including Mayor Farkas. Code Enforcement Officer, Chris Lemmon was on vacation. A Kosanovich/Sepp motion approved the September meeting minutes. The Officer's reports were approved by a Harker/Little motion. Chief DeLuca asked if there were any questions on the report and also reported that he had new officers on traffic duty within the borough. He was excused early due to a prior commitment. Correspondence including the Liquid Fuel Allocation for 2019 in the amount of \$54,103.45 was read.

Mr. Little moved to hear any citizens present at the meeting and was seconded by Mr. Kosanovich. The motion carried.

Holly Vogt from the Beaver County Department of Waste Management gave a very informative talk on the value of recycling and the grants that are available by participating in the recycling program. The Beaver County Recycling Center provides leaf recycling and yard compost services but there is a fee. Two other sites are available free of charge – Ron Stedman in Darlington and Dave Anderson in Enon Valley. Grants are based on tonnage dumped at the sites and reports must be completed. Cardboard recycling is also reportable with boxes provided to the boroughs. Brunner picks up free of charge. Paper recycling is also reportable, again with boxes provided by the county. Reports must be filed at the end of the year. These reports are turned in to Harrisburg and grants are given according to the tonnage listed on the reports. These are 904 grants. There are also 902 grants available for use in purchasing trucks and other equipment used for recycling. Most of these are a 90-10 match. Before any recycling can begin, the borough must enact a No Burning Ordinance. She has sample ordinances from DEP that this all of the required specifications. Once that is done, the borough can begin collecting recyclables in the bins provided. If schools or other businesses are recycling, their tonnage can also be claimed by the borough with a report provided by the respective businesses who are recycling. Education of the residents is a must. The county offers shredding once a month for no fee, recycling of tires and electronics year-round. The tires begin at \$2 and a fee is charged for electronics.

With no further citizens present, Ms. Harker moved to return to the regular order of business and was seconded by Mr. Little. The motion carried.

Old Business

Fire and Police Report – Wendy - none

Parks and Playground – Mrs. Sepp reported that Home Depot lost our letter requesting materials to repair the bridge at the park. Mrs. Lansberry will provide another letter and Mrs. Sepp will deliver it. She also reported that she has had no more complaints from the Mineards or Wards.

Sewers and Sanitation – Mr. Kosanovich – none

Ordinances – Mr. Bovalino drafted a No Burning Ordinance which he will forward to Ms. Vogt for comment and recommendations.

Buildings, Grounds and Equipment – Mr. Harris - none

Streets, Lighting and Bridges- Mr. Little reported that he is getting information on the cost of a transmission for the truck. The roller for the street paving projects has been rented. Milling has to be less than 1 inch. There was a short discussion on joining with White Township to do paving but since we have so much to do this year, it will have to be re-discussed for next year. Mr. Heaton reminded Ray Evans that the road he opened to repair a sewer line had to be restored.

Finance and Litigation - Mr. Tate - none

Mayor Farkas - none

Mr. Bovalino reported that he contacted Mr. Budicak regarding the vacating of a roadway and that he needed more information from the land owner. He had no response back.

Mr. Heaton reported that he submitted the year-end report for MS4. The MCM's have to be done so he reminded council members to complete them and keep tabs on what they have done. He met with Dan Sell at Widmer and we have until 2023 to remove the silt and restore 260 feet of bank that DEP has mandated. How are we doing this? We need to have some idea of the scope of work and the cost in order to work it into our budget.

New Business

Ms. Harker reported that Halloween Trick-or-Treat has been scheduled for Wednesday, October 31. We will hold ours from 6 until 7:30 p.m.

Mrs. Sepp asked how the new employee is working out. He is doing well. After his 90-day probation period, his salary will increase to \$12 per hour. Both he and Brian must read and sign the employee handbook.

Mr. Kosanovich reported on the Brook Street road damage from water drainage. This is a huge scope of work and will probably require extra help. White Township will have to block it off and there is also a tree in the road that is also a deterrent. Any work performed must be approved by the Beaver County Conservation District. It will probably have to be scheduled for next year due to winter approaching.

Mr. Harris - none

Mr. Little reported that the road crew is doing a very good job. Leaf collection will begin November 1st. He suggested that the borough consider purchasing a chipper for budget purposes.

Mr. Tate asked for a key for the dump but was told that it is full and nothing else can be dumped in it. Two bins have been installed for grass, brush and leaves only. There was a discussion regarding building a block wall to prohibit dumping over the hill. We need about 15-20 more block to complete the job at a cost of \$1200 delivered. Mr. Kosanovich moved to approve the purchase of the blocks to complete the job and was seconded by Mr. Little. The motion passed.

Mr. Little will contact Dave Anderson about tonnage, etc. to make sure that we can get credit if we dump our yard waste and leaves at his site.

Mayor Farkas received a call from the Soap Factory owner who complained that the next door house is putting in French drains and directing them onto her property. He spoke with Chris and he will take care of this.

Mr. Bovalino - none

Mr. Heaton - none they are willing to have employees participate in a clean-up of the borough (trash along the roads, etc).

The budget workshop meeting has been scheduled for Monday, November 5 at 6:30 p.m.

The bills were reviewed by Mrs. Lansberry. Ms. Harker moved to pay the borough bills and was seconded by Mr. Little. The motion carried.

Mrs. Sepp moved to approve purchases made by committees and was seconded by Mrs. Little. The motion carried.

Mrs. Sepp moved to adjourn at 8:10 pm; seconded by Mr. Kosanovich with unanimous approval.

Respectfully submitted

Virginia Lansberry

Regular Meeting Minutes
November 8, 2018

President Bill Heaton called the meeting to order. All members were present including Mayor Farkas. A Harris/Little motion approved the October meeting minutes. The Officer's reports were approved by a Little/Harris motion.

Mr. Harris moved to hear any citizens present at the meeting and was seconded by Mr. Kosanovich. The motion carried.

Kathy Brewer, West Mayfield Tax Collector wanted to alert council that she had a problem with Berkheimer Tax Collection reported to her by a resident. The resident received a notice that she owed delinquent per capita tax from 2003 (\$5.25 penalty payment plus an additional \$60 fee). She was required to provide a receipt that payment had been made or her wages would be attached. Mr. Bovalino will check to see if there is a limitation on time to collect a delinquent tax.

With no further citizens present, Mr. Tate moved to return to the regular order of business and was seconded by Mrs. Sepp. The motion carried.

Old Business

Fire and Police Report – Wendy - none

Parks and Playground – Mrs. Sepp reported that she spoke with Doug at Home Depot and they no longer donate materials to municipalities but will deeply discount any materials needed for the repair of the bridge. The amount would be \$260.64. Mr. Harris moved to approve the purchase and was seconded by Mr. Little. The motion passed unanimously.

Sewers and Sanitation – Mr. Kosanovich – none

Ordinances – none

Buildings, Grounds and Equipment – Mr. Harris – none.

Mr. Heaton spoke with a representative from our security camera company about options for moving one of the cameras or purchasing a new one. Adding a new camera would require a system up-grade to an 8-channel system at a cost of approximately \$1700.00. For \$200 the existing camera could be moved with only additional cable needed. Mr. Harris moved to approve moving an existing camera to the dump area and was seconded by Mr. Little. The motion passed.

Streets, Lighting and Bridges- Mr. Little opened a discussion regarding the disposal of leaves for recycling purposed. They are currently taking leaves to the county recycling center but there is a fee for using this facility. He spoke with Dave Anderson who has a disposal area in Darlington but he does not accept anything but leaves and he provides no documentation regarding the amount of leaves that have been dumped. This would not give us the documentation necessary to apply for any recycling grants. Mr. Tate said that he spoke with Ron Stedman who has an area at 214 Little Beaver Road in Enon Valley. He will write a receipt for the number of loads that have been dumped and we know that our vehicle holds 15 yards per load. There was no decision made.

Finance and Litigation - Mr. Tate – none. The repairs of the salt shed have been completed and the problem pointed out has been corrected.

He has not been able to locate an electrician to do the electric at the memorial but when the weather breaks, he will do it himself. The new plaques have not been made but he will re-install the old ones and have hand rails installed.

Mr. Tate received 3 bids for the borough building roof but were not opened because more bids are expected.

Mayor Farkas – regarding the soap factory complaint about drainage – the drainage has been extended to the alley and will no longer drain onto their property.

Mr. Bovalino did some research on ticketing people for nuisances and handed out copies to all members of council. He asked that everyone review the material and be prepared to discuss the options at the December meeting.

Mr. Heaton reported that he spoke with Widmer Engineering about the scope of work, etc. for the upcoming MS4 required project. They estimated their fees would be around \$20,000 but did not elaborate what that would cover.

New Business

Ms. Harker reported that she has received complaints about Jim Brooks doing auto repair work in the garage attached to the house he recently purchases as well as the garage in the back of the property. There is nothing illegal about him doing work in that structure and the back structure has had approval from DEP for its paint exhaust system.

There was some discussion regarding the borough Christmas Party. She asked that we consider doing away with it completely and having Santa hand out nicer bags of candy on his firetruck run of the borough. If the fire hall is available on the 2nd, 15th or 16th of December, Monica and Michelle would still be willing to do the party; if not, we'll go with Santa. Monica will let Pat know what is decided.

Mrs. Sepp reported that the application for the LED street lights has been completed and the check mailed to complete the installation of the last 23 lights.

She asked that Jeff do some research on noise ordinances because of some recent problems with noise from PTC Alliance emergency alarms.

Mr. Kosanovich asked that the borough consider digitizing its ordinances at some point.

Mr. Harris – none

Mr. Little reported that the trucks need undercoated and asked permission to purchase the undercoating at about \$100.

He also asked if the fire department could have the old tubes from the playground equipment at the park to use for training purposed. Permission was given.

He suggested that the borough consider selling the pick-up truck because it is really not needed. There was a discussion about using the truck for the purpose for which it was purchased – to do runs for parts and other supplies to alleviate the use of the dump truck for those tasks. The transmission on the pick-up needs repaired and it's about \$800 for a transmission at Donowitz Auto Wrecking. The decision was to repair the transmission.

Mr. Tate asked that council review and approved the preliminary 2019 budget. Mr. Little moved to approve the preliminary budget in the amount of \$342,976 with no increase of taxes. Mr. Harris seconded the motion which was approved by roll-call vote as follows: Ms. Harker – yes; Mrs. Sepp – yes; Mr. Kosanovich – yes; Mr. Harris – yes; Mr. Little – yes; Mr. Tate – yes; and Mr. Heaton – yes.

Mayor Farkas - none

Mr. Bovalino – none

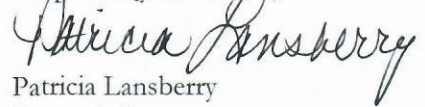
Mr. Heaton - none

The bills were reviewed by Mrs. Lansberry. Mr. Tate moved to pay the borough bills and was seconded by Ms. Harker. The motion carried.

Mr. Little moved to approve purchases made by committees and was seconded by Mrs. Sepp. The motion carried.

Mr. Little moved to adjourn at 7:45 pm; seconded by Mr. Kosanovich with unanimous approval.

Respectfully submitted,

A handwritten signature in cursive script that reads "Patricia Lansberry". The signature is written in dark ink and is positioned to the right of the typed name.

Patricia Lansberry
Borough Secretary

Regular Meeting Minutes
December 13, 2018

President Bill Heaton called the meeting to order. All members were present including Mayor Farkas. A Harris/Sepp motion approved the November meeting minutes. The financial report was approved by a Little/Harker motion. The police report will be delivered to the secretary tomorrow and available for the January meeting.

The only correspondence received was a letter requesting that Widmer Engineering be reappointed as the Borough's engineering firm for 2019. That request was approved.

No citizens were present to be heard.

Old Business

Fire and Police Report – Wendy - none

Parks and Playground – Monica - none

Sewers and Sanitation – Mr. Kosanovich – none

Ordinances – none

Buildings, Grounds and Equipment – Mr. Harris received two additional bids for the roof on the borough building.

Mr. Heaton spoke with a representative from our security camera company about options for moving one of the cameras or purchasing a new one. Adding a new camera would require a system up-grade to an 8-channel system at a cost of approximately \$1700.00. For \$200 the existing camera could be moved with only additional cable needed. Mr. Kosanovich moved to approve moving an existing camera to the dump area and was seconded by Mr. Little. The motion passed.

Streets, Lighting and Bridges- Mr. Little opened a discussion to provide cell phones for the street department employees. Mr. Kosanovich will look into available plans.

Mr. Little reported that Stedman's was no longer accepting free disposal of leaves because there were too many being dumped. The leaves will continue to be dropped at the Beaver County Recycling Center and the fee will be billed to the borough. Leaf pick up is now finished for the year.

Finance and Litigation - Mr. Tate – none.

He reported that there is a leak on the salt shed and there is a rotten spot on the plywood that needs to be taken care of.

He also suggested that the bids received for the borough building roof should be opened tonight so that a price could be locked in before the cost of materials goes up.

The bids for the new roof were opened and the results are as follows:

D & K Roofing - \$28,300 for shingle roofing

Mazzant Painting & Disaster Restoration - \$15,800 for metal roofing

Knox Contracting - \$15,175 for metal roofing

LT Under Construction - \$13,500 for metal roofing

Langer Construction - \$13,000 for shingle roofing; \$15,000 for metal roofing

Mr. Tate moved to accept the low bid from LT Under Construction in the amount of \$13,500 with the contingency that the 30-day expiration date of the bid be waived. A roll-call vote accepted the bid as follows: Ms. Harker – yes; Mrs. Sepp – yes; Mr. Kosanovich – yes; Mr. Harris – yes; Mr. Little – yes; Mr. Tate – yes and Mr. Heaton – yes. Mr. Bovalino reminded council that he will need a start date and end date in order to prepare a contract for the job. A certificate of insurance from the company must also be received in order to begin the job.

Mayor Farkas reported that the alley between West 8th Avenue and West 7th Avenue is in bad shape. The street department employees will take care of it as time permits.

Mr. Bovalino did some research on ticketing people for nuisances and handed out copies to all members of council. He asked that everyone review the material and be prepared to discuss the options at the December meeting.

Mr. Heaton opened a discussion on sharing road repair projects with White Township. He feels that it is a good idea. The streets and lighting committee should determine what projects should be done and which entity performs which portion of the work. The committee should be specific about which streets are to be included and what equipment is to be used. We should also find out from our insurance carrier if workmen's comp is covered for mutual aid between two municipalities. The committee should devise a plan and present it to White Township and compare their plan with ours. This should be ready to be discussed at the next council meeting in January.

Mr. Heaton also discussed a notice that he received from Keith Rothfus regarding a complaint from residents of 102 Patterson Avenue regarding a water run-off problem onto their property. He spoke with E Management from Harrisburg and he is waiting for more information from FEMA.

Mr. Bovalino asked if anyone had reviewed the sample ordinances regarding ticketing residents for ordinance violations. Not all members had the opportunity to review them so the discussion will be moved to the January meeting.

He also reported that he submitted the No Burning Ordinance to Holly Vogt and she forwarded it to DEP. He has heard nothing yet to see if the ordinances is acceptable to DEP for enactment.

New Business

Ms. Harker – none

Mrs. Sepp reported that the alley by the water tower needs to be taken care of. The street department employees will take care of the sink hole.

She also reported that she received a call from Susan Toy requesting to install a memorial bench at the park in honor of her grandfather, Jim Toy. The borough has no problem with this. They suggested that Monica give her Bob Tate's number to discuss the type of bench that she is contemplating to make sure that it is similar to the ones that are already installed in the park.

There is still an issue with an alarm at PTC Alliance that goes off in the wee hours of the morning. It's not as bad as it was before but she would like to know if there is an ordinance that would pertain to the noise.

As stated last month, a decision was made to continue having the Borough Christmas Party. She and Mrs. McNeely will be coordinating it and it is scheduled for Sunday, December 16 from 2pm till 5pm.

Mr. Kosanovich asked about the recycling dumpster for cardboard. It is provided free of charge from Beaver County Recycling. He will find out how often it is emptied to make sure that there is no overflow onto the property.

Mr. Harris – none

Mr. Little reported that the springs on the old truck are cracked and it's about \$1,000 for the repair. He is concerned that if it's not repaired the springs will break completely and create an even bigger problem. Since it is a necessary repair, permission was given to purchase new springs.

Mr. Tate questioned the work that the street department performed on fire department equipment and asked if the time was being logged. Mr. Little said that the work is only being done when it's raining and not when other borough work needs to be done.

He also reported that the tree in the park above the bleachers needs to be cut down before it falls and causes damage. Monica will get two or three bids for the proposed work.

Mr. Tate asked that council approve the 2019 budget. Mr. Little moved to approve the 2019 budget in the amount of \$342,976 with no increase of taxes. Mr. Harris seconded the motion which was approved by roll-call vote as follows: Ms. Harker – yes; Mrs. Sepp – yes; Mr. Kosanovich – yes; Mr. Harris – yes; Mr. Little – yes; Mr. Tate – yes; and Mr. Heaton – yes.

Mayor Farkas – none

Mr. Bovalino has prepared the 2019 tax levy ordinance for publication.

Mr. Heaton – Brian asked about an icy spot on McKinley with water coming from White Township. He talked to White Township and they did a temporary fix. It needs 2 catch basins and pile and will be worked on next week. White Township needs to do the digging but Brian would like to help on our end. Mr. Bovalino advised against it. They can get the pipe to our road and we will take it from there, There is a tree hanging over 37th Street Extension. PennDot needs to be informed to determine right of way, Mr. Heaton suggested that all members of council, the solicitor and tax collector be given hams for Christmas and that Mr. McNeely, Mr. Seybert, Mr. Lemmon and Mrs. Lansberry be given a \$100 Christmas Bonus. Mrs. Sepp moved to give the hams and bonuses for Christmas and was seconded by Ms. Harker. The motion passed unanimously.

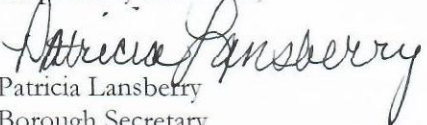
Mrs. Lansberry reported that she had a liquid fuel audit performed by PennDot and the auditor recommended that her bond be increased from \$50,000 to \$75,000. The increase was approved and she will contact the insurance company.

The bills were reviewed by Mrs. Lansberry. Mr. Tate moved to pay the borough bills and was seconded by Mr. Little. The motion carried.

Mr. Tate moved to approve purchases made by committees and was seconded by Mr. Harris. The motion carried.

Mr. Tate moved to adjourn at 8:05 pm; seconded by Mr. Kosanovich with unanimous approval.

Respectfully submitted,


Patricia Lansberry
Borough Secretary