

## **Jubilee Vendor Application & Agreement**

Thank you for your interest in participating as a vendor during the Borough of West Mayfield Centennial Jubilee to be held on August 26, 2023.

For more information about our Jubilee event, or to begin this Vendor Application online, please visit our Centennial website:

<https://www.westmayfieldborough.us/west-mayfield-centennial/>

The West Mayfield Centennial Committee (WMCC) is offering vendor spots for food trucks and craft booth spaces. There are limited vendor spots available on a “first come, first served” basis, so please complete this application as soon as possible.

### **TERMS & CONDITIONS**

Please note the following important information:

- The event will be held on Saturday, August 26, 2023, between 7:00am and 9:00pm.
- Vendor set-up is between 7:00am and 8:00am. Breakdown is at the vendor's discretion.
- There is no rain date for this event. Vendor cancellations are non-refundable.
- No vendor spot may not be shared by more than one vendor.
- Vendors must provide their own lighting and power, and all other amenities such as tables, chairs, canopy, tent, etc.
- WMCC will provide vendors with trash services.
- Vendors must have their own liability insurance and comply with all applicable local, state, and federal regulations and health & safety laws.
- Vendors understand and agree that the Borough of West Mayfield, the West Mayfield Centennial Committee (WMCC), and official event volunteers will not be held responsible for any loss, theft, or damages that might incur.

**This application and vendor fee must be received and paid in full  
no later than Monday, August 21, 2023.**

For questions or to submit a Vendor Application with Fee, please contact:

Janet Helbig, Jubilee Vendor Coordinator  
(412) 680-9200  
3601 Orchard St, Beaver Falls, PA 15010



# VENDOR APPLICATION

Please print and mail this form with fee no later than August 21, 2023.

You can make an application request online by visiting:  
<https://www.westmayfieldborough.us/west-mayfield-centennial/>

TYPE	DESCRIPTION	COST
Food Vendors	We welcome a wide variety of food vendors, including food trucks or pop-up stands. Food vendors will be located along Patterson Avenue. Spots will be sized sufficiently for trucks or vehicles with trailers. See <i>Terms &amp; Conditions</i> for more details.	\$75.00
Craft Booth Vendors	We welcome a wide variety of booth vendors displaying products or offering services. Booth vendors will be located in grassy and/or gravel areas of the park. Spots are sized generally 10' x 10'. See <i>Terms &amp; Conditions</i> for more details.	\$50.00

## TYPE OF SPOT REQUESTED

☐ FOOD      ☐ CRAFT BOOTH

VENDOR NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

PHONE (DAY OF EVENT): \_\_\_\_\_ EMAIL: \_\_\_\_\_

WEBSITE: \_\_\_\_\_

DESCRIPTION OF SERVICE OR PRODUCT(S):

REQUEST FOR SPECIAL ACCOMMODATION (EXAMPLE, HANDICAPPED ACCESS):

SIGNATURE : \_\_\_\_\_ DATE: \_\_\_\_\_